



Community High School

Request for College Visit

Before the visit: Complete this form and receive approval from the Counseling office.

After the visit: Turn in this form along with documentation from the college or university within 3 days of your return to school to the Attendance office.

You must follow the guidelines listed here to qualify for an excused college visit:

1. Must be a junior or senior
2. Only take 2 college visit days per year
3. Complete this form at least 48 hours before taking the visit
4. Must provide documentation from the college registrar or other college official within 3 days of returning to school for an approved absence

Date: _____

Student Name: _____

Grade Level: _____ ID Number: _____

Name of
College/University: _____

College Address: _____

College Phone: _____

Date of Visit: _____

Parent Signature: _____

Counselor Signature: _____