

Intersect MCC Meeting Agenda - 11/26/24

Agenda Item	Details	Lead	Target time
Housekeeping (10m)			
Confirm meeting order	a) Confirm 50% quorum (5 people) b) Confirm agenda (assuming attendees have reviewed, simple verbal confirmation) c) Hit record	Chair	00:00 - 00:10
Check-in Round	Content of the Check-In Round (10-15 secs per person) for seated committee members and Intersect staff ● Personal State: Participants briefly share how they are feeling at the moment or any personal matters they wish to disclose. This could be as simple as saying <i>I'm feeling energized today</i> or <i>"I'm a bit distracted due to a personal matter.</i> ● Expectations for the Meeting: Members can share their hopes or concerns about the agenda, fostering alignment and setting realistic expectations. ● Recent Achievements or Challenges: Briefly mentioning any recent successes or challenges can provide context to their current mindset or workload. ● Any Distractions or Limitations: If someone is dealing with distractions or limitations (e.g., needing to leave early, not feeling well), it's a good time to inform the group. ● Intros:NAME: Description of Position, Title, COI, etc. into chat ● Example: Tex: Open Source Program Manager, Intersect Staff, OSC/MCC Secretary	Chair	
Agenda Review	Review the agenda to set the pace and context for the meeting today and add any missing items.+	Secretary	
Review highlights from last meeting	1. Managing Member Expectations A-sync 2. Budget Proposal Review	Secretary	
Updates from wider Intersect (5-7m)			
Other Committees	Outcomes	Secretary / Chair	00:10 - 00:20

Agenda Item	Details	Lead	Target time
Intersect Staff	None Provided		10m
Updates from the WGs / SIGs (5-7m)			
Housekeeping	(Update about administrative work around the MCC's sub-groups) Updates from WG to be limited to WG Lead(s) Skip 12/24 & 12/31 return 1/7	Secretary	00:20 - 00:30 10m
Grants WG		Gemma / Katarina	
Marketing WG		Nico/Seomon	
Group Design WG		Matthew	
Community Support WG		Akheel/Gintama	
Agenda items (30m)			
Intersect 2025 Membership Plans	- What can/can't be delivered?	Nick C.	00:30- 00:40 10m
Emurgo Presentation	Presentation by Emurgo related to Budget Request for Education Platform Presentation to be recorded/shared async	Nick	00:40 - 00:45 5m
Align Budget to 2025 Goals		Yuta	00:45 - 00:55 10m
Closing Actions (5m)			
Update on Actions & Async Decisions	- Review, refresh, and backlog / archive Async Items - Review upcoming cadence changes. - TH Slide Template	Secretary/Chair	00:55 - 01:00

Agenda Item	Details	Lead	Target time
Actions and Next Steps Confirmation	... Marketing WG Meeting 11.22	<i>Secretary / Chair</i>	Confirm all decisions and action items.