

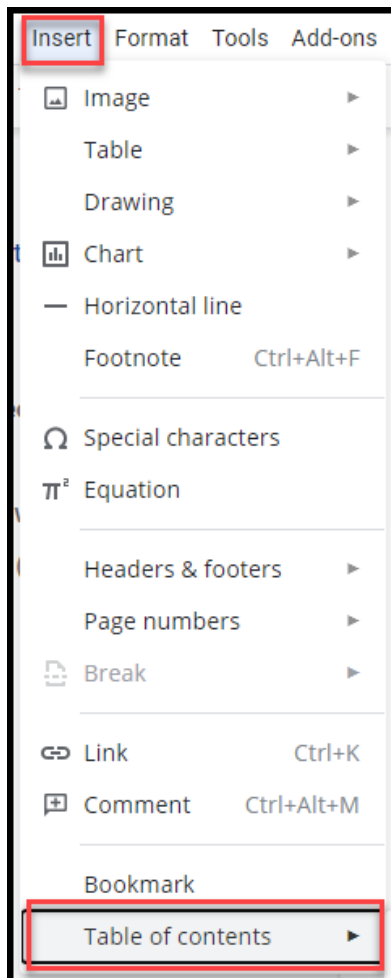
# How To Create a Table of Contents in a Google Doc

## CREATING HEADERS/SECTIONS IN YOUR DOC

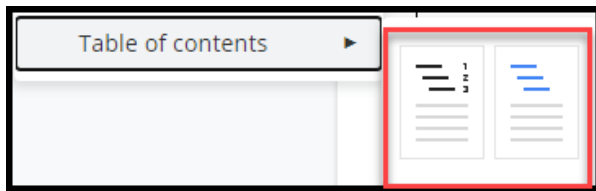
1. Use this [Guide to Create your Headers/Sections](#)

## CREATING A TABLE OF CONTENTS IN A GOOGLE DOC


2. Place your cursor where you want the Table of Contents to be located in your Doc.
3. In the toolbar, select VIEW and then TABLE OF CONTENTS.



4. Choose the Style for your Table of Contents. You can choose to have a TOC with page numbers or blue links.



5. Your TOC will appear where you initially put your cursor.
6. You can update your TOC after making changes to your Headers/Sections by clicking the circular arrow next to the TOC.

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