

CEDAREdge MIDDLE SCHOOL

Student/Parent Handbook

2026-2027

Principal: Mr. Randy Brown
Counselor: Mrs. Amanda Cerise
Assistant Principal/Activities Director - Brandon Milholland

845 SE Deer Creek Drive
Cedaredge, Colorado 81413
(970) 856-3118 Phone
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cms.deltaschools.com



This Student Planner Belongs To:

Name _____

Grade _____

Locker Number _____

Bus Number _____

I have read and understand the contents of this handbook and agree to abide by it.

**Always show your
Bruin Pride!!!**

**P - Perseverance
R - Respect
I - Integrity
D - Duty
E - Excellence**

Student Signature

Parent Signature

Please read this handbook and have signatures ready for your Crew teacher to check on the first week of school. Thank you, Mr. Brown
The School Administration has the right to make changes to all school rules and expectations as deemed necessary.

Introduction

Welcome! The faculty and staff at Cedaredge Middle School are dedicated to helping you make the most of this school year. We are excited about the educational programs and activities offered.

We are proud of our school and would like you to share that pride with us.

We at Cedaredge Middle School are committed to having students:

1. Attend school regularly.
2. Increase their academic achievement.
3. Appreciate the individual differences of others.
4. Develop skills that will lead to high school graduation.

We encourage you to study, learn, participate, contribute, and make a difference at Cedaredge Middle School. We hope you will have many enjoyable and worthwhile experiences as a member of our student body.

Mission **Caring, Challenging, Learning - Every Student, Every Day!**

Vision **Attitude + Effort = Success for All**

Core Values **Honesty and Integrity, Respect, Responsibility, and Courage!**

CMS also values:

- **Providing a safe, caring, family environment for learning that celebrates diversity.**
- **Providing students with excellent teachers to guide student learning.**
- **High expectations for the growth and academic achievement of each student achieved through rigor, relevance, viable and guaranteed standards-based curriculum.**
- **That students are diverse and have unique learning styles; that success looks different for each student; and that all successes should be celebrated.**
- **Developing meaningful relationships with students, families, and the community through inclusion, respect, and understanding.**
- **Challenging all students and recognizing that failure engenders perseverance and helps develop grit.**
- **Respectful communication at all levels of the educational organization.**
- **Engaging students, parents, and the community as partners in education through involvement and empowerment.**
- **An accountable and accessible staff that provides a consistent environment for learning within their classrooms and in the greater school environment.**

Activities and Athletics:

Student involvement in the total school program will be a key factor in achieving success at CMS and in the future! CMS boasts an active sports program for 7th and 8th grade students. Students are encouraged to participate in these activities regardless of their skills. Participation is also a privilege. Athletes are required to have a current physical exam on file with the school before beginning the sport. 6th graders are allowed to participate in the sport of wrestling.

Activities and Athletics Participation

1. Students must be eligible academically to participate in any extracurricular activity or competition.
2. Students must ride the school bus to and from athletic events unless prior arrangements have been cleared through school administration.
3. Students may only be released to a parent/guardian after an athletic event. (Unless prior approval is obtained from the administration.)
4. Students will only be issued one uniform per season and will be responsible for returning the uniform. Any student who loses or damages a uniform will be billed the appropriate replacement fee.
5. Students who are 15 years old or older on September 1st of the current school year are too old to participate in middle school athletics.
6. Students must be in attendance for a minimum of 1/2 day (4 periods) to participate in any extracurricular activity.
7. Students will be charged a nonrefundable \$55.00 fee for each extracurricular activity in which they participate.

Conduct at athletic events

1. Show pride in CMS.
2. Consider all opponents as guests.
3. Show compassion for an injured opponent.
4. Accept all decisions of the official without complaint.
5. During volleyball and basketball games, stay seated until a timeout is called or a game has ended.
6. **Individuals who do not conduct themselves accordingly will be asked to leave.**

If students attend CMS home games for volleyball, basketball, or wrestling, they are expected to **stay in the gym to watch the games**. Students should not be in any other areas of the building or outside on the grounds during indoor games.

Beastly Bruin Award

Students who participate in 3 sports both their 7th and 8th grade years while in attendance at CMS will be honored with the Beastly Bruin Award during the 8th grade end continuation assembly. They will receive a Beastly Bruin t-shirt, certificate, and their name on a plaque displayed in the activity hallway.

Academic Awards

Breakfast of Champions:

The CMS *Breakfast of Champions* will be held in the cafeteria. This event will honor students who have demonstrated outstanding achievement and character during the 1st, 2nd, and 3rd quarter grading

periods. Parents of the honored students are invited to attend the award breakfast. Invitations will be issued to students who meet at least one of the following criteria.

During the 1st grading period:

- Received a G.P.A. at or above 3.8 on grade level expectations.

During the 2nd & 3rd grading periods the following selection criterion will be added:

- Improved a letter grade in at least two subject areas

- Not regressed in any subject

- No grade less than a C

Academic All Stars

The Academic All-Star Award is given to students who attend school CMS for all three years of middle school and earn an A in all classes resulting in a 4.0 grade point average. The Honorable Mention Academic All-Star Award is given to students who attend school at CMS for all three years of middle school and earn a 3.8 to 3.99 grade point average or for transfer students only attending CMS during 7th and 8th grade and earn a 4.0 GPA.

Honor roll

At the end of each grading period, students who have attained a grade point average of 3.3 or higher (using a 4.0 scale) with all A's and B's will have their names released as honor students.

Teacher Awards

Teachers will give academic awards at the end of the school year during the end of year assemblies held during the last week of school.

Attendance

Student Absences and Excuses

One criteria of a student's success in school is regular and punctual attendance. Regular attendance is of utmost importance for school interest, social adjustment and scholastic achievement. No single factor may interfere with a student's progress more quickly than frequent tardiness or absences.

According to state law, it is the obligation of every parent to ensure that every child under his/her care and supervision receives adequate education and training and, if of compulsory attendance age, attends school. Continuity in the learning process and social adaptation is seriously disrupted by excessive absences. In most situations, the work missed cannot be made up adequately. Students who have good attendance generally achieve higher grades, enjoy school more and are more employable after leaving school. For at least these reasons, the Board believes that a student must satisfy two basic requirements in order to earn full class credit: (1) satisfy all academic requirements and (2) exhibit good attendance habits as stated in this policy.

Exempted absences

An absence from school as verified by the principal or principal designee, which does NOT count toward chronic absenteeism is considered an exempted absence. Exempted absences include:

- a. working at an official election
- b. court appearances and court-ordered activities
- c. service in the National Guard
- d. serving as a page for the General Assembly

- e. suspensions, either in-school or out-of-school
- f. funeral of an immediate family member

School excused absences

An absence for an activity that is sponsored by the school, in which the student is a participant, is considered school excused. School absences will be determined by the school administration.

Excused absences

The following shall be considered excused absences:

1. A student who is temporarily injured or whose absence is approved by the administrator of the school of attendance on a prearranged basis. Prearranged absences shall be approved for appointments or circumstances of a *serious nature only* which cannot be taken care of outside of school hours.
2. A student who is absent for an extended period due to physical, mental or emotional disability.

As applicable, the district may require suitable proof regarding the above exceptions, including written statements from medical sources.

Unexcused absences

An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. Each unexcused absence shall be entered on the student's record. The parents of the student receiving an unexcused absence shall be notified orally or in writing by the district of the unexcused absence.

In accordance with law, the district may impose appropriate penalties that relate directly to classes missed while unexcused. Penalties may include a warning, school detention or in-school suspension. Academic penalties, out-of-school suspensions, or expulsion shall not be imposed for any unexcused absence.

The administration shall develop procedures to implement appropriate penalties. The school administration shall consider the correlation between course failure, truancy and a student dropping out of school in developing these procedures and shall implement research-based strategies to re-engage students with a high number of unexcused absences.

Students and parents may petition the Board of Education for exceptions to this policy provided that no exception shall be sustained if the student fails to abide by all requirements imposed by the Board's conditions for granting any such exception.

The minimum number of unexcused absences a student may incur before judicial proceedings are initiated to enforce compulsory attendance is 9 days during any one semester or 18 days during any calendar year and/or school year.

Chronic absenteeism

A student who has 9 days during any one semester or 18 days during any one calendar year or school year, whether the absences are excused or unexcused, may be identified as "chronically absent" by the principal or designee. Absences due to suspension or expulsion shall not be counted in the total number of absences considered for purposes of identifying a student as "chronically absent."

If a student is identified as “chronically absent,” the principal or designee shall develop a plan to improve the student’s attendance. The plan shall include best practices and research-based strategies to address the reasons for the student’s chronic absenteeism, including but not limited to: The principal or designee will notify all students and/or their parents who were determined to be “chronically absent” the prior year, (more than 18 absences for the year) and meet with the student and/or parents to put a plan in place for the school year. They will also notify all teachers/stakeholders who have these students in class of the plan and ask for assistance in building a relationship to keep them in class.

If a student has four (4) non-exempted absences in a semester in a given class period, a letter and phone call will be made if there is no formal documentation supporting those absences. This communication will be to notify parents that formal documentation is needed to be an excused absence for the remainder of the semester. Written statements from medical sources and pre-approved absences are examples of suitable proof for excused absences. The letter and communication will notify parents and student of the potential consequences for future absences.

If a student is absent six (6) days within a semester, a parent and the student will be required to meet with the school administration to develop an attendance improvement plan.

Every absence in a class period counts toward the nine (9) allowable absences per semester or the accumulated class periods equivalent to 9 days per semester, excluding exempted absences.

Consequences for more than 9 non-exempt absences per semester are as follows:

- 1) A student may forfeit all credit for the semester regardless of status in class.
- 2) A student may be removed to ISS for the remainder of the semester to complete an existing course or an alternative course.
- 3) A student may be required to make up time outside of school hours.
- 4) The DCSD Attendance Review Board may meet with students and their parents based on attendance limits being reached throughout the school year.

An absence will be defined as missing more than fifteen (15) minutes of class without a pass authorizing the absence. At the elementary schools or schools taking attendance in the AM and PM only, students will be considered absent if they miss more than 45 minutes.

When practical, the student’s parent shall participate in the development of the plan.

Nothing herein shall require the principal or designee to identify a student as “chronically absent” prior to declaring the student as a “habitual truant” and pursuing court proceedings against the student and his or her parents to compel the student’s attendance in accordance with state law.

Make-up work

Make-up work shall be provided for any class in which a student has an excused absence unless otherwise determined by the building administrator or unless the absence is due to the student’s expulsion from school. It is the responsibility of the student to pick up any make-up assignments permitted on the day returning to class. There shall be 2 days allowed for make-up work for each day of absence. In cases where an assignment is given with a due date of 4 days or more in advance, and the student has been properly communicated to about the due date, it is the responsibility of the student to get the assignment in on time. If the assignment is not turned in on time, the class policy for late work may be enforced. If there is a test or quiz scheduled four days in advance and the student is absent on the day of the test, the student will be responsible to complete the test or quiz upon returning to class.

Make-up work shall be allowed following an unexcused absence or following a student's suspension from school with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school. This work may receive full or partial credit to the extent possible as determined by the building administrator.

Unless otherwise permitted by the building administrator, make-up work shall not be provided during a student's expulsion. Rather, the district shall offer alternative education services to the expelled student in accordance with state law. The district shall determine the amount of credit the expelled student will receive for work completed during any alternative education program.

Tardiness

Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Four tardies will be equated to one absence. Parents shall be notified of all penalties regarding tardiness. In an unavoidable situation, a student detained by another teacher or administrator shall not be considered tardy provided that the teacher or administrator gives the student a pass to enter the next class. Teachers shall honor passes presented in accordance with this policy. The provisions of this policy shall be applicable to all students in the district, including those above and below the age for compulsory attendance as required by law.

Field Trips

Field trips are considered an essential part of a student's educational experience. However, a student's attendance, behavior, and classroom performance may affect a student's ability to participate in a field trip. Proper student conduct is expected and all DCSD school rules apply. Parental permission slips must be signed and returned to the appropriate staff member. Participation in a field trip is voluntary, but an alternative assignment may be given.

Bullying

Bullying is unwanted, aggressive behavior among school-aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Acts of bullying can be in written or verbal expression, physical act or gesture, or a pattern thereof, which is intended to cause distress upon one or more students in the school environment. For purposes of this policy, the school environment includes school buildings, grounds, vehicles, bus stops and all school sponsored activities and events.

A student who engages in any act of bullying is subject to appropriate disciplinary action including suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior shall be taken into consideration when disciplinary decisions are made. If a student has or is experiencing bullying, he/she is encouraged to contact school administrators.

Buying or selling on school property

Students are not allowed to buy or sell anything on school property that is not sponsored by a school activity.

Cafeteria and lunch break

Students may purchase breakfast or lunch in the cafeteria or bring lunch from home.

The rules for lunch are:

1. All students are required to eat in the cafeteria

2. Students are responsible for their own clean-up and tray return.
3. Follow the directions of all adult supervisors. Show respect and respond positively to their directions.
4. “Cuts” in line or saving places in line are not permitted.
5. Students are not allowed in the hallways and will not be allowed to go back to their lockers or classrooms during lunch.
6. Students are not to leave CMS grounds without office approval.
7. **Students must use the restrooms in the cafeteria area.**

If lunch rules are not followed, students can expect consequences, which may include lunch detention, work assignments, and/or loss of lunchroom and outside privileges.

Students are encouraged to pay for their lunches in advance. If you feel you may be eligible for the free or reduced lunch program, please contact the office.

Chromebooks

Chromebooks will be used as a learning tool at CMS. They will be available in all classrooms for student use as directed by the teacher. Students will be responsible for the repair of any damages caused by student abuse or loss of charger.

CMS Dances

Dances are generally scheduled throughout the school year. Dress code applies to dances and only CMS middle school students may attend. Exceptions to this will only apply to home school students and must be approved by administration.

Communication

Newsletters and progress reports will be sent home regularly and posted on the CMS website and Facebook Group. Upcoming events will be communicated through the newsletter. The school calendar of events is updated regularly on the website at www.cms.deltaschools.com.

Discipline Philosophy

One of the most important lessons education teaches is discipline. While discipline does not appear as a subject, it underlines the whole educational structure. Conferences with students and parents will focus on changing inappropriate behavior.

Discipline process

Teachers establish their own classroom rules. You will be held responsible and accountable for knowing and abiding by the rules. Students are expected to be reasonably diligent in carrying out their school obligations. Failure to be responsible in adhering to school regulations will result in appropriate consequences. Students will be given every opportunity to achieve success. Those students whose behavior is persistently a problem will be subject to disciplinary action. Unacceptable behavior will be subject to disciplinary action if it occurs while a student is in the building, on school grounds, at school-sponsored activities, in a school vehicle, or at a school bus stop.

The following measures may be used by the Administrator/designee upon receipt of a student discipline referral:

- Lunch detention
- After school detention (with prior parental notification)
- Loss of privileges/extra-curricular activities and field trips
- Change of class schedule/teacher

- Student/parent/school officials' structured conference
- Specialized contract developed
- Parent attending school with student
- In school suspension
- Out of school suspension
- Expulsion

Dismissal during the school day

All students are expected to remain on campus for the entire day. Students must have permission from their parent/guardian and from the office in order to leave campus before 3:23 p.m. If students must leave campus for a pre-arranged appointment, a parent or guardian must check them out at the office.

Displays of affection (PDA)

Public displays of affection including hand-holding are not felt to be in good taste at Cedaredge Middle School. Students are required to refrain from such action. Affectionate displays may result in disciplinary action.

Dress Code

Students are expected to be well groomed and tastefully dressed for school. The following items are considered to be violations:

1. Wearing any items of apparel which disrupt school or class activities.
2. Clothing must be modest. Shirts and blouses must have four-inch shoulders. Garments must not expose cleavage, bellybuttons, private regions, undergarments, or upper legs.
3. Students wearing low cut and/or baggy clothing may be asked to change clothes.
4. Going barefoot. Students must wear shoes.
5. Wearing sunglasses, hats, hoods, or caps in the building. These items should be kept in student lockers.
6. Wearing items that promote drugs, alcohol, tobacco, weapons, or contain inappropriate language or symbols.
7. Shorts and dress hems should be at or below fingertip length when the arm is extended.
8. Wearing pajamas or any other sleepwear is not allowed during a regular school day.
9. Any items that promote affiliation with gang activity including but not limited to bandanas, chains, etc.

Students who wear inappropriate items must wait in the office until a parent/guardian brings replacement clothing or wear clothing provided by the office.

Exceptions to dress code may be made for school sponsored spirit days. Students will be notified of any exceptions prior to the day. CMS administration has the final discretion on dress code violations.

Drugs/Alcohol/Tobacco/Lighters/Vape devices

The possession or consumption of the above named items is **prohibited** on school grounds and in the buildings at Cedaredge Middle School. Violations will result in disciplinary action.

Electronic Devices

The use of electronic devices during the school day is prohibited unless approved by the classroom teacher for use during a lesson. **The school is not responsible for the loss or retrieval of these items.**

Use of electronic devices in class will result in the device being taken to the office. **The third time (and every time after three times) a student's device is taken to the office, the parent will be required to pick the device up.** Parents need to call the office if they need to get a message to their student during the day. Student devices will be taken to the office if students are using their device without teacher approval.

Eighth Grade End of Middle School Trip

CMS eighth grade students will be given the opportunity to participate in the end of the year activities based on their overall behavior and academic performance. Students will be required to meet the minimum requirements of behavior and academic performance to attend. These requirements will be presented to students during the fourth quarter of their 8th grade year.

Eighth Grade Continuation Assembly

CMS eighth grade students will be honored for their academic and activity/athletic achievements during a special assembly held during the last week of school.

Extracurricular Activity Eligibility

Eligibility lists are created every Thursday at 4:00 p.m. for every student. If a student has any failing grades during a week, he/she is ineligible to participate in **ANY EXTRACURRICULAR** activities for the next week. Athletic ineligibility lists are kept from the first day of practice and become effective after the first contest. **Eligibility is granted as long as the student's class attendance is not compromised and the student is in good academic standing.**

Field trip behavior:

Students who participate in field trips become representatives of Cedaredge Middle School and the entire Delta County school system.

1. Remain with your assigned groups at all times.
2. Follow the directions of the group leader.
3. Demonstrate good conduct on the bus.
4. Behave appropriately at all times.
5. Students are expected to be respectful to all presenters, helpers and staff at all times during the field trip.

Fire drills/ALICE procedure

Fire drills are held periodically throughout the school year. Remember these basic rules:

1. Check the posted instructions in each classroom indicating how to leave the building in case of fire.
2. Walk. No talking. Move quickly and quietly to the designated area.

ALICE - Alert - Lockdown - Inform - Counter - Evacuate. ALICE is the protocol followed in Delta County Schools for any violent incident that may occur in which our students safety is at risk. This protocol will be taught to all students and staff to help them be as safe as possible and prepared to act. This will include specific Counter and Evacuation drills. This will include active shooter scenarios in conjunction with the Cedaredge Police Department.

Hall lockers

Students who wish to be assigned a locker may submit a request with the school administration during the second week of school. Students must store their jackets, hats, and other outdoor clothing in their hall lockers. Students are responsible for keeping lockers neat and clean. **Lockers must be properly**

locked. Students should not share lockers or locker combinations with other students. CMS does not take responsibility for items taken from lockers. No locker is to be changed without office approval. Overloading damages lockers; therefore band instruments are to be stored in the band lockers. **No liquids allowed inside any locker. THE SCHOOL RESERVES THE RIGHT TO CONDUCT LOCKER SEARCHES WITHOUT PRIOR NOTICE OR PERMISSION FROM STUDENTS.**

Hall procedures and hall passes

Students are allowed to be in the halls after the first bell and while moving from one class to another; otherwise, they must have a pass from the teacher or office staff. Students are expected to be courteous at all times and to keep to the right when moving down the halls. No student is to leave the classroom without a pass and the teacher's permission.

Health

Students should stay at home if they are sick; this helps to control the spread of viruses. Students **must** have a pass to come to the office for illness, except in the case of an emergency. Acetaminophen, Ibuprofen, or any other pain reliever (e.g. Tylenol, no-aspirin) may be given to a student at school **only** by the parent/guardian. Medication may be given at school provided the appropriate forms are filled out and **the policy is followed correctly. The medication must be in its original container and has an accompanying note signed by PARENT AND PHYSICIAN giving permission for the medication to be given here at school.** The time of day when medication should be given also needs to be noted. See the office staff for long-term medication arrangements.

Homework

Homework reinforces class work and gives students the opportunity to practice responsible behavior. Teachers assign homework on a regular basis. Homework is graded and makes up a significant part of your grade. Specific homework policies will be given by each teacher.

In-School Suspension

In-school suspension is used in more severe offenses or repeated minor offenses. The student is placed in supervised isolation where he/she will do regularly assigned class work for full credit. The student will be allowed restroom/water breaks and lunch separate from other students. Failure to abide by the rules of In-School Suspension will result in the student completing the suspension time out of school.

Library

Students are expected to be orderly and quiet and observe library and Internet rules.

Out of School Suspension

Out of school suspension is for more serious offenses and, in some cases, is mandated by **State Law**. This type of suspension results in the removal of the student from school for a period of time, as deemed necessary by the administration. Parents/guardians will pick the suspended student up from school immediately, or as soon as reasonably possible. Students can receive 50 percent or more credit for make-up work completed.

P.E. requirements

1. Dressing out is required.
2. **Required**; one pair of athletic shoes for P.E. only—non-marking soles, appropriate PE shorts or sweatpants, and T-shirt or sweatshirt.

3. The school reserves the right to conduct P.E. locker searches without prior notice or permission from students.
4. Students will be charged \$5.00 for the use of a P.E. lock. This fee is non-refundable.
5. Students needing to be excused from P.E. for more than three consecutive school days should have an excuse from a doctor.

Personal items

The school is not responsible for the loss of personal valuables. A “Lost and Found” box is located in the office. “Lost and Found” containers are located in the hallways. If students have to bring a valuable item from home for a special class activity, it is recommended that they check it into the main office.

Progress Reports

The best indicator of student achievement is parental involvement in a child's education. To help parents/guardians become more informed of their student's educational progress, we would like to provide access to our students' current grades and attendance through the internet.

The website location is: <http://powerschool.deltaschools.com/public> Students will receive a separate user-ID and password.

SAFE TO TELL HOTLINE

1-877-542-SAFE

1-877-542-7233

Safe to tell is an anonymous hotline that students can call and report or discuss an issue that may be detrimental to our school, students, staff, or parents.

School hours

School is in session from 8:00 a.m. – 3:23 p.m. Students should plan to arrive at school no earlier than **7:40 a.m.** All students are to leave school grounds by 3:30 p.m. unless they are requested to stay by a teacher or they are participating in a supervised activity.

Our school hours for faculty and staff are from 7:45 a.m. – 3:45 p.m. The office opens at 7:30 a.m. Students should use designated crosswalks to ensure safety. Students are not to be on the south side of the building before, after, or during school hours. Parent pickup is through the pickup loop located on the north side of the building. Students should not be picked up along the road south of the building as this presents a safety hazard.

Snow Days/School Cancellation

If school must be canceled due to adverse weather or some other reason, the cancellation will be posted through the district website at (www.deltaschools.com) and parents/guardians will receive an automated message from the school.

Student of the Month

CMS recognizes students who demonstrate citizenship, show a positive attitude, demonstrate good work ethic, and strive to be their best. All students are eligible for this recognition, regardless of a student's academic grades.

Student responsibilities:

1. To help keep Cedaredge Middle School a place of learning.

2. To follow the rules and regulations of CMS and the Board of Education.
3. To follow the rules while riding school buses.
4. To be aware of acceptable and unacceptable behavior.
5. To accept fair punishment for breaking CMS rules.
6. To learn that school rules must be followed.
7. To meet course requirements including make up work.
8. To show respect for faculty, staff, and administration.
9. To arrive on time; to attend assigned classes, and to remain in school as long as school is in session.
10. To consult with teachers concerning work missed and to make up such work according to school policy.
11. To behave properly at all school activities.
12. To have permission before leaving school during the school day.

Ten Minute Rule

The tone of each class period is set during the first minutes of class and an important portion of the daily lesson. **Be on time.** Students are expected to be in class the first ten minutes and last ten minutes of each class. Hall passes will only be given during the middle of the classes.

Textbooks

Each student is assigned and is responsible for the individually numbered textbooks for various classes. Students are required to write their names in ink inside the front cover of each assigned book. The cost of damaged or lost books will be billed to parents on a prorated basis. Report cards and school records will be withheld until payment is made.

Visitors

All visitors are asked to use the front doors and report to the main office as soon as they enter the building. Visitors must obtain a visitor pass. Students are not allowed to bring other student visitors to school.

Weapons

Knives or weapons of any kind must not be brought to school. By Colorado State Law, a **mandatory expulsion** is required for any student who possesses a knife with a blade over three and 1/2 inches on school property. Any knife on school property can be grounds for a suspension. Knives brought to school with a blade of three inches or less will be confiscated and will only be returned to an adult at a time deemed acceptable by the building administrator. State Law prohibits guns, facsimile weapons, or other dangerous materials that could cause harm or endanger the safety of others. Expulsion shall be mandatory for carrying, bringing, using, or possessing a deadly weapon without the authorization of the school or school district, in accordance with State Law.

Withdrawal from school

Students who are transferring to a new school must contact the office secretary. **Students must have a note written and signed by their parent/guardian** indicating that they will be leaving. When the note is presented, the student will take a withdrawal form to each teacher before leaving. All textbooks, library books, and other school materials must be returned, and all fines and fees must be paid for transcripts to be released.

BULLYING

STOPS IN LESS THAN

>>>>10 SECONDS<<<<

OVER HALF THE TIME WHEN

**A PEER INTERVENES
ON BEHALF OF THE
VICTIM**

**safe²tell
Colorado**

1-877-542-7233

safe2tellco.org



Available on the
App Store

ANDROID APP ON
PLAY STORE

ANONYMOUSLY REPORT CONCERNS 24 HOURS A DAY, 7 DAYS A WEEK

SAFE2TELL COLORADO

<https://safe2tell.org>