

**DRAFT Minutes of the Pitton & Farley Parish Council meeting held on
Wednesday 28th October 2020 at 7.30pm on the Zoom conference platform.**

Present:

Cllr Debbie McIsaac (Chairman)
Cllr Clive Gutteridge (Vice Chairman)
Cllr Sarah Ackrill
Cllr David Ball
Cllr James Boswell
Cllr Camilla Johnson -Hill
Cllr Geoff Lowndes

In attendance: Catherine Purves, Parish Clerk

Also present: Five members of the public

Public session:

Wiltshire Councillor Chris Devine was absent, and so no report was given
The new councillors briefly introduced themselves, as did the Locum Clerk who was to take over from 1st November.

Farley Hospital Trust – a resident noted that it had been the case that the Parish Council Chairman was an ex-officio trustee of the Hospital Trust. With the new Community Interest Company now in place, he queried whether the new governing document still allowed for the Parish Council Chairman to be an ex-officio trustee.

Flooding – the Flood Warden advised that a former councillor closely involved with flooding issues in Pitton would attend the next meeting at the end of November to update the Parish Council and provide a background briefing for new members. He noted that Wiltshire Councillor Bridget Wayman is the Cabinet member responsible for flooding matters.

Coldharbour Barn – Cllr McIsaac advised she had had four or five discussions with the owners of Coldharbour Barn, and she read out an email she had received on 22nd October, which had been circulated to all councillors.

COUNCIL BUSINESS

100.20 Apologies

There were none.

101.20 Declarations and Requests for Dispensations

Cllr McIsaac declared an interest in flooding matters. There were no requests for any Dispensations.

102.20 Items raised in the Public Session

- a. Farley Hospital Trust* – it was thought sensible to try and establish a good relationship with the new trustees, and the Chairman of the Trustees will be invited to attend the next meeting. Action: The Clerk
- b. Flooding* – it was thought wise to hold an extra meeting in November for the new members to be briefed on the Pitton flooding issue, and also on the recent changes at Farley Hospital. Action: The Clerk
- c. Coldharbour Barn* – this would be dealt with at item 108.20 e.

103.20 Exclusion of the Press & Public

Resolved: to discuss Item 108.20d at item 118.20, after the press and public had been excluded.

104.20 Minutes

The minutes of the ordinary meeting held on 23rd September 2020 were approved and will be signed as a correct record without amendment.

105.20 Resignation of Clerk

It was noted that Catherine Purves would be stepping down as Parish Clerk on 31st October 2020 after nineteen years in post. She was thanked for her years of service, and she confirmed that she would be happy to provide background information and informal advice to her successor and councillors should it be required.

It was then resolved to engage Jay McGowan as the Locum Clerk and Responsible Financial Officer from 1st November 2020 to 31st January 2021. A formal recruitment process for a new Clerk would take place in the New Year.

106.20 Ongoing actions

- *Lloyds Bank mandate* – this is now ready for signing and submitting to the bank.
- *Parish Council website* – the website editor has been requested to remove photos of Farley Coronation Playing Field, and to replace them with ones of The Close in Pitton.

106.20 Planning

a. To consider a response to the current Planning Applications received.

i. 20/08806/TPO -1x oak tree, reduce back to a frame 5m above ground level to reduce risk of further limb failure at Parsonage Farmhouse, Parsonage Hill Farley.

Resolved: No objection

b. To consider a response to any Planning Applications notified between the publishing of the agenda, and the date of the meeting. None received

c. To note decisions made by Wiltshire Council since the last meeting

i. 20/01912/PNCOU – Notification of prior approval for proposed change of use of agricultural building to dwelling house at White Hill Barn, White Hill Pitton. **Approved 18th August 2020**

ii. 20/05738/FUL – demolish bungalow and erect new building at Foxlea, Church Road, Farley **Approved 17th September 2020**

iii. 20/06089/FUL – proposed roof conversion and alterations (amendment to 19/0534/FUL) at Rock Bottom, White Hill, Pitton **Approved 28th September 2020**

iv 20/06007/FUL – create oval wildlife pond at Fairwinds, Townsend, Pitton Approved 28th September 2020

iv 20/05837/FUL – demolish top portion of chimney on south west elevation and rebuild to match chimney on north west elevation at The Old School, White Way, Pitton. Approved 23rd September 2020

v. 20/07525/TCA – proposed works to various trees at The Wardenry, Church Road, Farley. Approved 9th October 2020

vi. 20/07340/TCA – reduce crowns of 3 x trees by 30% at Coppers, 7 Davids Garden, Pitton. Approved 2nd October 2020

d. To note an update on 20/05658/106 re proposed discharge of s106 agreement at Coldharbour Barn, High St, Pitton. This will be discussed at Item 118.20 below.

109.20 Renovation of the bark pit area and fencing at The Close play area, Pitton

a. *Progress report* – Cllr Gutteridge advised that the work was complete, and he and Cllr Boswell had checked for snagging items and a post installation inspection has been arranged with the PI Company Ltd. Eight more fence posts need replacing, this work will be done in the spring/ early summer 2021.

b. *Annual Safety Inspection report* – the annual inspection by Playsafety Ltd had been undertaken as usual in September, and the report was noted. Alternative quotes for the annual inspection will be obtained for consideration in July 2021.

110.20 Speeding Issues in the Parish

Cllrs Ball and Gutteridge advised that progress had been made – they had been working hard to produce a video highlighting the issues to be loaded to the parish website and village Facebook pages. It will be linked to a short questionnaire on Survey Monkey. The Clerk was asked to forward the Parish Council's social media policy to Cllr Ball. **Action:** The Clerk

111.20 Wiltshire Council Area Board Boundary consultation

Standing Orders were suspended to allow Wiltshire Councillor Richard Clewer, the cabinet member responsible for overseeing the consultation for Wiltshire Council to provide a short briefing to councillors about the proposals to amend the Wiltshire Council division boundaries to reflect the changes in population since 2009 when the Unitary Council was first formed. It was proposed that the civil parish of Pitton & Farley should be included in a new division called Alderbury & Whiteparish, which would also include the civil parishes of Alderbury, Whiteparish, West Dean, Grimstead and Clarendon. The division would remain within the old Southern Area Board area, which was to be expanded to include the new divisions of Old Sarum & Lower Bourne Valley, and Winterslow & Upper Bourne Valley. This proposed arrangement would come into effect in May 2021, after the next elections. *Standing orders were reinstated.*

After a short discussion, it was **Resolved:** to support the proposals, as the Parish Council was to remain within the Southern Area Board area. **Action:** The Clerk

112.20 Finance

- a. The Bank balance at 30th September 2020 stood at £32,103.46, less the ear marked/ringfenced reserves of £8,000.00, £23,303.46
- b. a schedule of accounts in the sum of £4324.40 was approved for payment.
- c. The October budget monitoring form was noted.
- d. The Q2 bank reconciliation was noted.
- e. Grant application from the Farley Coronation Field Trust – no application received.

It was noted that a new community website was proposed for the parish, and this will be an item for the next meeting in November. A small working group will consider ideas for its content.

Cllr Lowndes raised concerns about the monthly cost of the Gsuite software and asked that this be reviewed.

113.20 Approval of a bench to be sited in the central area of Pitton

A group of Pitton residents were keen to pay for a memorial bench to be installed in the central area of the village, preferably on the public meeting area, in respect of the 75th Anniversary of VE Day, and the 80th anniversary of the Battle of Britain. After a short discussion, it was **Resolved:** to accept the residents' kind offer. **Action:** The Clerk.

114.20 Highways/Parish Steward/CATG/Footpath issues

- i. Wiltshire Council grit bins* – these have been checked, and Wiltshire Council advised of those less than half full.
- ii. Street name signs* – White Way, Slate Way and Church Road signs in Pitton have been reported to Wiltshire Council for refurbishment or replacement.
- iii. Parish Steward visits* – 12th & 16th November 10th & 14th December 21st & 25th January 2021.
- iv. Blocked gullies* – the vactor visited in September and cleared the gullies in White Way only Operatives were aware they needed to clear the gullies on White Hill too, but these were not done. Due to the very heavy rain in early October, the White Way gullies silted up again, and the vactor has been requested to re-visit as soon as possible.

115.20 To appoint councillors as representatives to outside organisations

This item was deferred to the next meeting.

116.20 To give preliminary consideration to a proposal for a photography competition

Cllr Johnson-Hill outlined her proposals for a photography competition which she hoped would take place next spring. Councillors were unhappy about the possibility of commercial sponsorship, but thought grant funding would be more appropriate, from the Parish Council and Area Board.

117.20 Dates of the next ordinary meetings

- a. Wednesday 25th November 2020 at 7.30pm on the Zoom conference platform

b. Wednesday 27th January 2021 at 7.30pm on the Zoom conference platform

118.20 Exclusion of the Press & Public during the discussion of Confidential Items.

Resolved: that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broad cast media be excluded from the meeting during the consideration of the following items as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted:

An update on 20/05658/106 discharge of s106 agreement at Coldharbour Barn, High St, Pitton.

It was noted that a further legal statement had been lodged with Wiltshire Council by the applicant's solicitors, and the Parish Council could comment further, if it wished, by 18th November.

Resolved: to discuss the matter further at an extra ordinary meeting to be arranged.

119.20 To close the meeting.

The meeting closed at 9.50pm