

# Definition of ready checklist

Please use this checklist to write user stories. Only when you've consciously checked all boxes, should you bring a requirement to "Ready for development".

- ☐ The story follows the INVEST principle  
*(Independent, Negotiable, Valuable, Estimable, Small and Testable).*
- ☐ Acceptance criteria in "given, when, then" format  
*Clearly defined and agreed upon by stakeholders. They should be SMART (Specific, Measurable, Achievable, Relevant and Timeboxed).*
- ☐ Wireframes or mockups  
*If we're following our existing design system, and if the user story impacts the UI, a wireframe is necessary. If there are major UI changes, a link to mockups is necessary.*
- ☐ Test plans and test data  
*The story has test conditions we must fulfil and provides suggestions for realistic test data.*
- ☐ Technical implementation details  
*In case we believe a certain technical approach is necessary to develop the story, we've added those details.*
- ☐ Dependencies  
*We've identified any external dependencies on third-party systems or other teams and a plan is in place to address them*
- ☐ Risk assessment  
*We've identified potential risks, if any and a plan is in place to mitigate or manage them*