

# **CLEARANCES**

Clearances are good for five years. If you have previously submitted clearances, but were recently (since last volunteering) arrested and/or convicted of a crime, it is your responsibility to report this to the league's safety officer:

• Nick Dunmire - aasafetyofficer2018@gmail.com. Please put "Clearances" in the subject line.

## Managers:

- If you plan to manage a team this spring and do not have up-to-date clearances or do not have clearances on file with the league, you will <u>NOT</u> be permitted to participate in player evaluations.
- The safety officer will contact you prior to evaluations if your clearances are not up-to-date. For any team without a manager or whose manager does not have up-to-date clearances, a representative from the league will draft the team.

### Responsibilities:

- You will provide a list of volunteers for your team at the annual managers' meeting. This includes assistant coaches, team moms, and any other person who will be on the field, in the dugout, or working with players in any capacity.
- If you cannot attend the meeting, please send an email to Nick Dunmire and include your team name, division, and all volunteers helping with the team so all clearances can be verified. A member of your staff must attend the meeting!
- A list of "cleared" volunteers will go out to managers and league personnel after the managers' meeting. An uncleared volunteer is not permitted to assist in any way until they are cleared.
  - If any uncleared person steps foot on the field, you will forfeit your manager position.
- If someone agrees to help with your team after you have already submitted a list of volunteers (at any point before or during the season), it is YOUR RESPONSIBILITY as the manager to:
  - Report the name to the safety officer in an email.
  - Tell the individual that they must submit the appropriate clearances to the safety officer in an email.
  - Wait until you are contacted by the league before you allow them to participate with the team. You will be contacted by the league when they are cleared to participate. Do not let anyone participate who says, "I submitted my clearances."

#### **All Volunteers:**

Volunteers are required to complete two clearances:

- Link for Pennsylvania Access To Criminal History https://epatch.pa.gov/home
- Link for Child Welfare Portal https://www.compass.state.pa.us/cwis/public/home

\*If you have not lived in PA for the past 10 years, you will also need to complete the following FBI clearance:

 Link for Federal Criminal History Background Checks https://www.identogo.com/

All clearances can be emailed to Nick Dunmire at aasafetyofficer@gmail.com. Please put "Clearances" in the subject line.

### **Volunteer Disqualifiers**:

- Drug Misdemeanors/Other 2 years
  - Alcohol (DUIs) You cannot have more than two DUIs in a seven- year period. DUIs must be more than two years apart.
- Violent Misdemeanors 5 years
- Felony Offenses 10 years
- All Sex Offenses and Felony Violence/Child Related Never
- Additionally, all individuals with a pending case regarding violent crimes, or any crime against children, shall have volunteer privileges suspended until the resolution of the charges.