



HOLDINGFORD PUBLIC SCHOOLS – ISD #738
P.O. Box 250, Holdingford, MN. 56340

David Oehrlein
Superintendent
320-746-2196

Tom Cooper
Secondary Principal
320-746-4309

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Elementary Principal
320-746-4461

Garrity Gerber
Business Manager
320-746-4306

Greetings,

Thank you for advocating for your child's needs and trusting staff at Holdingford Public Schools to partner with you to meet your student's social/emotional health needs. It is our understanding at this time that you would like us to coordinate virtual therapy sessions for your student with an outside community provider.

Please be fully aware that your child will not be directly supervised during their telehealth therapy session. Staff cannot guarantee confidentiality to the fullest extent as students and staff may also be in the general vicinity with the potential to overhear. Staff will do their best to provide a comfortable space with technology so that your student may have telehealth appointments while at school.

In order to proceed with this coordination of care we ask you to strongly consider signing a release of information between the school and your chosen outside community provider. This will allow us to make contact with the provider if your student is not immediately ready to return back to their regularly scheduled school activities and is in need of further assistance. Staff will keep you informed if your student is unable to return to regular daily activities. In the event that your child cannot resume, staff will reach out to you and there is a possibility that you would need to pick them up for the day.

To move forward in coordinating this service, please reach out to your student's school counselor or social worker. For your convenience, we have attached a point of contact reference list and a [Release of Information form](#). We ask that you provide dates of sessions at least one week in advance so that staff can be prepared and ensure there is an appropriate space and technology available. Your student should come prepared with the ability to log themselves into their telehealth sessions on their own.

Sincerely Holdingford Public Schools Support Staff,

Elementary School Social Worker
Jennifer Meemken - (320) 746-4496 - jennifer.meemken@isd738.org

7-12 Licensed School Counselor for students Last Names A-K
Jodi Zwilling - (320) 746-4354 - jodi.zwilling@isd738.org

7-12 Licensed School Counselor for students Last Names L-Z
Lisa Jarnot - (320) 746-4315 - lisa.jarnot@isd738.org

Parent Signature _____ Date _____