

Chromebook Policy

PURPOSE OF 1:1 PROGRAM

The goal of the 1:1 Chromebook program is to create a collaborative, interactive learning environment for all students. This environment will enable and support students and teachers to implement transformative uses of technology while enhancing students' engagement with content and promoting the development of self-directed and lifelong learners.

GROUND RULES

- Each student will be issued the same device they used the year before until the retirement of the device.
- Participation is mandatory in the same way that textbooks are mandatory. Some exceptions may apply.
- You are expected to take your device home every day, regardless of whether it is needed.
- **Fully-charged Chromebooks must be brought to school every day.**
- Loaner Chromebooks may be provided for extenuating circumstances. *A loaner cannot be guaranteed and does not remove your responsibility for work in your classes if one cannot be provided.*
- Chromebook frequency of use and availability are left to the discretion of each teacher.
- Chromebooks use the same web filter at home as they do at school.
- Students must protect network accounts and passwords. Under no circumstances should one share login credentials or passwords with others.

USE AND CARE

- Transport Chromebooks using two hands with the screen closed.
- Protecting the Chromebook is your responsibility.
- Chromebooks must remain free of any writing, drawing, skins, or stickers.
- Headphones/earbuds and mice may be used at the expense of the family.
- Avoid excessive temperature changes. Your device should not be left in a hot car or an unheated space.
- Do not place anything on the keyboard before closing the lid.
- Do not place excessive pressure on the front or back of the screen while storing or transporting.
- Do not remove identifying labels or other distinguishing marks on the Chromebook.
- Using chargers other than the OEM-branded school-supplied charger is prohibited and could cause a fire.
- Clean Chromebooks with a water/vinegar mix on a slightly damp rag. Do not oversaturate.

REPAIRS

- The cost to repair any intentional or negligent damage will be the responsibility of the family at a flat rate of \$25 per incident. If replacement is necessary, the family will be responsible for a replacement cost of \$175.
- If a Chromebook becomes lost, the family will be charged a \$125 fee.
- Power adapters that are damaged or lost may be replaced for a \$25 fee.
- Parent(s)/guardian(s) must file a police report for a stolen device. Upon receipt of the police report, the District will then replace the Chromebook.
- **Immediately contact the Technology department if you are experiencing problems with your Chromebook. Complete the repair form located on the district website under the student menu. Deliver your device to room 2104 in the Middle School.**

DISCIPLINE

To minimize Chromebook repairs, the following consequences will apply for repeated damage or failure to charge. Chromebooks will be stored and charged in a designated cart in the office. Students will not be permitted to take the device home. Teachers submit a discipline referral for failure to charge the device.

- **First Instance:** Verbal warning and applicable repair fees.
- **Second Instance:** Chromebook stored in the office for 5 school days and applicable fees.
- **Third Instance:** Chromebook stored in the office for one academic quarter, and applicable fees.
- **Fourth Instance:** Chromebook stored in the office for the remainder of the school year, and applicable fees.

For all instances of damage, the administration will determine any necessary behavioral discipline in addition to these consequences.

ACCEPTABLE USE POLICY

Staff and students are subject to school board policy file [EDE](#), and [EDE-R](#) (Acceptable Use and Internet Safety)

The Board provides Education Technology so that students can acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board of Education provides students with access to the Internet for limited educational purposes only. The Board imposes reasonable restrictions consistent with its limited educational purpose.

This policy and its related Student Code of Conduct govern students' use of communication devices (computers, tablets, e-readers, smartphones, smart watches, and any other web-enabled device), network, and Internet connection ("Education Technology" or "Ed-Tech"). Users have no right or expectation of privacy when using the Ed-Tech (including, but not limited to content of their files, e-mails, and records of their online activity while on the network).

The Board may not be able to technologically limit access, through its Education Technology, to only those services and resources that have been authorized for the purpose of instruction, study, and research related to the curriculum. Access to the Internet, because it serves as a gateway to any publicly available server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students.

The Board has implemented measures that protect against (e.g., filter or block) and monitor access to obscene sites, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the Board or the Superintendent, these measures may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measures may not be disabled at any time. **Any student who attempts to disable the technology protection measures will be subject to discipline.**

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the Board has not authorized for educational purposes. It is impossible to guarantee students will not gain access to information and communications that they and/or their parents may find inappropriate, offensive, objectionable, or controversial. Parents are responsible for setting and conveying the standards that their children should follow online.

Students will be assigned a school email account that they are required to utilize for all school-related communications. Further, as directed by their teachers, they shall use their school-assigned email account when signing up/registering for access to various educational services. Students shall not access social media for personal use from the District's network.