# MARTEC 2024 REGISTRATION FEES – METHOD OF PAYMENT

For local participants, the payment can be made via UTM PayHub Portal For international participants, the payment can be made via FLYWIRE Payment Portal

## For local participants, the payment can be made via UTM PayHub Portal

Step 1: Go to UTM PayHub Link: <a href="https://payhub.utm.my/payment/list">https://payhub.utm.my/payment/list</a>

Step 2: Search "REGISTRATION FEE MARTEC 2024" on the Title tab

Step 3: Click "ADD TO CART"

Step 4: Select relevant type of registration fee according to your category (PRESENTER - EARLY BIRD / PRESENTER - NORMAL / PARTICIPANT - NORMAL) and fill in quantity of paper.

STEP 5: Click "CHECK OUT" and fill in "PAYMENT DETAILS"

Step 6: Click "PROCEED TO PAYMENT". Download the transaction receipt. Once done, the system will auto generate an electronic receipt (soft copy) and send to your email.

Step 7: Register through "**REGISTRATION & PAYMENT**" and upload the proof of payment.

You can find the information about the fees on this link – **CONFERENCE FEES**The fees vary depending on the type of registration and the date of payment.

#### Note:

After payment has been made, please register through **REGISTRATION & PAYMENT**" form. A copy of the **payment slip** / **proof** (save in PDF) **MUST** be uploaded through the Registration & Payment Form.

For international participants, the payment can be made via

### **FLYWIRE Payment Portal**

**Conference Code: MARTEC2024** 

Step 1: Go to Flywire UTM Payment Portal Link: <a href="https://utm-conference.flywire.com">https://utm-conference.flywire.com</a>

Step 2: Select Country or Region and amount RM XXX.00 based on the participant category.

Step 3: Select preferred payment method (Bank Transfer / Credit Card / Online).

Step 4: Provide the details of the person whose card / bank account will be used to pay.

Step 5: Provide participant information and Conference Code MARTEC2024.

Step 6: Review and confirm payment information > Make payment.

Step 7: Download the payment receipt. Please make sure you have a **Flywire Reference Number (e.g. TEKxxxxxxxxx)** in order for us to validate the payment with UTM Bursary.

Step 8: Register through "REGISTRATION & PAYMENT" and upload the proof of payment.

The guideline for FLYWIRE Payment: <a href="https://youtu.be/yMpOoc5jOYY">https://youtu.be/yMpOoc5jOYY</a>

You can find the information about the fees on this link – **CONFERENCE FEES**The fees vary depending on the type of registration and the date of payment.

#### Note:

After payment has been made, please register through **REGISTRATION & PAYMENT**" form. A copy of the **payment slip** / **proof** (save in PDF) **MUST** be uploaded through the Registration & Payment Form. The Secretariat will provide an official receipt for participants for payment via Flywire.