

**September 10th, 2026 Pee Dee Innovation and Leadership Academy
Board of Directors Meeting Minutes**

Date: September 10th, 2026
Time: 6:37 PM
Location: Zoom

I. Call to Order

A. Board Chair Brenda Woods called the meeting to order at 6:37 PM.

II. Roll Call by Board Secretary

A. Present: Brenda Woods, Cheryl Hubbard George, Shereca Anderson, Mary Boston Pressley; Chanel McFadden joined late.

B. Absent: Roberta Burns and Kassandra Brown.

C. Others present: Sharon Williams and Ericka Bennett Bell.

III. Moment of Silence

IV. Pledge of Allegiance led by Shereca Anderson

V. Moment of Devotion led by Cheryl Hubbard George

VI. Mission Statement

A. The mission of Pee Dee Innovation & Leadership Academy is to create world-class leaders by empowering students to excel academically, emotionally, and socially in a safe, inclusive, and equitable environment.

VII. Approval of Agenda - Action required (quorum required)

A. Motion by Shereca Anderson

B. Seconded by Mary Boston Pressley

VIII. Consent Agenda - Action required (quorum required)

A. Motion by Shereca Anderson

B. Seconded by Cheryl Hubbard George

C. Consent agenda approved with no opposition. Chanel McFadden joined the meeting following approval.

IX. Board Chair Report

A. No report at this time.

X. Executive Director's Report - Dr. Sharon N. Williams, Executive Director

A. Instructional & Academic Updates - Ericka Bell, Director of Education

1. Fall MAP assessment data was presented to the Board.

2. Math

a) 127 students participated in fall testing.

b) Schoolwide Math performance was at the 39th percentile compared with the 42nd percentile during the previous fall administration.

c) Grade-level data and areas requiring additional support were reviewed.

3. Reading

a) Schoolwide Reading performance was at the 47th percentile compared with the 50th percentile during the previous fall administration.

b) Grade-level performance and areas requiring additional academic support were discussed.

c) Administration noted the need for continued wraparound services and targeted student support.

4. The next MAP update will be provided following winter testing in December.

B. School Programs, Partnerships & Events

1. PDILA held its first Title I Parents' Right to Know Meeting in conjunction with Parent-Teacher Conferences on August 27, 2026.

2. Parents received information regarding grades, SC READY data, MAP scores, i-Ready scores, and PowerSchool access.

3. Farmstead Day was held on September 3, 2026, in partnership with the Ag in the Classroom Learning Lab. Students participated in hands-on agricultural and science learning experiences.

4. PDILA partnered with the Educational Foundation of Lower Florence County to provide on-site tutoring, particularly for students requiring additional one-on-one academic support.

5. Upcoming events included Grandparents Day and the Segra Park STEM Night Field Trip on October 8, 2026.
6. Board members were invited to assist with upcoming school events and field-trip chaperoning.

C. Legislative/Compliance Update - Dr. Sharon N. Williams

1. Dr. Williams provided an update regarding Act 123 and its impact on charter school governance, transparency, accountability, contracts, finance, and enrollment.
2. Board members are required to complete at least three hours of advanced charter board governance training annually.
3. PDILA will maintain documentation of board training, policies, bylaws, board rosters, meeting records, ethics/conflict disclosures, financial records, contracts, enrollment documentation, and other required compliance materials.
4. PDILA's website was updated to address expanded transparency requirements, including annual budget, financial statements, check registers, credit card statements, governance information, academic/curriculum information, student/parent information, and required compliance notices.
5. PDILA received notification from the Charter School District that its website met the required compliance review.
6. The 2025-2026 annual financial audit was still in progress and will be posted when completed.
7. PDILA will conduct quarterly website compliance reviews.
8. Administration reported that the school was approximately 95% complete with its internal compliance work while continuing to strengthen posted information.

D. Financial Transparency

1. Board members were shown where financial documents are publicly available on the PDILA website.
2. August 2026 bank statements, credit card statements, budget information, and monthly financial reports were available for review.
3. The August financial report reflected expenditures of approximately \$96,000 and net revenue of \$22,287.64.
4. Monthly financial reconciliations will be updated on the website by the 10th of each month.

XI. New Business (Board Chair)

A. Establishment of Parent Lighthouse Team/School Improvement Council

1. As a Title I school, PDILA will establish a School Improvement Council that will also function as the Parent Lighthouse Team.
2. The team will provide parent voice in school improvement, support families in understanding the 7 Habits, and provide input regarding Title I funding and school needs.
3. Parents were invited to submit nominations, followed by a voting process.
4. The goal is to establish a team of approximately five to six parents, along with school staff, by the end of September.

B. Beginning-of-Year Enrollment and Disenrollment

1. Administration reported five student disenrollments since the beginning of the school year.
2. The disenrollments were related primarily to family relocations and other circumstances outside of the school's control rather than dissatisfaction with the school.
3. Without replacement enrollments, projected enrollment would decrease to approximately 124 students in October.
4. PDILA had prospective students seeking enrollment in third and fourth grades and had extended seat offers to previously submitted applicants.
5. Administration will continue working to fill available seats as students disenroll.

C. 2026-2027 Board and Executive Director Strategic Goals

1. Administration discussed the need to establish strategic goals for both the school and Board.
2. School academic goals will include Mathematics, ELA, and Science.
3. Dr. Williams will review the second-year goals contained within PDILA's charter to determine current progress and whether adjustments may be necessary.
4. Charter goals will be presented at the next Board meeting.
5. The Board will determine whether strategic-goal development should occur during a retreat or separate meeting.

XII. Exit to Executive Session

- A. Motion by Shereca Anderson
- B. Seconded by Cheryl Hubbard George

XIII. Reconvene to Open Session

- A. Motion by Shereca Anderson
- B. Seconded by Cheryl Hubbard George

XIV. Adjournment at 7:25 PM

- A. Motion by Shereca Anderson
- B. Seconded by Mary Boston Pressley