CHAIN OF CUSTODY RECORD - REGULATED WASTE STREAMS

A complete and accurate record must be maintained for every regulated waste collection and transfer.

Purpose

This document records the full chain of custody for regulated waste streams handled by Sydney Street Projects.

It must accompany each waste transfer and be retained for a minimum of five (5) years in accordance with applicable NSW EPA and Commonwealth regulatory requirements.

1 COLLECTION DETAILS

Client Name	
Pickup Address	
Pickup Date & Time	
SSP Staff / Subcontractor	

2 WASTE ITEM DETAILS

Item Description	
Waste Category	
Hazards Identified	
Required Licences / Authorisations	

3 TRANSPORT DETAILS

Transport Provider	
Vehicle Registration	
DG Requirements (Yes / No)	
Packaging / Containment Method	
Departure Time	

Arrival Time	

4 RECEIVING FACILITY

Receiving Facility Name	
Facility Address	
Facility Licence Number	
Contact Person at Facility	
Date & Time Delivered	
Quantity / Weight	
Accepted (Yes / No)	

5 SUPPORTING DOCUMENTS ATTACHED

Tick all documents attached to this chain of custody record.

☐	ARCtick Refrigerant Handling Certificate
☐	Dangerous Goods (DG) Transport Documentation
☐	EPA Waste Transport Certificate
☐	NTCRS Record
☐	B-cycle Record
☐	Chemical Disposal Receipt
☐	Radiological Disposal Confirmation
☐	Other (specify in Notes below)

6 NOTES

Record any additional observations, deviations, incidents, or relevant information.

7 AUTHORISATION

By signing below, the authorised SSP representative confirms the accuracy of all information recorded in this Chain of Custody document.

Field	Detail
Authorised By (SSP Representative)	
Position / Title	
Date	
Signature	

Document Control

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This is a controlled document. Printed copies are uncontrolled.

Retain completed records for a minimum of five (5) years.