

*Columbia County Board of Education
Work Session
February 22, 2022
5:30 p.m.*

The Columbia County Board of Education met at 5:30 p.m., Tuesday, February 22, 2022, at the Columbia County Board of Education. The following Board of Education members were present:

*Mr. David Dekle, Chairman
Ms. Lee Ann Meyer, Vice-Chairman
Mr. David Alalof, Board Member
Ms. Kristi Baker, Board Member
Ms. Judy Teasley, Board Member*

Call to Order

Chairman David Dekle called the meeting to order.

Invocation

Wesley United Methodist Church Pastor Scott Harris led the Invocation.

Pledge of Allegiance

Martinez Elementary Fifth Grade 4-H Presidents led the Pledge of Allegiance.

Approval of the Agenda

Board Member David Alalof made a motion to approve the agenda as presented, seconded by Vice-Chairman Lee Ann Meyer, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.

V. Tentative Approval of Consent Items

- A. Minutes of February 8, 2022, Regular Session Meeting
- B. January Financials
- C. Employee Travel
- D. Program/Camp/Employee Participation Requests
- E. Budget Amendments
- F. Use/Lease of Facilities

Superintendent Flynt requested tentative approval of Consent Items V A-F, as presented. Board Member David Alalof made a motion for tentative approval of Consent Items V A-F, as presented, seconded by Board Member Kristi Baker, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.

VI. Discussion Topics and Presentations

A. First Semester Achievement Update

Superintendent Flynt and members of his Cabinet shared discussion topics and presentations regarding a First Semester Achievement Update.

B. Student and Family Support Processes

An overview of Student and Family Support Processes was shared by Associate Superintendent Penny Jackson, Director of Student Support Mr. Marcus Allen, and Lead Social Worker Brian Adams. Mr. Adams further reported various duties and responsibilities required by social workers to meet the needs of students and staff.

C. Instructional Material Review Process

Associate Superintendent Michele Sherman provided a thorough overview of the Instructional Material Review Process.

VII. Staff Reports

A. Human Resources Update

Chief Human Resources Officer Mr. Tony Wright presented a staffing report which included the following points: Employee transfers are going well. We will begin hiring for newly allocated positions for the 2022-2023 school year.

Chief Financial Officer Alex Casado shared an overview of federal grants.

Associate Superintendent Penny Jackson presented the 2022-2023 School Year Personnel Allocations, certified and non-certified for approval. Vice-Chairman Lee Ann Meyer made a motion for tentative approval of the 2022-2023 School Year Personnel Allocations for certified and non-certified, as presented, seconded by Board Member David Alalof, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.

- Overall, certified positions will increase by 29.40, including 12 positions we budgeted for contingency. This will give us a total of 2,207.82 positions.
- Highlights include, two additional elementary teachers, three teachers for middle school and twelve teachers for high school and CVA.

For Non-Certified positions:

- We bring an overall increase of 25.13 positions, with 7 positions for contingency, for a total of 1,472.85 positions.
- Highlights include, an addition of 10 custodians, some of which will be placed at schools where we've added classroom additions and at schools where growth has occurred, and 10.13 special education paraprofessionals and 3 bus aides.

February 22, 2022 > Non-Certified Personnel Allocations for 2022-2023

BOE Tentatively Approved Non-Certified Allocations 2-22-2022

School	Position Code	Increase										Decrease										FEDERAL PORTFOLIO										CONTINGENCY	2021-2022 Allocation	2021-2022 Utilization	+/-	Projected 2022-2023																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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D. Black History Month Activities

Associate Superintendent Penny Jackson shared some of the many activities schools are offering to students during the month of February, as we celebrate Black History Month.

VIII. Superintendent Reports

Superintendent Flynt presented the following reports and announcements.

- A. School Year Update for 2021-2022
- B. Middle School Program Update
- C. Regular Session Board Meeting, March 8, Columbia County Exhibition Center
- D. Approval of Board Policies

Final Approval of Board Policy JAA(2), Gender Equity in Sports

Superintendent Flynt recommended final approval of Policy JAA(2), to modify the Sports Equity Coordinator to Title IX Coordinator to reflect consistency with other policies involving Title IX, and to define gender as it relates to sport participation, and to change the lettering of the policy from JAA(2) to IDFA, which is more consistent with the state placement of this policy. The title, Gender Equity in Sports, will remain the same. Board Member David Alalof made a motion for final approval of Policy JAA(2), to modify the Sports Equity Coordinator to Title IX Coordinator to reflect consistency with other policies involving Title IX, and to define gender as it relates to sport participation, and to change the lettering of the policy from JAA(2) to IDFA, which is more consistent with the state placement of this policy. The title, Gender Equity in Sports, will remain the same, seconded by Vice-Chairman Lee Ann Meyer, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.

BOARD POLICY

Descriptive Code: ~~JAA-(2)~~ IDFA

GENDER EQUITY IN SPORTS

Date: **UNDER REVISION**

~~It shall be the policy of the~~ The Columbia County Board of Education ~~to prohibit~~ discrimination based on gender, **defined in this policy as a person's sex assigned at birth**, in its elementary and secondary school athletic programs. In accordance with the Georgia Equity in Sports Act, ~~it shall be~~ **is** the policy of the Board to undertake all reasonable efforts to provide equal athletic opportunities for ~~members of~~ both genders.

In accordance with the Georgia Equity in Sports Act, ~~it shall also be the policy of the Board~~ **will** not ~~to~~ participate in, sponsor, or provide coaching staff for interscholastic sports events which are conducted under the authority of, conducted under the rules of, or scheduled by any athletic association unless the charter, bylaws, or other governing documents of such athletic association comply with the Georgia Equity in Sports Act.

~~It shall be the policy of the~~ **The Board to school district to will** conduct an ongoing assessment of its athletic programs to determine whether there are equal athletic opportunities for members of both genders. If it is determined that there are not equal athletic opportunities for members of both genders, the school district will conduct an athletic interest survey to determine student interest in various sports.

~~The Superintendent shall designate an individual, known as the sports equity~~ **Title IX** Coordinator, ~~to will~~ coordinate compliance with the Georgia Equity in Sports Act **within the school district**. ~~The Superintendent, at his or her discretion, may also designate school level coordinators to assist the sports equity coordinator.~~ The school district ~~shall~~ **will** annually notify all its students of the name, office address, and office telephone number of the sports equity **Title IX** Coordinator. This notification ~~shall~~ **will** be included in the student handbook. In addition, each school ~~shall~~ **will** post ~~in a conspicuous location~~ a notice of nondiscrimination in sports based on gender.

The sports equity **Title IX** Coordinator ~~shall~~ **will** investigate any complaint received by the local school system **district** alleging noncompliance with the Georgia Equity in Sports Act. ~~Such investigation shall be in accordance with the grievance procedures for resolution of complaints regarding gender equity in sports, as adopted by the Board.~~

PROCEDURE: YES

ADOPTED: 7/10/01(NEW)

REVISED:

Columbia County Board of Education

Final Approval of Board Policy KHE, Public Gifts to the Schools/Improvements to Facilities

Superintendent Flynt recommended final approval of Board Policy KHE, Public Gifts to the Schools/Improvements to Facilities, to increase the donation amount from \$500.00 to \$1,000.00 in which a school principal has the authority to approve. Board Member David Alalof made a motion for final approval of Board Policy KHE, Public Gifts to the Schools/Improvements, to increase the donation amount from \$500.00 to \$1,000.00 in which a school principal has the authority to approve, seconded by Board Member Lee Ann Meyer, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.

BOARD POLICY

Descriptive Code: KHE

PUBLIC GIFTS TO THE SCHOOLS/ IMPROVEMENTS TO FACILITIES

Date: **UNDER REVISION**

Gifts/school initiated improvements which may serve to enhance and extend the work of the schools may be received by the district. It will be the general policy of the district to direct those who desire to make contributions to consider equipment or services that are not likely to be acquired from public fund expenditures.

Tangible or intellectual property contributed to the schools becomes the property of the district and is subject to the same controls and regulations that govern the use of other school-owned property.

Contributions/or school initiated improvements of property or services that may involve costs for installation, maintenance or continuous financial commitment from school funds will be presented by the Superintendent for Board consideration and approval. This would include facility additions, modifications, renovations and site improvements.

1. The school principal may approve any cash donation less than \$500 **1,000** or contributions of small items which will have no initial or continuous costs to the school district, such as books.

The Superintendent of Schools shall establish procedures to assure that gifts, donations or improvements will:

Have a purpose consistent with school and district ideology;

- a. Not add to staff work load;
- b. Not have an undesirable or hidden budgetary impact;
- c. Not conflict with any school or public law;
- d. Not imply endorsement of any business or product.

PROCEDURE: YES

ADOPTED: 1/08/85

REVISED: 11/24/98, 8/10/99, 10/23/07

Columbia County Board of Education

E. Bid Results

Superintendent Flynt presented bid results for Planning Services to develop of a 10-year master facility plan to CBRE in the amount of \$120,900. Board Member David Alalof made a motion to approve Planning Services to develop of a 10-year master facility plan to CBRE in the amount of \$120,900, as presented, seconded by Board Member Kristi Baker, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker and Board Member Judy Teasley.



February 18, 2022

To: Dr. Steven Flynt, Superintendent
From: Alex Casado, Chief Financial Officer

RE: Recommendation for Facility Master Planning Services

On January 31, 2022, the Columbia County School District (CCSD) Purchasing Department solicited sealed competitive proposals under Request for Proposal number HC-02-15-22A. The solicitation was posted on the CCSD website and Georgia Procurement Registry website. The purpose of the proposal was to award a contract for providing master planning services and the creation of a 10-year master facility plan.

The following summarizes the weighted scoring results from bidders received prior to February 15, 2022 closing:

Vendor	Score	Price
CBRE	9.925	\$120,900
MGT Consulting	8.225	\$450,002
Manley Spangler Smith Architects	7.275	\$239,880

Weighted scoring methodology:

- 35% Price
- 25% Prior experience providing master planning services
- 25% Quality, detail, and meeting the minimum requirements of proposal
- 15% Number of key personnel with qualifications and experience.

CBRE experience includes Bibb County School District, Cherokee County, East Baton Rouge Parish Schools, Orleans Parish School Board, Charleston County School District, Miami-Dade County Public Schools, University of Georgia, and Georgia Institute of Technology- Hill District.

The CCSD Business Department recommends a contract award of \$120,900 to CBRE based on the evaluation of their proposal and the weighted scoring methodology.

IX. Board Discussion

Board members thanked those who were involved with the STAR Banquet, CTAE Work Force Showcase, and the Greenbrier High Impact Award.

X. Executive Session

At this time, a motion for the Board to retire into Executive Session to discuss personnel, legal matters, and real estate was made by Vice-Chairman Lee Ann Meyer, seconded by Board Member Kristi Baker, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.

Upon returning from Executive Session, Vice-Chairman Lee Ann Meyer made a motion that Chairman David Dekle be directed to execute an affidavit, as called for by Georgia Law, affirming that no subject was discussed during Executive Session, which violated the Open Meeting Laws of the State of Georgia. The motion was seconded by Board Member David Alalof, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.

XI. Personnel Recommendations

Vice-Chairman Lee Ann Meyer made a motion for approval of the personnel list to include the Personnel Recommendations which were discussed in Executive Session, seconded by Board Member David Alalof, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.

XI. Board Comments

Vice-Chairman Lee Ann Meyer made a motion to approve the Re-Contracting List for school district employees for the 2022-2023 school year which was discussed in Executive Session. The motion was seconded by Board Member Kristi Baker, and approved by Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley. Chairman Dekle abstained from voting.

XII. Adjourn

There being no further business, Board Member David Alalof made a motion to adjourn, seconded by Vice-Chairman Lee Ann Meyer, and approved by Chairman David Dekle, Vice-Chairman Lee Ann Meyer, Board Member David Alalof, Board Member Kristi Baker, and Board Member Judy Teasley.

David Dekle, Chairman

Dr. Steven Flynt, Secretary