

Guilford County Schools Library Media Services Department

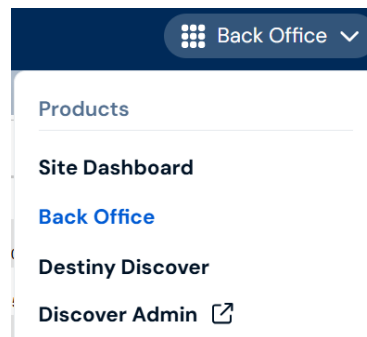


Discover Admin Homepage

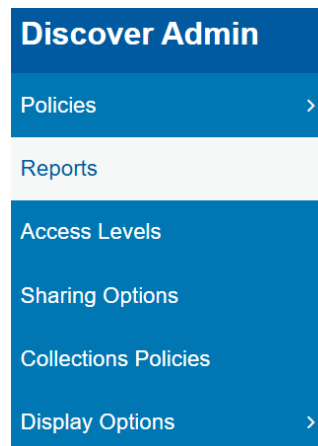
Search Setting

The Destiny Discover homepage can be customized for each site. The homepage should be edited throughout the year to reflect current programs or events in the library.

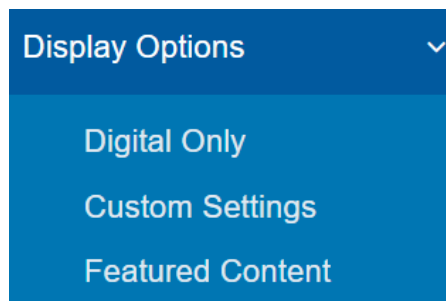
Select Discover Admin from the “waffle” menu.



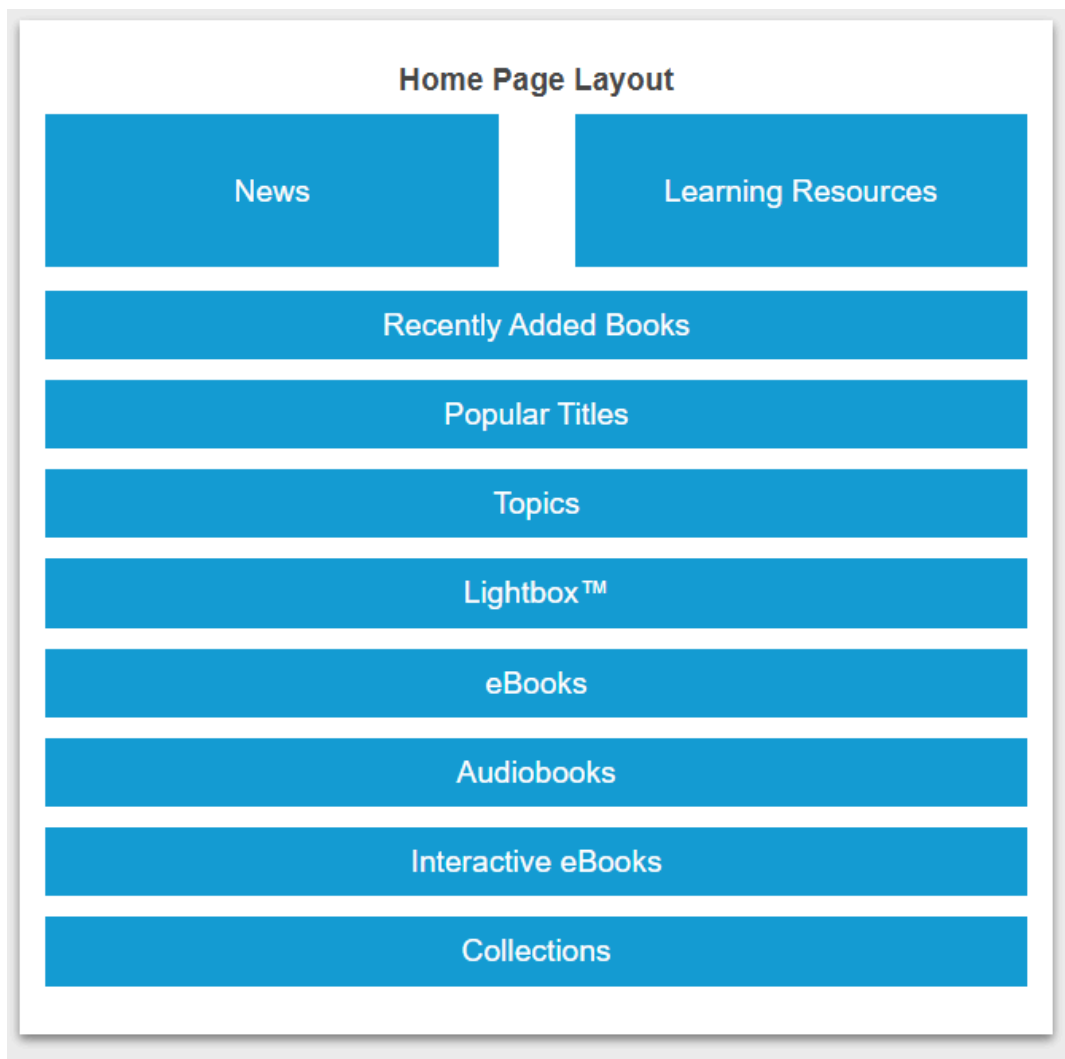
Select Display Options



Select Featured Content



The Home Page Layout shows the current page setup. As items are moved around this image will adjust to show the changes.
















Column A and Column B

The layout can be set to have two text boxes at the top or one.

To have one text box that stretches across the screen, select the box to hide column A.

Column A ☒ Hidden

| | |
|--|--|
| <p>Column B can be set to show links to helpful resources or to show announcements.</p> <p>To select one or the other, click the button next to that option.</p> | <div> <div>Column B</div> <div> <input type="radio"/> Learning Resources </div> <div>or</div> <div> <div>Title</div> <div> <input checked="" type="radio"/> Announcements  </div> </div> <div> <div>Content</div> <div>No announcements.</div> </div> </div> |
| <div>Editing Content in Column A and Column B</div> | |
| <p>To edit the title of the column, click the pencil icon.</p> | <div> <input checked="" type="radio"/> Announcements  </div> |
| <p>Type in the Title for the content box.</p> | <div> <input checked="" type="radio"/> <div>Welcome to our Library!</div> </div> |
| <p>Click the Save icon.</p> |  |
| <p>To edit the content in the field, click the second pencil icon on the right side of the screen.</p> | <div> <div>Content</div> <div>No announcements.</div>  </div> |
| <p>The content editor will pop up on the screen.</p> | <div> <div>Your Content</div> <div> <div> <div> <div>Sans Serif</div> <div>Normal</div> <div> <div>” ”</div> <div>< /></div> <div>H1 H2</div> <div>x₂ x²</div> <div>≡ ≡</div> </div> <div> <div>B</div> <div><i>I</i></div> <div><u>U</u></div> <div>⊖</div> <div><u>A</u></div> <div></div> <div>≡ ≡ ≡</div> <div><u>T_x</u></div> <div></div> <div></div> <div></div> </div> <div>No announcements.</div> <div> <div>Ok</div> <div>Cancel</div> </div> </div> </div> </div></div> |
| <p>This box can contain text, links, images, and embedded video.</p> | <div> <div> <div>Sans Serif</div> <div>Normal</div> <div> <div>” ”</div> <div>< /></div> <div>H1 H2</div> <div>x₂ x²</div> <div>≡ ≡</div> </div> <div> <div>B</div> <div><i>I</i></div> <div><u>U</u></div> <div>⊖</div> <div><u>A</u></div> <div></div> <div> <div></div> <div>≡ ≡ ≡</div> <div><u>T_x</u></div> <div></div> <div></div> <div></div> </div> </div> <div>•</div> </div> </div> |

Type in a message and click OK to save the changes.

We are looking forward to a great year in the Training Library!

To log into your Destiny Account, click the arrow at the top of this screen and choose Clever to log in.

These [instructions](#) will help if you have trouble.

Ok

Cancel

Suggested topics for content boxes:

- Include instructions for how to log in
- Introduce the SLMC, especially if new to the school
- Highlight upcoming events

Required topic in content box:

- [Classroom library lists](#)

A note about images in the content box:

- There is no suggested image size.
- The image does not adjust to screen sizes and will look different on the varied devices.

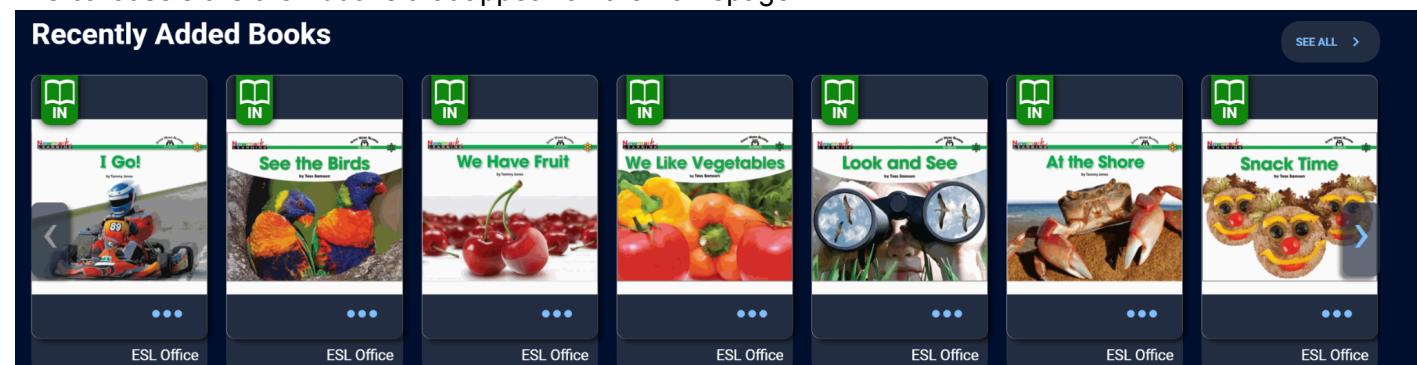
The Home Page Layout reflects the changes made to Column A and Column B.

Home Page Layout




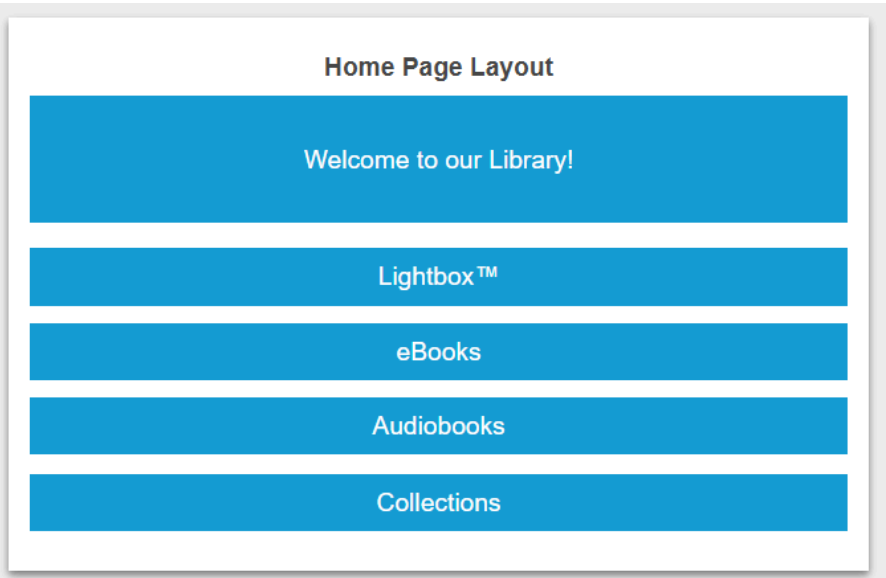

Welcome to our Library!

Editing the Carousels

The carousels are the ribbons that appear on the homepage.



The order can be rearranged and some of them can be edited. This tutorial will cover the basic tasks of changing the order and enabling and disabling carousels from view. More advanced tasks like creating Custom Carousels, editing Topics, and editing Learning Resources will be covered in other tutorials.

| | |
|--|--|
| <p>To enable or disable a carousel, select or deselect the box under the Visible column. A  means the carousel will be visible on the home page. An empty box means it will not be visible.</p> | <p>Visible</p>  |
| <p>Carousels can be reordered using the Drag arrows on the right side. Click in the up-down arrow to drag the carousel to the position you want to place it in.</p> | <p>Drag</p>  |
| <p>Notes about which carousels to enable or disable:</p> <ul style="list-style-type: none"> • Always have eBooks and Audiobooks enabled. • Lightbox books ARE Interactive eBooks, so both carousels are not necessary. <ul style="list-style-type: none"> ◦ Select Lightbox if those are the only interactive eBooks the school owns. ◦ Select Interactive eBooks if the school has Lightbox as well as other Interactives. • If Learning Resources are active at the top of the Home Page, disable that carousel. • Any enabled carousels that do not have content, will not appear on the home page. <ul style="list-style-type: none"> ◦ For instance, if the Collections carousel is enabled, but no Collections are created, users will not see that carousel. | |
| <p>Selections will be reflected in the Home Page Layout.</p> |  |
| <p>Click Save to save all changes made to Featured Content.</p> |  |
| <p>To see the changes, go to the tab that has Discover open and refresh the page.</p> | |

Help and Questions

Please contact the Library Media Services Department for assistance with Destiny.

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