

5th Grade Keyboarding Assessment

Expectation Information

Last Reviewed:

Initiative Name	5th Grade Keyboarding Assessment
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X	Required with a commitment that the District will support the expected implementation		
	<table><tr><td>Who is required to implement?</td><td>5th Grade Teachers or other designated person at each school</td></tr></table>	Who is required to implement?	5th Grade Teachers or other designated person at each school
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	Optional, but the District will provide support on an "as requested" basis		
	Optional, but the District will NOT provide support		

Support Personnel Name	Becca Esplin	Job Title	EdTech Coach
Email	rebecca.esplin@ironmail.org	Phone Number	435-868-2804

Description of the Initiative (What and Why)
The 5th grade keyboarding assessment is administered to all 5th graders in Iron County School District in compliance with Utah State Board of Education Board Rule R277-700-4(6). Which states, "An LEA shall assess students for proficiency in keyboarding by Grade 5 and report school level results to the Superintendent." The Elementary Keyboarding Assessment is submitted to the Utah State Board of Education during the final term of the school year. Assessments are due no later than May 30 of each school year.

Links and Resources
Utah Keyboarding CTE website Utah Elementary Keyboarding Standards Utah K-5 Computer Science Standards Current ICSD Keyboarding Assessment Instructions (may change when a typing program is adopted) Key by Touch (Touch Typing) information https://www.typing.academy/10-finger-typing https://www.ratatype.com/learn/

Minimum Level of Expected Implementation
To ensure consistency of assessment procedures and reporting, each 5th grade team (or other designated person) will meet with Becca Esplin in late January or early February to discuss any changes or updates to the upcoming keyboarding assessment.

During the designated ICSD testing window (to be determined each year dependent on other elementary testing windows to ensure there isn't an overlap), 5th grade teachers (or other designated persons) will administer a "key by touch" assessment using a [common rubric](#) to determine proficiency, and a [common passage](#). Each teacher will report student proficiencies on a Google Form provided by Becca Esplin (updated yearly), who will then compile the results and report the information to the state for the schools. Becca will provide each school a report of the keyboarding proficiencies to each school principal.

Reviewed By:
Lance