

October General Meeting

Friends of Catalpa ECC General Meeting

Meeting Date: 10/7/25

Meeting Location: Catalpa ECC & Virtual

1. **Call to Order:** Hollice and Tania
2. **Approval/Correction of 9/25 minutes:** [w](#) September 2, 2025 Agenda.docx Moved to November
3. **Officer Reports**
 - a. **President**
 - i. **Shirts, fall t-shirts reached goal for both child and adult**



1. **Suggested a basic shirt design to have a stockpile of going forward to sell at events, to be determine**
- ii. **Culvers- Wednesday 10/15/25 5-8PM , volunteers needed to help serve, and to wear Scoopie the mascot costume. The event will be promoted through pre-k press, FOC social media, and flyers (student individual folder to take home)**
+ FOC Culvers NIGHT Volunteers
- iii. **Chuck-E-Cheese Monday 10/27/25 3-9 PM**
 1. **Greeter needed at 3pm and Names Tags for Catalpa parents**
- iv. **Dad's Day Out Doodle Poll, create poll to determine date, time and location. Doodle poll will be promoted in the pre-k press**
<https://doodle.com/group-poll/participate/e9XjVGdD>
- b. **Vice President-nothing at this time**
- c. **Treasurer**

4:20 PM Tue Oct 7

FOC-Budget_working.xlsx

	A	B	C	D
1		Amount	Item	Notes
2	Current Account Balance:	\$10,965.77	A	As of: 10/07/2025
3				
4	Outstanding Commitments FY26:	(\$1,975.00)	B	Reserve for FY26 expenses (\$500 marketing, \$275 website renewal, \$1,200 teacher appreciation)
5		(\$2,450.00)	C	Friends & Family Day 2025 - 4YO Field Trips ('25-26) (\$350/bus x 7)
6		(\$1,350.00)	D	Friends & Family Day 2025 - 3YO In House Experience ('25-26)
7		(\$80.00)	E	Additional plants for garden beds (reimbursement to Ms. Gabby - nature studio)
8	SUBTOTAL	(\$5,855.00)	F	Sum of Items B - E
9				
10	Future Fundraiser Projection FY26:	\$0.00	G	Lawry's Book Fair Cash Rebate (18%); alternative \$443.89 book credit is to be taken; awaiting delivery of books (late August)
11				
12	SUBTOTAL	\$0.00	H	Sum of Items G
13				
14	Projected Account Balance:	\$5,110.77	J	Sum of Items A, F, and H
15				
16	Proposed Additional Commitments FY26:	(\$214.92)	K	\$1.99 per month (\$23.88/year) x 9 licenses for "Shared Contacts" App for Google
17				
18				
19	SUBTOTAL	(\$214.92)	L	Sum of Items K
20				
21	Projected Account Balance After Proposed Additional Commitments:	\$4,895.85	K	Sum of Items J and L
22				
23				
24				
25				
26				
27				
28				
29				

Treasurer's Report Account Audit 25/26 room par FFDAY Compaf&f day24 2425 room par data

- i.
- ii. Follow up with Jessica (balloon designer, back to school event) in regards to depositing the check
- iii. Kona Ice raised \$143.20 from back to school event
- iv. Fall T-shirts raised \$708

d. Secretary

i. Social Media

- a. Have access to FOC facebook account, actively promoting events and and volunteer opportunities. Also, working towards growing and Reaching out to parents to join the group. Still figuring out how to access FOC instagram

ii. Community Event

- a. Use community free resources to gather school community, Jefferson Park library Lego and Giant word winder evening, one a month.

- iii. Coming up with ideas for Mom's night out, painting & karaoke night, bowling, Open for suggestions.

4. Committee Reports

a. Room Parent

- ii. Fall Fest
 - a. Budget per class \$40, funded by FOC. Volunteers must be CPS Level II and fill-out an online application. The room parent coordinator will email room parents (have at least two classroom volunteers), connect teachers and volunteers to coordinate fall activities and schedule time for the event (45 minutes). In class fall fest , schedule 10/30/25
 - b. Garden- not available
 - c. Friends of Day-not available
- 5. Principal's Report
 - a. Wall Climb
 - 1. Has been approved and purchased, 4 wall boards have arrived, however, waiting on two more items (shipping delay). New shipping date for these items are scheduled to arrive October 10th.
 - b. Yoto Players
 - 1. Have been approved and purchased, and distributed to the classrooms.
 - c. OST Programs
 - 1. OST programs have received funding through CPS
 - d. Funding
 - 1. Discussed if possibly FOC can fund 3-year-old (in-house) music with Jim Gill, waiting on a quote

6. New Business

Officially Vote for New Expenditure Provision By-Law*

 Voting Procedures for Expenditures Bylaw_draft postponed

Request funds for teacher appreciation lunch during Report Card Day ~\$650

Passed unanimously

Decide when we want to have 1st Change for Change of the year

Determined closer to Thanksgiving

Vote on Raffle vs. Auction for November/December parking spot

Determined Raffle to be last week of October

- a. Dine to donate options
 - 1. Wendy's, Bar Louie, Super Dawg, Jollibee, Sugar Raes etc
 - b. New Fundraiser options
 - 1. Dad's Night Out, Double Good Popcorn, Garage/Craft Sale, Chicago Wolves, Chicago Dogs others?
 - c. Calendar dates update
- 7. Announcements - Next General meeting, November 4th, 2025
- 8. Adjournment

Cc and hollice