



## Town of Branford Job Description: Truck Driver Laborer

|                        |                                                                   |
|------------------------|-------------------------------------------------------------------|
| Location / Department  | Public Works Garage / 137 North Branford Road                     |
| Reports To:            | Crew Chief, Foreman, Highway Supervisor, Director of Public Works |
| Position Status:       | Hourly, Non-Exempt                                                |
| Weekly Hours:          | 40                                                                |
| Salary Classification: | N/A                                                               |
| Affiliation:           | Teamsters                                                         |

### **Position Summary/Purpose:**

Purpose of this position is to perform general maintenance work that is required for the proper, orderly and effective maintenance of all town road systems under the immediate direction of the Crew Chief, Foreman or Superintendent of Streets. Specific instructions are given on new duties, but once standard operations are learned, employees are expected to work without constant direction.

### **Essential functions and Responsibilities:**

*The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical*

- Performs daily functions as assigned for the purpose of road maintenance and other projects.
- Cut, clean up and dispose of windstorm debris and roadside trash and delivers to Transfer Station.
- Plow snow, sand and salt highways as required by storm conditions and shovel sidewalks by hand.
- Performs minor maintenance of trucks such as greasing, washing, waxing, etc.
- Mow grass
- Operates medium and small equipment
- Repair & replace traffic signs.
- Installs drainage components (pipe, backfill, catch basins, etc.)
- Shovels & rakes dirt, stone, asphalt & curbing
- Cut wood, stumps and branches
- Cleans catch basins
- Rake out loam & plant grass and trees
- Operate saw cutter for asphalt and concrete

### **Other Functions:**

- Assist other departmental staff as needed
- Perform related work as required

### **Supervision:**

*Supervision Received:* Works under the immediate supervision of the operator or crew chief. Also receives direction from the foreman, Superintendent of Streets and/or Director of Public Works.

*Supervision Given:* none

**Minimum Required Qualifications:**

**Education Training and Experience:** Graduation from high school or GED, four (4) years' experience relating to construction, maintenance, or repair, or any equivalent combination of education and experience. Any combination of education and experience which demonstrates the knowledge and experience to perform the work.

**Special Requirements:**

Must have a valid CDL State of Connecticut Motor Vehicle Operator's License, class B minimum with tanker endorsement.

**Knowledge, Ability and Skills:**

*Knowledge:* of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities.

*Ability:* to perform heavy manual tasks for extended periods of time; ability to work safely; ability to establish and maintain effective working relationships with employees, other departments and the public; ability to understand and carry out written and oral instructions.

*Skill:* in operation of some of the listed tools and equipment: to communicate effectively verbally and in writing.

**Machines Tools and Equipment Used:**

**Medium:** 40,000 GVW CDL trucks, 1-ton dump trucks, vac/jet truck, tractor, roller, asphalt recycler, sweeper

**Small:** Chain saws, wood chipper, air compressor, shovels, rakes, lawn mowers, weed trimmer, jack hammer, power blower, plate compactor, jumping jack compactor, hand tamp

**Materials Handled:** Pipe, catch basins, block & brick, hot & cold asphalt, stone, gravel, sand, salt, dirt, tree limbs, leaves, paint, chemicals, solvents, trash, metal, cement.

**Job Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. May be exposed to natural elements to include insects, poison ivy, etc.

**Selection Guidelines:**

Formal application; rating of education and experience; oral interview and reference check; and job related tests may be required.

### **Physical and Mental Requirements**

| <b>Work Environment</b>                | None | Under 1/3 | 1/3 to 2/3 | Over 2/3 |
|----------------------------------------|------|-----------|------------|----------|
| Outdoor Weather Conditions             |      |           |            | X        |
| Work in high, precarious places        |      | X         |            |          |
| Work with toxic or caustic chemical    |      | X         |            |          |
| Work with fumes or airborne particles  |      |           | X          |          |
| Non weather related –extreme heat/cold |      |           | X          |          |
| Work near moving mechanical parts      |      |           | X          |          |
| Risk of electrical shock               |      |           |            | X        |
| Vibration                              |      | X         |            |          |

| <b>Physical Activity</b>                | None | Under 1/3 | 1/3 to 2/3 | Over 2/3 |
|-----------------------------------------|------|-----------|------------|----------|
| Standing                                |      |           |            | X        |
| Walking                                 |      |           | X          |          |
| Sitting                                 |      | X         |            |          |
| Talking & Hearing                       |      |           |            | X        |
| Using hands/fingers to handle/feel      |      |           |            | X        |
| Climbing or balancing                   |      |           |            | X        |
| Stooping, kneeling, crouching, crawling |      |           |            | X        |
| Reaching with hands and arms            |      |           |            | X        |
| Tasting or smelling                     |      | X         |            |          |
| Bending, pulling, pushing               |      |           |            | X        |
| Driving                                 |      |           | X          |          |

| <b>Lifting Requirements</b> | None | Under 1/3 | 1/3 to 2/3 | Over 2/3 |
|-----------------------------|------|-----------|------------|----------|
| Up to 10 pounds             |      |           |            | X        |
| Up to 30 pounds             |      |           |            | X        |
| Up to 50 pounds             |      |           |            | X        |

| <b>Noise Levels</b>                      | None | Under 1/3 | 1/3 to 2/3 | Over 2/3 |
|------------------------------------------|------|-----------|------------|----------|
| Very Quiet (forest, isolation booth)     |      | X         |            |          |
| Quiet (library, private office)          |      | X         |            |          |
| Moderate noise (computer, light traffic) |      |           | X          |          |
| Loud Noise (heavy equipment/traffic)     |      |           |            | X        |
| Very Loud (jack hammer work)             |      |           | X          |          |

### **Vision Requirements:**

- X   close vision (i.e. clear vision at 20 inches or less)
- X   Distance vision (i.e. clear vision at 20 feet or more)
- X   Color vision (i.e. ability to identify and distinguish colors)
- X   Peripheral vision (i.e. ability to observe an area that can be seen up and down or left and right while the eyes are fixed on a given point)

- ☒ Depth perception (i.e. three dimensional vision, ability to judge distances and spatial relationships)  
☐ No special vision requirements

*(This job description does not constitute an employment agreement between the employer and employee. It is used as a guide for personnel actions and is subject to change by the employer as the needs of the employer and requirements of the job change.)*