



Policy Manual

Section 1

Administration & Governance

[1.01 Policy Development](#)

- [Crosswalk for Updating Utah Code References](#)

[Board Policy 4001 - Governance of USDB](#)

[1.04 Advisory Council Bylaws](#)

[1.05 Annual USDB Leadership and Compliance Calendar](#)

[USDB Oversight, Operations, Fiscal Procedures, Advisory Council, and USIMAC \(R277-800\)](#)

[1.7 USDB Education Foundation Bylaws](#)

[USBE Policy, Law, and Professional Practices Website](#)

Section 7

Parents

[7.01 FERPA Notification of Rights](#)

[7.02 Parent Rights to Academic Accommodations](#)

[7.03 Independent Education Evaluations](#)

[7.04 Procedural Safeguards](#)

[7.05 Procedures for Resolving Parental Concerns](#)

[7.06 Hotline Investigation and Response](#)

[7.07 Reporting Violations of Statute or Board Rule](#)

Section 6

Students

[6.01 Attendance Policy](#)

[6.02 Attendance and Truancy](#)

[6.03 Student Conduct and Discipline](#)

[6.04 Least Restrictive Behavioral Interventions \(LRBI Manual\)](#)

[6.07 Child Abuse and Neglect](#)

[6.08 Immunization Policy](#)

[6.09 Student Transportation](#)

- [Best Practices and Recommendations for K-12 School Transportation and Student Travel \(April 2020\)](#)

[6.10 Parental Consent Form for Student Photographs or Video](#)

[6.11 Lice Protocol](#)

[6.12 Student Fees Policy](#)

- [Student Fee Schedule](#)
- [Student Fee Waiver Application](#)

Medication Administration at School (Under Construction)

[6.13 Do Not Resuscitate \(DNR\) Policy](#)

[6.15 Hearing Siblings at USD](#)

[6.16 Student Use of Power Tools and Maintenance](#)

[6.17 USDB Student Power Tool and Maintenance Equipment Use Consent Form](#)

[6.18 Bed Bug Prevention and Response](#)

[6.19 Use of Student-Owned Devices During School Hours](#)

[6.2 Procedures for New Student at USDB](#)

- [Recognizing Constitutional Freedoms in Our Schools](#)
- [Student Free Speech \(from UPPAC News\)](#)

[6.21 Student Search and Seizure Privacy](#)

[6.3 Drug and Alcohol Policy](#)

[6.5 Bullying, Cyber-bullying, Hazing, and Retaliation](#)

[6.6 Suicide Prevention](#)

Section 5

Employees

[5.01 Hiring Relatives](#)

[5.02 Criminal Background Checks](#)

[5.03 USDB Volunteers](#)

[5.04 Conflicts of Interest](#)

[5.05 Employee Compensation Rates](#)

[5.06 Paid Professional Hours for Educators](#)

[5.07 Staff Compensation for Overnight Trip](#)

[5.09 Employee Code of Conduct and Appropriate Behavior](#)

[5.10 LEA Specific License Policy for USDB](#)

[5.11 Sexual Harassment \(Title IX\)](#) (also applies to students)

[5.12 Employee Complaint Procedure](#)

[5.13 ADA Complaint Procedure](#)

[5.14 Badges and Access Cards](#)

[5.17 Longevity and Retirement Celebration Guidelines](#)

[5.20 Teacher Mentors](#)

[5.22 Educator Terms of Employment](#)

- [2025-2026 Educator Salary Schedule](#)
- [2026-2027 Educator Salary Schedule](#)

[5.23 USDB Annual Training Requirements](#)

[5.24 Employee Dress and Appearance](#)

[5.25 Employee Onboarding Process at USDB](#)

- [New Employee Orientation Video](#)

[5.26 Offboarding Checklist](#)

[5.27 Terms and Conditions for Users of USDB Social Media Sites](#)

[5.29 Micro-credentials for USDB Teachers](#)

[5.30 The USDB Micro-credential Stack](#)

[5.31 Educator Evaluation](#)

[5.32 Educator Standards and LEA Reporting Policy](#)

[5.33 Equipment Standard: Laptop Performance \(CPU, Memory, Storage\) Requests](#)

[5.34 Equipment Standard: Laptop Display Size & Accessibility Requests](#)

[5.35 Guidelines for Hiring Officials](#)

[5.36 Highly Needed Educator Salary Supplements \(SHINE Program\)](#)

[5.37 Telework Policy](#)

[USBE 04-06 Early Retirement Incentive](#)

[USBE 04-08 Exercise Release Time](#)

[USBE 04-11 Leave Bank](#)

Section 4

Business, Finance, Property, and Equipment

[Internal Control #1 - Fund Management](#)

[Internal Control #2 - Donations and Fundraising Activities](#)

[Internal Control #3 - Purchasing Card Policy](#)

[Internal Control #5 - Pupil Transportation](#)

[USDB Enrichment Program](#)

- [Enrichment Activity Request Template](#)

[USDB Employee Travel](#)

- [Employee Mileage and Fuel Reimbursement](#)
- [Fleet Procedures](#)
- [Additional Fleet Information](#)

[Employee Mobile Device Policy](#)

- [Mobile Device and Service Plan Approval Levels](#)

[Business Operations Quick Reference Guide](#)

[TVI Scholarship Program](#)

- [TVI Scholarship Agreement](#)

[State Board of Education Fees](#)

[Surplus Property](#)

[Payroll Processing Procedural Memo](#)

[Printing Reduction Initiative](#)

[Budget Development Process](#)

- [Annual Springtime Planning Process](#)
- [Annual Increased Funding Request \(IFR\) Process](#)

[USDB Education Foundation Budget and Purchasing Practices](#)

[Vending Food Sales](#)

[Mileage Reduction Initiative \(2013\)](#)

[TDHH Scholarship Program](#)

- [Educator of the Deaf Scholarship Agreement](#)

[General Purchasing Policy](#)

[Contract and UCI Purchases Policy](#)

[Contract Execution and Management](#)

[Contract Extension and Increasing Funds](#)

[Emergency Procurement Policy](#)

[Non Procurement Items Policy](#)

[Vendor Debriefings Policy](#)

[Purchasing Ethics Policy](#)

[Child Nutrition Program Purchasing](#)

[USDB Branding Policy](#)

[Logos](#) (Employees Only)

Section 3

Information Systems & Data Management

[USDB Records Policy](#)

[Employee Acceptable Use Policy](#)

[BYOD Acceptable Use Policy](#)

[Employee Social Media Policy](#)

[Student Device and Network Acceptable Use\(Spanish\)](#)

[Confidentiality of Information](#)

[Video Surveillance](#)

[Data Governance Plan](#)

[Password and Passphrase Policy](#)

[USBE Guidance on Data Collection for Sex Categories](#)

[Artificial Intelligence \(AI\) Use Policy](#)

[Student Data Collection Notice](#)

Section 2

Facilities & Safety

[2.01 Administrative Rules for State Facilities](#)

[2.02 Facility Scheduling and Use Guidelines](#)

[2.03 Building Rental Fee Schedule](#)

[2.04 Space Heater Policy](#)

[2.05 Dangerous Materials and Firearms](#)

[2.06 Campus Visitors](#)

[2.07 Modifications, Furnishings, Cleanliness, Maintenance and Fire Safety](#)

[2.08 Swimming/Therapy Pool Use Policy](#)

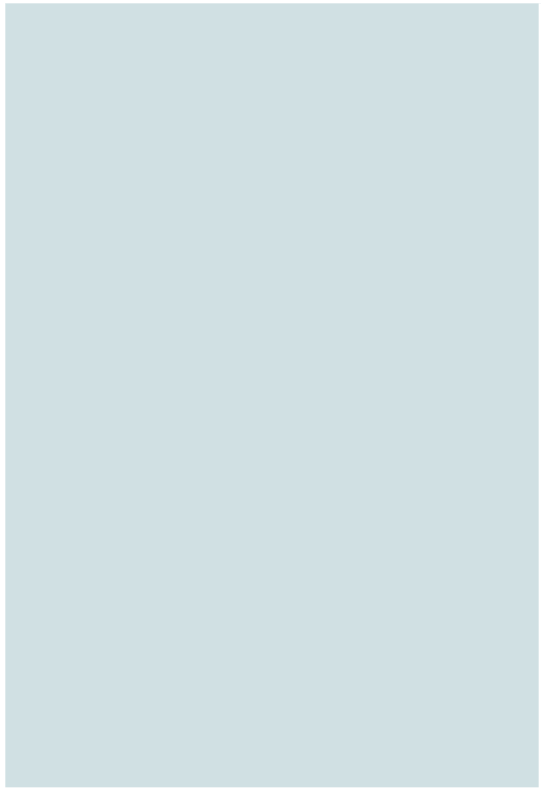
[2.09 Use of State Owned Facilities as Civic Centers](#)

[2.10 Facility R&I Process](#)

[2.11 Lifting Policy](#)

[2.12 Animals in Schools](#)

[2.17 Access Control and Classroom Security](#)



Section 8

School Programs and Curriculum

[Board Rule Governing USDB and LEAs \(R277-801\)](#)

[8.15 Technical Assistance Manual for LEAs](#)

[8.03 Personalized Learning and Innovative Practices at USDB](#)

[Utah Special Education Rules](#)

[8.06 USDB Special Education Manual](#) (November 2023)

[8.7.1 Residential Living Memorandum of Understanding \(MOU\)](#)

[8.10 Scheduling Interpreters](#)

[8.11 Health and Wellness](#)

[8.23 Health and Human Sexuality Instructional Materials](#)

[8.12 Nursing Policy for Camps](#)

[8.13 Educational Support Services](#)

[8.14 Language Access](#)

[8.15 Grading and Graduation Credit](#)

[8.16 Student Assessment at USDB](#)

[8.17 Emergency Campus Closures and Online Learning Days](#)

[8.18 Tuition Paying Preschool Students](#)

[8.19 Bridges to Community Readiness - Post High Program](#)

Utah School for the Deaf

- [8.1.1 USD Modalities Fact Sheet](#)
- [Modalities, Research, and Personalized Programming](#)
- [8.1.3 USD Language and Communication Policy](#)
- [8.1.4 USD Parent Infant Program](#)
- [Audiology Equipment](#)
- [Audiological Services](#)
- [8.20 Earmold](#)
- [8.26 Video Remote Interpreting \(VRI\)](#)
- [8.24 Parent Review of Curriculum and Instructional Materials and Complaint Process](#)
- [8.25 School Personnel Medical Recommendations](#)

Utah School for the Blind

- [8.2.1 Guidelines for Vision Therapy](#)

[8.09 Textbook Disposal](#)

[8.08 Educational Resource Center \(ERC\) Circulation Policy \(2022\)](#)

[8.22 Library Collection Development](#)

[Official Attorney General Official Memo regarding library materials dated June 1, 2022](#)

[8.30 Education Benefit Review](#)

Section 10

Emergencies

[10.21 Emergency Procedures, Standard Response Protocol, and Standard Reunification Method](#)

[USDB Emergency Standard Response Protocol \(SRP\)](#)

[10.02 Pandemic or Health Emergencies](#)

[10.03 Concussion and Traumatic Head Injury](#)

[Continuity of Operations Plan \(COOP\)](#)

[10.06 Blood Borne Pathogens](#)

[10.08 Anaphylaxis Policy](#)

[10.07 Cardiopulmonary Resuscitation \(CPR\) Policy](#)

[10.35 Student Threat Assessment](#)

[10.13 Emergency Safety Interventions](#)

Section 9

Utah State Instructional Materials Access Center (USIMAC)

[USIMAC Overview and Policies](#)

[USIMAC Eligibility Criteria](#)

[Description of Available Formats](#)

[USIMAC Ordering Policy and Forms](#)