



Off Campus Learning 2021/22

Parent Information

MS/HS G6-12

Elementary School - ELC / KG

Our Approach

Due to campus closure students are unable to attend school in person so **all** learning is conducted through an online platform.

- Learning for students is holistically focused, giving students the opportunity to develop cognitive, physical and social-emotional skills and may be conducted in English or the Home and Family language.
- Learning engagements are playful, inquiry-based explorations.
- Learning engagements encourage children and families to engage in learning together within their environment.
- Learning connects to current units of inquiry and curriculum.
- Art and creative design ideas are intended to provide children with opportunities to develop creativity, expression, language and fine-motor skills.
- Opportunities and prompts support students to share their feelings, considering how they can manage concerns they may experience as a result of the change in their schooling and being away from their friends and the school environment.

Daily Routines

Families

- Create opportunities for your child to interact with peers to maintain connections with their school community.
- Establish routines and expectations. View morning video at 8:30 am.
- Tasks will be posted to Seesaw by 8:40 am.
- Assist your child to upload all activity responses to Seesaw by 2:00pm each day.
- Monitor communications from your child's teacher.
- Take an active role in helping your child process their learning.
- Establish times for quiet and reflection and provide time for your child to have ownership over their own use of time and activity.
- Encourage physical activity and/or exercise.
- Remain mindful of your child's stress or worry.
- Monitor how much time your child is spending online.
- Communicate concerns or questions with the teacher via email not through Seesaw.
- KG only: Support your child to attend the daily online class meetings - morning and afternoon.

Elementary School - G1- G5

Our Approach

Due to campus closure students are unable to attend school in person so **all** learning is conducted through an online platform.

- Learning is holistically focused, giving students the opportunity to develop cognitive, physical and social-emotional skills.
- Students may choose to discuss their learning in English or the Home and Family language at home.
- Learning engagements are open-ended, differentiated, challenging, and relevant to past and present learning within units of inquiry.
- Learning engagements encourage children and families to participate in tasks together
- Learning connects to current units of inquiry and curriculum.
- Art and creative design projects are intended to provide children with opportunities to develop creativity, expression and fine-motor skills.
- Opportunities and prompts support students to share their feelings, considering how they can manage concerns they may experience as a result of the change in their schooling and being away from their familiar environment.

Daily Routines

Students

- Establish daily routines for engaging in the learning experiences (e.g. 8:30am start)
- Attend the daily online class meeting with your teacher at the scheduled time.
- Tasks will be posted to Seesaw by 8:40 am.
- Identify a comfortable, quiet space in your home where you can work effectively and successfully.
- Regularly monitor Seesaw to check for learning tasks and feedback from your teachers.
- Complete assignments with integrity and academic honesty, doing your best learning.
- Meet commitments and due dates.
- Post activity responses on Seesaw by 2:00pm each day.
- Communicate proactively with your teachers if you cannot meet deadlines or require additional support.
- Collaborate and support your YIS peers in your learning, where possible.
- Comply with YIS's Responsible Use Policy, including expectations for online etiquette.
- Proactively seek out and communicate with other adults at YIS as different needs arise.

Families

- Create opportunities for your child to interact with peers to maintain connections with their school community.
- Establish routines and expectations.
- Support your child to attend the daily online class meeting with their teacher at the scheduled time.
- Monitor communications from your child's teacher.
- Take an active role in helping your child process their learning.
- Establish times for quiet and reflection and provide time for your child to have ownership over their own use of time and activity.
- Encourage physical activity and/or exercise.
- Be mindful of your child's wellbeing; speak to them regularly about concerns or challenges.
- Monitor how much time your child is spending online.
- Communicate concerns or questions with the teacher via email.
- If your child is unable to participate in online learning on a particular day, make sure that his/her teacher is informed.

MS/HS - Grade 6-12

Our Approach

Due to campus or sectional closure students are unable to attend school in person so **all** learning is conducted through an online platform. This may be as a result of a school, ward or government decision.

This may apply to one grade, one section (MS/HS or SS) or the whole school.

- Learning materials are shared via Google Classroom with assignments posted to Veracross as they are set.
- Learning activities are engaging, inquiry-based explorations.
- Learning activities may be completed:
 - independently online
 - collaboratively online, via chat, video conference or other collaborative tools
- Learning activities have a number of purposes:
 - allow students to engage with new learning
 - practice, discuss or apply learning
 - demonstrate knowledge and skills in relation to learning
- Learning connects to current units and curriculum.
- Assessment tasks enable students to demonstrate their understanding.

Daily Routine

The daily schedule follows the Veracross schedule

By 8:30am	Teachers post learning materials on GoogleClassroom, due dates/ on Veracross for all assignments and assessments
9:00 - 9:20	Homeroom group, via GoogleMeet
9:30	Period 1/2 Sync Session <i>10-30 minutes Sync Session</i>
	Period 1/2 Independent Work Time
11:10	Period 3/4 Sync Session <i>10-30 minutes Sync Session</i>
	Period 3/4 Independent Work Time
12:35	MS: Lunch HS pd 5/7 sync session
1:20	MS Period 6/7 Sync Session HS: lunch <i>10-30 minutes Sync Session</i>
2:00	MS: Period 6/7 Independent Work Time HS: pd 7 Sync Session (v
2:40	Pd 8/9 Sync Session <i>10-30 minutes Sync Session</i>
	Period 8/9
4:00	Learning activities submitted if required G6-10
4:30	Learning activities submitted if required G11-12

Students

- Establish a daily routine to support your learning.
- Identify a comfortable, quiet space so you can work effectively and successfully.
- Check your email, Veracross Student Portal and Google Classroom frequently.
- Participate in the daily homeroom group Google Meet check-ins and relevant subject Sync Sessions following the regular schedule.
- Make sure to turn on your video for the start of every sync session and to notify your teacher if unable to participate. Depending on the learning focus, you may turn your video off once you have been seen and spoken to your teacher and peers.
- Complete tasks/activities on which you can receive feedback (either online or during the next class meeting, as indicated in instructions).
- Participate in online collaborative learning activities with your peers.

- Complete assessment tasks.
- Take breaks, play, rest, be active.
- Communicate proactively with your teachers. Ask questions, and be patient when waiting for a response. If a teacher emails you, respond in a timely manner. You can use email or Google Chat.
- Communicate with your friends and classmates regularly.
- Be mindful of your workload and wellbeing. If you have any concerns, contact your homeroom group or counsellor.
- If you experience any technical problems, or aren't sure who to ask, email help@yis.ac.jp.
- Be present and active in homeroom and subject Sync Sessions, and complete online learning activities: this allows you to keep up with your learning and continue to be marked as 'Present-Off Campus Learning' in Veracross.
- Attendance is recorded by students being present in the homeroom group sync session with their camera on during the attendance time.

Families

- Ask questions, talk about learning, upcoming deadlines, and workload.
- Help your child develop daily routines.
- Encourage your child to take study breaks and to take part in physical exercise.
- Be mindful of your child's wellbeing; speak to them regularly about concerns or challenges.
- Help choose a learning location that is suitable to be seen by peers and teachers if students are using video tools.
- Create opportunities for your child to interact with peers to maintain connections with their school community.
- Ensure your children are dressed appropriately when using video tools.
- If there are siblings simultaneously online, choose locations that do not cause noise interference when recording learning or video conferencing.
- Communicate any concerns to your child's homeroom teacher, teacher or counsellor via email.
- If your child is unable to participate in online learning on a particular day, make sure that his/her homeroom teacher is informed so that attendance in Veracross may be updated.