



8/29 Regular Board Meeting

When: Monday, August 29th, 2022, 6:15pm - 8pm

Where: <https://us02web.zoom.us/j/81277478717?pwd=SGs2dnhYZVpHWDJ2WEtidEtZeVNlZz09>

Who:

Expected Board Members in attendance:

- President and Chair: Nicole Hemenway Bratz
- Vice President: Colton Kaltenfeldt
- Secretary: Gabe Riggs
- Treasurer: Richard H Clough
- Aaron Vahid
- Kristina Michele Martens
- Emeritus President: Candy Galindo (not considered in determination of a quorum)

Expected guests in attendance:

- Executive Director: Jason McGill
- Deputy Executive Director: Barbara Jung Hwa Gangwer

At Northwest Youth Services, we affirm youth experience and autonomy, as we work together to foster collective healing and justice, in order to dismantle the systems of oppression that perpetuate youth homelessness.



Agenda

| What | Relevant Documents | Expected Duration | Who |
|---|---|------------------------|---------|
| I. Call to Order <ul style="list-style-type: none">a. NWYS Mission¹b. Land Acknowledgement²c. Adjust agenda, if needed | | 5 min | Nicole |
| II. Strategic Vision Committee Report <ul style="list-style-type: none">a. For info: Presentation of the Strategic Vision that the Strategic Vision Committee proposes the Board adoptb. For discussion & action: To adopt the Strategic Vision | <ul style="list-style-type: none">• NWYS 2022-2027 Strategic Vision | 10 min | Colton |
| III. Finance Committee Report <ul style="list-style-type: none">a. For info: Presentation of the Mid-year Budget Adjustment that the Finance Committee proposes the Board adoptb. For discussion & action: To adopt the Mid-year Budget Adjustmentc. For info: Draft audit reports that Larson & Gross presented at the July Board meeting are included in this month's Board packet.d. For discussion & action: To approve the audit reports and the audited financialse. For info: Overview of July Financial Statements | <ul style="list-style-type: none">• NWYS Mid-year Budget Adjustment zip file (contains 2 PDFs)• NWYS 2021 Single Audit Reports - DRAFT 07.21.2022• Northwest Youth Services - DRAFT | 30 min (Start: 6:38pm) | Richard |

¹ At Northwest Youth Services, we affirm youth experience and autonomy, as we work together to foster collective healing and justice, in order to dismantle the systems of oppression that perpetuate youth homelessness.

² We acknowledge that we live, work, and gather on unceded land stolen from the Swinomish, Samish, Sauk-Suiattle, Upper Skagit, Lower Skagit, Lummi, Nooksack, Semiahmoo, Nuawhaha and Stillaguamish tribes and peoples of the Coast Salish Sea.

We ask that you join us in honoring these communities, their elders both past and present, as well as future generations, whose culture and identity has been eroded for profit.

We ask that you join us in understanding how each of us has knowingly or unknowingly benefited from the effects of the traumatic dilution of their languages, traditions, beliefs, and customs.

Today, and every day, we acknowledge that the ground we stand upon is sacred, and we commit to continuing to learn how to be better stewards of the land we are privileged to inhabit.

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| | | 2021 FINANCIAL STATEMEN TS | | |
| IV. | Executive Director's Report | | 20 min (Start: 7:02) | Jason |
| | a. For info [Executive Session]: Updates on legal actions | | | |
| V. | Executive Committee's Report | <ul style="list-style-type: none"> • Letter to Paula Matthyse • Bylaws of Northwest Youth Services – 08.29.2022 | 30 min | Nicole |
| | a. For info: Outcome of Rajeev's investigation and final Board action related to Paula's claims: <ul style="list-style-type: none"> i. Resolved: "With the authority of NWYS's Board of Directors, the Executive Committee hereby supports Jason McGill's decision to terminate Paula Matthyse's employment; accepts the conclusion of Rajeev Majumdar's independent investigation that found no evidence of age discrimination against Paula Matthyse during the course of her employment at NWYS; and authorizes Jeff Fairchild to draft an employment termination letter and, upon Colton Redtfeldt's approval of the draft, to send it directly to Paula Matthyse on behalf of NWYS." | | | |
| | b. For discussion & action: To approve the restated bylaws. | | | |
| | c. For info & discussion [Executive Session]: ED compensation | | | |
| | d. For info: 2022 Board roadmap status update: <ul style="list-style-type: none"> i. [x] Adopt a SVC Charter (DRI: Colton) ii. [x] Adopt a Finance Committee Charter (DRI: Richard) iii. [x] Board recruitment (DRI: Daija) iv. <u>[vote today!]</u> Adopt mid-year budget adjustment for 2022 (DRI: Richard) v. <u>[vote today!]</u> Adopt Bylaws (DRI: Nicole) vi. <u>[vote today!]</u> Adopt Strategic Vision (DRI: Colton) vii. [~] Annual ED review (DRI: Candy) viii. [~] Start holding monthly Executive Committee meetings (DRI: Nicole) ix. [~] Adopt a Governance Committee Charter, start holding regular | | | |

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| | <p>Governance Committee meetings (DRI: Gabe)</p> <p>x. [~] Develop New board member onboarding/continuation/offboarding procedure doc (DRI: Nicole)</p> <p>xi. [] Develop and adopt a Strategic Plan (DRI: Jason)</p> <p>xii. [] Draft, get lawyer review of, vote in, and file restated Articles of Incorporation (DRI: Gabe)</p> <p>xiii. [] Ensure that a Nominating Committee gets up and running for January elections (DRI: Nicole)</p> <p>xiv. [] Adopt Budget for 2023 (DRI: Richard)</p> | | | |
| VI. | <p>Healthy Children's Fund</p> <p>a. For info: Presentation of the Healthy Children's Fund</p> <p>b. For discussion & action: To adopt the Resolution in support of Healthy Children's Fund</p> | <ul style="list-style-type: none"> ● Resolution in support of Healthy Children's Fund (<i>not yet on Board portal</i>) | 10 min | Colton |
| VII. | <p>For action: Consent Agenda</p> <p>a. Approve July Financial Statements</p> <p>b. Approve July Regular Board Meeting Minutes</p> <p>c. Approve updated "Rosters of the Board of Directors" and "Board of Directors Contact Information" to:</p> <ol style="list-style-type: none"> remove Daija Heyward add Kristina Michele Martens update others' contact info as needed remove the Strategic Vision Committee roster <p>d. Approve Signing Authority resolution to remove Paula Matthyse as a signer</p> | <ul style="list-style-type: none"> ● July Board Meeting Minutes ● July 2022 Financial Statements zip file (contains 9 PDFs) ● Rosters of the Board of Directors ● Board of Directors' Contact Information ● NWYS Board of Directors Resolution - Signing Authority (August 2022) | 1 min | Nicole |

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| VIII. | Adjourn | | 8:00pm | Nicole |
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Looking Ahead

Upcoming meetings calendar for 2022:

- Special Board meetings:
 - Mon, Sept 12, 6:15-8pm
- Regular Board meetings:
 - Mon, Oct 3, 6:15-8pm (Note: there will not be a regular Board meeting in September)
 - Mon, Nov 7, 6:15-8pm
 - Mon, Dec 5, 6:15-8pm
 - Mon, Jan 2, 6:15-8pm
- Finance Committee meetings:
 - Mon, Sept 19, 6-7pm
 - Mon, Oct 24, 6-7pm
 - Mon, Nov 28, 6-7pm
 - Mon, Dec 19, 6-7pm
- Executive Committee meetings:
 - Mon, Sept 19, 7-8pm
 - Mon, Oct 24, 7-8pm
 - Mon, Nov 28, 7-8pm
 - Mon, Dec 19, 7-8pm

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