

Your Role As a Mentor

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Internship Duration: *10 to 11 weeks (1 quarter) given that weekly check-ins and milestones are being tracked and recorded by every intern assigned.*

- Fall Semester -November to January

Mentor Responsibilities include:

- Holding a weekly Google Meet session to discuss research progress, provide feedback, and set clear objectives.
- Monitoring mentees' work regularly to ensure steady advancement and address any challenges.
- Encouraging mentees to cultivate independent thinking and research competencies.
- Maintaining open, timely and clear communication with mentees between meetings.
- Reporting updates and any concerns to the program coordinators as appropriate
- *Volunteering hours will be assigned to the mentors at the end of the program.*

Note: Please make sure that we are in search of experienced individuals. You MUST be able to commit to the 10 to 11 week program. If not, you will not be accepted in the program. If you have any important interferences, please mention in the additional information section.

By joining our program as a mentor, you will contribute significantly to shaping the next generation of researchers through meaningful, guided experiences.

How will Mentoring Work:

1. You must fill out this form to be considered for the program.
2. You will be emailed about your match with our list of Mentees based on your interested field of mentorship.
3. Your acceptances and matched mentees will be sent out by email a week later after the deadline.
4. You will contact mentees and set up your weekly meetings to create a google classroom or the convenient platform to keep in contact and organized.
5. Half way through the program, you will go through an **evaluation** with your mentee, the head of the program or department and be reviewed for your progress.

6. At the end of the semester, you will build and communicate on what you will be doing in your future, decide if you would like to continue with the program and go through your **final evaluation**.

Rules to Abide by:

1. Maintain Professionalism.
2. The mentor will guide the mentee with literature reviews, data analysis, meta analysis, community based survey research and an overall guide to research writing.
3. The research has a chance to get published in our journal.
4. Note: Volunteering hours will be assigned to mentees.