

EPiC PTA Unit Meeting (Regular Meeting)

Thursday 4/27/2023, 6:00pm (Zoom)



In Attendance

Rachel Hamann (President)
Jillean Williams (VP Membership)
Kristin Roundy (VP Communication)
Elizabeth Burnes (Secretary)
Wendy Bohachick (Treasurer)
Total members present: 15
[Quorum present]

Call to Order

Meeting was called to order by Rachel Hamann at 6:01pm.

Approval of Minutes

Motion to approve 3/30/2023 PTA unit meeting minutes:

"I motion to approve the meeting minutes from the March 30, 2023 meeting." - Sarah Kneisel

"Second." - Robin Ruhlman

Minutes from the March 30, 2023 meeting were approved.

Principal's Report

- Final Principal's Report from Dr. Schmitz
- Thank you to the EPiC community and Liberty community for passing the bond issue in April! We deserve a gym, and it is exciting to have the new space getting added!
- It's been a great 9 years building EPiC (10 years, if you count planning year)
- Jamie Ackart will be an amazing new principal for EPiC!
 - Dr. Schmitz will support Jamie and our school moving forward in her new role

Executive Board Reports

President - Rachel Hamann

- Thank you for your participation in PTA throughout the 2022-2023 School Year
 - We've had one of the most successful years of PTA!
 - Still gaining momentum post-COVID to do some great things in the future
- Thank you Dr. Schmitz
 - Dr. Schmitz has profoundly impacted EPiC, and we are excited for her to expand her impact across the district
 - Dr. Schmitz fingerprint is in so many of the details at EPiC (design, tools, curriculum/PBLs, grade focus, etc)
 - Dr. Schmitz is an amazing servant leader in our community, and models the culture for making the EPiC community function successfully

- We are indebted to Dr. Schmitz for building our award winning school, and we look forward to continuing the excellence she established
- Thank you Ms. Thompson
 - We are sad to have Ms. Thompson leaving EPiC, but we are excited to see her excel in her new role as Assistant Principal at Kellybrook - she will ROCK it!
 - Ms. Thompson has attended nearly every single PTA meeting during her 6 year tenure, and is an amazing support to our unit
- We have a LOT left to accomplish in our last 6 weeks of school
 - If you are a committee chair, now is the time to get committee members involved if you have not drawn on their support
- Review additional PTA purchases for 2022-2023 school year
 - Coach Maeder did not originally request items during late 2022, but has since added items to the purchase request list for PTA funds
 - Coach Maeder was able to prioritize some equipment requests right now that he requested in 2014 when the school opened, but had not originally received
- Motion to approve permission to use funds to purchase PE equipment requested by Coach Maeder (including sets of stacking cups and foam dice):
 - "I motion to approve permission to use up to \$600 of PTA funds to purchase PE equipment requested by Coach Maeder." - Rachel Hamann
 - "Second." - Robin Ruhlman
 - Use of funding for purchase of PE equipment approved
- Last meeting as President for our PTA unit, but will be around at EPiC and participating in PTA moving forward

VP of Membership - Jillean Williams

- End of year report for membership
 - 99 members for the 2022-2023 school year
 - Total memberships down from last year, but different structure of membership was offered this year
 - Higher profit from memberships this school year

VP of Communications - Kristin Roundy

- Committee chairs please get Kristin information about your upcoming events for the weekly newsletter
- Make sure everyone is reading the newsletter all the way to the bottom - there are LOTS of updates right now

Secretary - Elizabeth Burnes

- No Update

Treasurer - Wendy Bohachick

- Check has been issued for bench order
 - Benches/Tables arrived and are near the 3rd grade garden!
- Will still have expenses for field day, garden project, 5th grade recognition, field trips, etc before the end of school year

- Waiting on update from Technology Dept regarding planned Bloxel subscription purchase

Committee Reports

Book Fair - Sarah Kneisel

- Book Fair will be 5/8-5/11
- Event will coincide with Family Event for one night
- Event will also coincide with Staff Appreciation event
 - There will be a push to purchase to support classrooms
- There will be a special newsletter push for the event
- This will be the last book fair for Sarah in the committee chair role
 - Debra Doering will be taking over as committee chair 2023-2024

Book Exchange - Tegan Marasco

- Book Exchange will be 5/30
 - Set-up will occur week prior
- Book donations are starting to arrive
- There will be an ongoing push to send books in for donation

Family Events - Robin Ruhlman, Shawna Beckner, Jamie Goodwin

- Family Fun night will be held 5/10, 5:30-7:00 on the playground
 - Fire Truck
 - Yard Games
 - Business Sponsor Joe Edmonson bringing Crumbl Cookies
 - Twisted Tater food truck will be there
 - Families can visit the book fair during event
- Promote event on classroom facebook pages for your students
 - There is a graphic that can be shared
- Reach out to families so we can build the EPiC community more!

Family Needs - Shawna Beckner

- No individual needs identified this school year
 - Coordinated with Leah Eslick to determine if there are EPiC needs
- Should we consider reaching out to other schools to see if there is support we can offer?
 - Rachel Hamann noted that in early years at EPiC help was offered to other schools, but it never took off
- We will use some Family Needs funds to purchase yearbooks for free and reduced lunch students
- We will use some Family Needs funds to purchase shirts for 5th grade recognition for students as well
- At the start of 2022-2023 school year, committee gathered snacks and delivered to classrooms
 - Sarah Kneisel suggested doing it each semester to support teachers

Field Day - Rachel Hamann on behalf of Wendy Bohachick

- Date moved from 5/19 to 5/24 (with a rainout date of 6/2)
- Sign up sheet will go out for parents to participate ASAP
- Bounce house is booked

Fifth Grade Recognition - Sarah Kneisel, April Beckly

- Event details being finalized by committee
- 4 days of activities planned
 - Pancake breakfast
 - Photo booth
 - Yard games and frozen treats
 - Pizza and ice cream lunch
 - B&B movie day
- Outdoor signs and hallway walk planned for last day of school
- Need to consider back-ups in case Field Day gets bumped to 6/2 due to a 5/24 rainout

Fundraising - Carrie Norris

- No update

Reflections - Holly Gaudreau

- Requested starting event earlier in 2023-2024 school year

Restaurant/Spirit Nights - Rachel Hamann on behalf of Shawna Beckner

- Culver's night tonight!
- Upcoming:
 - Dairy Queen
 - Chicken n Pickle
 - Yogurtini on the last day of school!
- Booking next year's events now, and we'll be adding some new locations!

Staff Appreciation - Liz Edmondson

- Staff Appreciation is on the week of 5/8!
- Looking for help with donations for activities that week
- Communication will be coming up for opportunities to participate

Supply Packs - Natasha Lehman

- Supply Pack order is still open
 - See signs in the parking lot and the weekly newsletter for details!

Yearbook - Jillean Williams, and Erica Duethman

- Tomorrow (4/28) is the deadline for ordering yearbooks
 - Sales number is up from last year
 - Teachers have sent emails to parents for those who have not ordered
- Finishing internal review tomorrow, and will move to printer's proof
- Family Fun Night, Field Day, etc will likely not be able to be included this year
 - Deadline for content is currently 5/1

Open discussion

Next Unit Meeting will be TBD at the start of 2023-2024 School Year.

Meeting adjourned 6:47pm.

Zoom Attendance:

Michelle Schmitz
Rachel Hamann
Jillean Williams
Kristin Roundy
Elizabeth Burnes
Wendy Bohachick
Sarah Kneisel
Erica Duethman
Vanessa Vulliet-Smith
Robin Ruhlman
Liz Edmondson
Carrie Bartlow
Shawna Beckner
Rebecca Forrest
Holly Gaudreau