INFORMATION MEMO

Title:		Office/Division	:	
2024 Child Support Services		Office of Economic Security (OES),		
Communication Schedule		Division of Child Support Services (DCSS)		
Memo Number: IM-CSS-2024-0002		Program Area:		
		Child Support		
Keywords:				
IV-D Administrators, Task Force, Child Support Services Program, Guidelines, APA				
Certification, Supervisor, Enforcement				
Issue Date:	Effective:		Expires:	
March 19, 2024	March 1, 2024		12/31/2024	

Intended Recipients

This communication will be sent to all directors of county human service departments, contractors, and third-party partners. Directors shall forward pertinent information to staff members.

Purpose

The purpose of this memo is to communicate <u>updates</u> to the Colorado's Division of Child Support Services (DCSS) meeting and training dates for the 2024 calendar year. The dates included in this memo are tentative and may be subject to change. The Division of Child Support Services will notify all program stakeholders when a change in schedule is needed.

Action

Upon receipt of this memo, community partners and county leadership should share the information with all program staff and retain the schedules included in this memo. These schedules are provided in advance to ensure program staff can plan to have representation at 2024 meetings and trainings.

A table for each meeting's schedule is included below.



2024 Meeting/Training Schedule		
Meeting/Training	<u>Schedule</u>	
IV-D Administrator Meeting 1:30pm - 3:30pm	 May 16 Jun 20 Aug 15 Sep 19 Nov 21 Dec 19 	
IV-D Task Force Meeting 9:30am - 3:30pm	Apr 18Jul 18Oct 17	
NW Region Meetings 10:00am - 3:00pm	Apr 25Jul 25Oct 24	
SW Region Meetings 10:00am - 12:00pm	May 23Aug 22Nov TBD	
Central Region Meetings 9:00am - 11:00am	Jun 05Sep 04Dec 04	
NE Region Meetings 10:00am - 12:00pm	Apr 4Aug 1Nov 14	
SE Regional Meetings 10:00am - 12:00pm	Apr 24Jul 24Oct 23	
Valley Regional Meetings 10:00am - 12:00pm	Apr 24Jul 24Oct 23	
Introduction to the Child Support Services Program Online Course (ICSSP)	ICSSP will now be offered as an on-demand, self-paced online course with monthly office hours. The new online ICSSP course will be open for registration in Cornerstone on May 1. ICSSP monthly office hours will also kick-off in May.	

Guidelines Training (Required for APA Certification, and all sessions are required for each quarterly training; Hybrid Format - Virtual Instructor-Led Meetings combined with Web-Based Training Modules)	 Cohort 2:	
APA Certification Training (All sessions are required for each quarterly training; Hybrid Format - Virtual Instructor-Led Meetings combined with Web-Based Training Modules)	 Cohort 2:	
APA Supervisor Certification Training Virtual Instructor-Led Training	 Apr 9, 1:00pm - 4:00pm Jul 30, 1:00pm - 4:00pm Oct 29, 9:00am-12:00pm 	
Automated Enforcement Certification Training (Hybrid Format - Virtual Instructor-Led Meetings combined with Web-Based Training Modules - all sessions are required for each cohort)	 Cohort 10: May 14 - Jun 25 Cohort 11: Jul 9 - Aug 13 Cohort 12: Sep 10 - Oct 15 Week 1 modules are assigned one week prior to the first live training date. The live instructor-led training sessions occur from 9:30am-11:00am each Tuesday, attendees are required to attend all six sessions. The supervisor session is from 11:00am-12:00pm on Week 6.	

	*There will be no instructor-led training session on June 4, 2024 which is the week of the CFSC conference.	
ACSES Users Task Group 9:00am - 4:00pm	Tentative Dates • May 22, Morgan County • Aug 7, Mesa County • Nov 20, Weld County	
APA/Judicial Task Group	 May 9, 10:00am - 12:00pm Jul 11, 10:00am - 12:00pm Sep 12, 10:00am - 12:00pm Nov 6, 10:00am - 12:00pm 	
Enforcement Task Group 9:30am - 1:00pm	Jun 18Sep 17Dec 17	
Intake, Interface & Interagency Task Group	TBD; Formerly the IV-A/IV-D Task Group; Please email <u>Lucas</u> <u>Knudsen</u> directly to volunteer to be a member of this group.	

Background:

The Division of Child Support Services hosts several meetings and trainings to inform county and community partners about program, rule, and system updates and changes. All meetings and training sessions listed above will be held virtually for 2024, unless otherwise communicated. To register for a training session access the Events Calendar located in Cornerstone at

https://cdhs-stateco.csod.com/client/cdhs-stateco/default.aspx.

Supersedes: N/A

Contact: For more information about this memo, please email all questions to cdhs_css-training@state.co.us.

An information memo contains important information for counties that is strictly informational and timely. Information memos are active for one year; then they are archived and re-issued if necessary. Access the CDHS Memo Series at cdhs.colorado.gov/our-partners/counties/cdhs-memo-series.

