



CITY CONFERENCE MINUTES
ATHLETIC DIRECTORS & ADMIN DESIGNEES
TUESDAY, OCTOBER 18, 2022 – 8:30 AM
CANYON HILLS HIGH SCHOOL



PRELIMINARY

FUNCTIONS.....

.....(ITEMS 1-3)

Meeting was called to order at 8:34AM.

SDCC MEMBERS PRESENT:Listed by school alphabetical order J. Pisapia, T. Anthony, N. Stevens, P. Buggs, A. Nowak, R. Nixon, K. Butcher, V. Stahley, M. O'Kelley, J. Sachs, A. Quesnell, D. Fai, R. Mabanta, A. Harbecke, R. Peters, R. Jackson, J. Fowler, R. Lardizabal, J. Palacios, E. Leszynski, T. McNair, M. Lincoln, K. Soares, J. Clark, R. Matuk, M. Diaz, P. Coover, R. Parra, T. Wilson, M. Haupt, A. Villalobos, D. Asuncion, J. Heinz, S. Giusti, S. Srsic, S. Hopgood, L. Jones, D. Rogers and J. Stanley

1. President's Message.....Scott Giusti, City Conference President

- a. Introductions to LUMPY
 - One of athletic directors' baby picture was shared.
 - b. Mascot video ([click here](#))
 - A video of mascots playing football was shared.
 - Shared that the commercials with mascots will be in the make.
 - c. 2022-23 CSADA Membership and Conference
 - Shared information for CSADA membership payment and conference payment.
 - d. SDCC Power Ranked Leagues Beginning With the 2023-24 Season ([click here](#))
 - Reminder was shared to communicate with coaches that the SDCC voted to utilize a one-year power ranking beginning with the 2023-24 season.
 - e. Status and Updates for Physicals 2022-23 & 2023-24 ([click here](#))
 - Shared to document the communications with the communities to be clear about the physical's date.
 - Information was shared that the SDUSD physical is on the same day as the district physical that may cause parking issues.
 - Information was shared that Crawford, Hoover, Lincoln, Kearny, Canyon Hills are the sites that may be requested to host.
 - Reminder was shared that there is a \$10 cost for physical per student athlete.
 - Patrick Henry shared that the site is available to host.
 - Information was shared that the possible date is on Saturday, June 10.
 - f. CIF Sportsmanship Tool Kit (email sent by S. Giusti on 10/6)
 - Reminder was shared that all sites have tools and resources to support the CIF tool kit.
 - g. SDCC Ejections: UT Article ([click here](#))
 - Link was shared to review the data of ejections.
 - Open comments and discussions were held.
 - Crawford requested the district to provide game management and crowd training for new administrators.
 - h. Miscellaneous, ticketless status ([click here](#))
 - Ticketless status was confirmed.
 - Lincoln will be going digital ticketing only from winter season.
 - Canyon Hills utilizes both digital ticketing and paper tickets currently.
 - Information was shared that the National Letter of Intent Signing Day is on Thursday, November 10.

2. CIF Message.....

.....J. Heinz, Commissioner

- Shared that the SDCC had the most attendance at CIF Symposium.
- S. Giusti was recognized as the most experience and most involved member of CIF leadership.
 - a. CIF Girls Flag Football
 - Shared that the Southern section is implementing to start in fall 2023.
 - Information was shared that it will be 7 v 7 flag football.
 - Information was shared that there is no local championship, and therefore SDCC can change the season to play.
 - The State championship will be in fall.
 - Title IX will need to be considered if Board of Education approves it to be a sport for SDUSD.
 - b. Home Campus 2.0 Status Update

- Shared that all the sections had conversations about the challenge as it is an ongoing work in progress.
 - Shared all team sports schedules are what are entered into Home Campus.
 - c. 2022-23 CIF Data Transfer Information is TBD ([click here](#))
 - Information was shared that the link is not a firm information yet as it has not been finalized.
 - d. 2022-23 Coordinating Council Planning Schedule ([click here](#))
 - Link was shared to clarify the timeline.
 - e. CIF Census and Impacts
 - Reminder was shared that the CIF census is a mandatory data to collect and to post SB1349 on the school website.
 - The due date is on April 15, 2023, but if not completed, notice will be sent on May 15, 2023.
 - Shared that it must be done electronically.
 - f. Additional CIF Items
 - Shared that fall playoffs seeding is this week.
 - Reminder was shared to ensure to update all the scores.
 - Reminder was shared that administrative representative must be present on both schools at all playoffs.
 - Shared the expectation for supervision at the events not only for the fans, but also for the student athletes and coaches, and it is a CIF rule that the site admin designee must be present at all CIF playoffs and championships.
 - Shared that CIFSDS would like to expand the Battle of Fans, it is a school challenge this year.
 - Shared that CIF is offering the third option training to emphasis on sportsmanship and would like to have coaches involved. Dates are on November 5, November 15 and December 5 from 4-5:30pm on Zoom.
 - Rule books for winter season sports were distributed.
 - Shared that the principals should be in charge and oversees the entire athletic program at the school level.
 - Shared that the Green Book has been updated and the front page after the title page shows all the changes and editorial revisions at the section level.
 - Reminder was shared to submit the All-Academic Team application.
 - Information was shared that the cheer competition for CIF is on December 3, 2022 in San Marcos and CIF State Regional event is on January 21, 2023.
 - Shared that T. Cassen is the CIF contact for cheer.
 - Information was shared that the athletic directors must be the ones to submit the application for Mission Fed Credit Union Student Athlete of the Year by November 18 to the Athletics Department, then the Athletics Department submits to CIF.
 - Reminder was shared that all ADs received the application sent via email from CIFSDS.
 - Reminder was shared that the dates for winter preseason advisory meetings and fall postseason advisory meetings have been announced and the postseason meetings are critical to attend.
 - Commissioner Heinz emphasized the importance of sportsmanship.
3. Approve City Conference Meeting Minutes from 8/23/22 ([click here](#))
- 1st J. Pisapia, 2nd D. Asuncion, no discussion, no opposition, no abstentions, all in favor, approved unanimously.

PRESIDENT AND DIRECTOR'S INFORMATION

ITEMS.....(ITEMS 4-11)

4. Quick Hits
- a. SDCC COVID Impacts/Protocols- home school's rules apply to visiting teams as it pertains to masking/compliance
 - Reminder was shared to communicate the site-specific rules to the opponents so the coaches and communities can be informed.
 - b. SDCC Wrestling Schedule Update
 - Information was shared that wrestling schedule was moved up a week, so it will not conflict with a girls wrestling tournament.
 - c. SDUSD Aquatics Plans and Extended Day Grids
 - Reminder of the importance of submitting the documents.
 - d. SDUSD Coaching Opportunities & SDCC Games Wanted Docs for ADs ([click here](#))
 - Reviewed the documents.
 - The coaching opportunities document will remain active but the games wanted document is to be discontinued.
 - e. SDUSD AD Handbook ([click here](#))
 - Reminder was shared to utilize on a regular basis.
 - Shared that the addition of the A-Z index includes common links.
 - f. SDUSD Schools Utilizing the Multi-Campus Agreement ([click here](#))
 - Reminder was shared to contact the multi-campus point of contact if there are any questions.
 - g. SDUSD Probation Period ([click here](#))- detailed email with directions and procedures sent by S. Giusti on 7/29
 - Reminded SDUSD athletic directors to enter the information to ensure the data is collected.
 - Shared that CIF cheer will be utilizing probation period if applicable.
 - h. SDUSD Bussing Issues

- Asked to share any bussing issues with the Athletics Department.
 - i. SDUSD CPR Kits (email sent by S. Giusti on 10/7)
- Shared that the American Heart Association gifted the CPR Kits and they were sent to every SDUSD school.
 - j. SDUSD Choice Application
- Reminder was shared that the choice application window is open.
 - k. Miscellaneous
- Shared that Christian boys soccer may not be fielding a team, though the Christian AD shared he believes they will have a coach/team.
- Shared that the SDUSD BoxOut subscription is expiring and to contact the vendor to opt out if the site does not want to renew as it will automatically renew.

5. Facilities

Status updates on facility items.

- a. SDUSD Facility Rentals, check in
- Asked if there's any issues and no issues were reported.
 - b. Impacts to pools and aquatics programs (email sent by S. Giusti on 9/28)
- Reminder was shared that the email was sent.
 - c. Universal LAX lines ([click here](#))
- Information was shared about universal lacrosse lines at the field may be a cost saving, but it changes the game and the way the sports are played, therefore, it is not recommended.
 - d. Two tone turf
- Shared that the two-tone turf is approved to get on the field.
 - e. SDUSD tennis court resurfacing schedule
- Shared the tennis court resurfacing schedule.
 - f. NFHS camera and scoreboard information ([click here](#))
- Link was shared for review.

6. SDCC Tournaments ([click here](#))

Status updates for SDCC tournaments.

- Link with city conference tournament updates and information was shared.

7. SDUSD Middle School Athletics (MSA)

Status update of Board of Education approved plan, coaching opportunities, and impacts to middle and high school.

- a. Middle School Athletics website ([click here](#))
- Link was shared for information.
 - b. SDUSD facility usage ([click here](#))
- Information was shared that SDUSD students/Middle School Athletics take priority over the site renters.
 - c. Winter Sports
- Shared that Middle School Athletics received feedback that hosting at the same gym/field at SDUSD high schools on the same Saturday is preferred.

8. 2022-23 Financial Items

Discussion of next steps and impacts for the following financial items.

- a. Update on 2022-23 SDCC payments and income
- Shared that LMEC will receive an invoice for SDCC membership this week.
- Shared that all other SDCC member schools have paid the membership fees and fines.
- Shared the seasonal member schools that the conference is waiting for membership payments from.
 - b. SDCC 2022-23 CIF invoicing/due structure
- Shared that LMEC will receive an invoice from CIF State.
- Shared that SDCC paid CIF Symposium registration fees which covered up to 3 people per school to attend.
- Shared that SDCC paid CSADA membership which covers up to 4 people depending on the membership option AD chose.
- Shared that SDCC paid HSSA that is covered by SDCC membership fee.
 - c. SDCC emerging female sports and impacts
- Shared that there are five sports that need to find funding, additional coaches, etc. through SDUSD, girls beach volleyball, CIF cheer, girls wrestling, girls cross country and girls flag football.
 - d. SDUSD ensuring that athletic reimbursement claims are submitted monthly
- Reminder was shared to check that the reimbursement claims are submitted to Accounts Payable monthly.
 - e. SDUSD AD site athletic budget template
- Shared to utilize the budget template to track actual spending and checking the reimbursement claims monthly will help with the budget template.

- f. SDUSD football helmet inventory/ordering/etc.
 - Shared to communicate with football coaches not to release any equipment to Riddell as the contract is expiring and to wait for further guidance from the Athletics Department.
 - g. SDUSD Football Gate Recap & Salary Benefits Calculator due Friday, December 2, 2022
 - Reminder was shared that the football gate recap is due on Friday, December 2, please help ensure your school meets this deadline.
9. SDCC Meeting Attendance for 2022-23
Status update on all parties attending the appropriate meetings.
- Reminder was shared to plan accordingly to attend meetings.
 - a. Meeting dates are posted on the SDCC website under Resources>Athletic Calendar so you can plan accordingly
 - b. SDCC Pre and Postseason Coaches Meeting Attendance ([click here](#))
 - c. City Conference Attendance ([click here](#))
 - d. Athletic Council Attendance ([click here](#))
10. SDUSD Human Resources Items
2022-23 staffing process.
- Reminder was shared to be sure the coaches are cleared by HR prior to working with students.
 - a. 2022-23 Hiring Coaches (email sent by S. Giusti on Mon 5/23)
 - b. 2022-23 HR Cleared to Coach Google Sheet
 - c. Athletic Extended Day Unit Grid Site Operations Circular No. 1016 ([click here](#))
 - d. Point of Contact for HR: Susie Schaefer sschaefer@sandi.net
 - e. Point of Contact for Athletics Office: Scott Thomason sthomason@sandi.net
11. SDUSD Coaching Education Course Dates for 2022-23
- Reminder was shared to sign up the new coaches to attend the Coaching Education Course.
Courses will be conducted via Zoom.
 - a. Zoom @5:00PM:
 - 11/1, 12/6, 1/10, 2/7, 3/6, 4/12, 5/3, 6/6
 - b. If there is a need in addition to the dates below, contact Ron Lardizabal.

CONFERENCE COMMITTEE

REPORTS.....(ITEMS 12-16)

- 12. Status Update: Out of Season Sports- committee includes S. Seiders, P. Coover
 - The committee is in the stage of working with the District Rentals Department regarding facilities reservation.
- 13. Status Update: AD Standardized Job and Compensation Side Letter vs. SDEA Contract
 - No updates from SDEA.
- 14. Status Update: Wrestling Leagues, Standings, Scores- committee includes J. Pisapia, M. Diaz, A. Nowak (handout to be provided at meeting)
 - Reviewed the plan and next steps.
 - Shared that the plan is for the top team in the league goes up and the bottom team goes down in the league.
 - Reminder was shared for coaches to report scores accordingly.
- 15. Schedule Template- committee includes R. Jackson, J. Palacios, S. Seiders: December/January
 - Shared that the committee work will start in December/January.
- 16. SDCC Impacts From Late Start (Healthy Start times) ([click here](#))
 - a. To include Last Period Athletics, start times of contests (baseball, golf, etc.), missed classes, supervision, etc.
 - Shared that the data will be provided to district leadership.

ACTION

ITEMS.....(ITEM 17)

- 1st by D. Fai, 2nd by R. Lardizabal
- 17. No Contact Period Proposal- brought forth by M. Haupt, St. Augustine ([click here](#))

- Link was shared with the proposal from St. Augustine to have flexibility to no contact period. This is to help families get a true break.
- Shared that this proposal does not have to be two consecutive weeks, as the site should be able to choose which weeks they want.
- In favor – Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, OLP, Patrick Henry, Point Loma, Saints, San Diego, Scripps Ranch, University City.
- Opposed – Morse.
- Abstentions – none.
- The proposal is approved and will move forward to Athletic Council.

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

18. Tuesday, December 13, 2022 8:30AM at Canyon Hills HS

- Reminder was shared to mark your calendar for the next meeting.

19. Roundtable

- Madison would like to have the turf field groomed quarterly.
- Canyon Hills is looking for a team to play football this week.
- Madison is looking for a freshman team to play football in the week of October 27.

20. Meeting Ends

- Meeting adjourned at 11:35AM