

Regular Board Meeting
08/16/2024
9:00AM
TIS Lunchroom

TIS PTO Meeting Agenda

- I. Recap of Warrior Day and BTS Luncheon
- II. Financial Report - Shana Buck
 - A. Current numbers
 - B. Public vs Non-public for new members
 - C. Open PO's
- III. Signing in @ front desk & getting badges & returning them
- IV. Corporate Sponsor - Becky Breland
 - A. List All Corporate Sponsors & Levels
 - B. List of Corporate Sponsors & what monthly treats they are covering
 - C. New Banner is already outside thanks to Minuteman Press Pelham
- V. Upcoming events in August/September
 - 8/12- Papa John Spirit Week Use Code TIS2425 for 20% back to TIS
 - 8/14 - ESL Parent Academy 6:00
 - 8/19 - 5th Grade Parent Academy & DC Meeting 5:30-7:00
 - 8/23 - 5th Grade BTS Jamm 1:00-2:30
 - 8/26 - 4th Grade Parent Academy, 4 H Trip Meeting 5:30- 7:00
 - 8/30 - 4th Grade BTS Jamm 1:00-2:30
 - 9/2- Labor Day
 - 9/5 - Kona Ice
 - 9/6 - James Spann
 - 9/13 - Fall Pictures
 - 9/17 – Title 1 Meetings (8AM or 6 PM)
 - 9/18 – ESL Parent Academy 6:00
 - 9/23 - Homecoming - more details on parade when available
 - 9/23 – Papa John Spirit Week
 - 9/25- Snack Attack

VI. BTS Jamm

- A. Volunteers needed
- B. Go over pricing for items & concessions
- C. Go over budget – over/under \$2,200 Budget

VII. Appreciation Months

We will do monthly teacher treats. During an Appreciation Month we will place a nice sign next to the one from the Sponsor of that treat stating what month it is and a Thank you. We need to go ahead and make these signs, so they are ready to go. We are not doing individual small gifts this year.

VIII. Homecoming Parade Donation

All left over shirts & cups will be donated to the school to throw during the Homecoming Parade.

IX. Teacher Treats & Birthday

- A. We will do monthly teacher treats. Each Month we will need to provide for 125 people. The first treat the PTO must pay for will be in December. The other months have already been covered by donations already discussed by Becky.
- B. Tracy will be handling Birthday treats for the office staff – voted on last year Nothing Bundt Cake.

X. PTO Bulletin Board

- A. This is being handled by Constance & Rakia
- B. Need to make sure everything we do is also in Spanish.
- C. Minutes need to be placed in the binder under the banner after each meeting

XI. PTO Website, Facebook & Newsletter

- A. The PTO Website has been updated by Cassie and she will make sure it continues to be updated throughout the year with our newsletter, announcements & upcoming events. Tracy & Lauren will be the ones who create any graphics needed for events or if they are needed for any platform.
- B. Facebook is being handled by Tracy – Same thing we will keep it updated, pictures posted, and we will share some of the school's posts. We will also make sure we keep parents updated the best we can.
- C. The Newsletter needs to be done quarterly. This will be just a recap of what we did during that time. Maybe do a BTS one to jump start it.

XII. Volunteer needs

- A. Volunteering is a requirement of the PTO – Most of us are working parents but we must be able to participate and be at meetings & at events.
- B. Sign up geniuses will be created when we need parent volunteers. A QR code for parents to say they are interested in volunteering for events has already been created and is on Facebook & needs to be added to the Website.

XIII. Bylaws

These are signed by both PTO & Admin.

XIV. PTO Sponsored Events/Requested Funding -things PTO will fund the upcoming year

- A. Lexia/Dream Box – Public \$1,800.00 last year
- B. AB Honor Roll – Public \$900.00 last year
- C. Field Day Inflatables -Non-Public \$650.00
- D. Field Day Concessions – Public \$2,000.00
- E. Santa Shop – Public \$14,000.00
- F. 5th Grade Party – Non-Public \$2,000.00
- G. Teacher Appreciation Non-Public \$4,000.00
- H. Board Appreciation Month – Tumblers & notes from PTO so no money to vote, \$125.00 scholarship donation
- I. Bus Drive EOY Breakfast – Non-Public \$75.00
- J. Field Day – Public \$2,000.00
- K. PTLA Steam Night – Public \$2,000.00
- L. 12 Days of Christmas for school – Non-Public \$300.00
- M. Talent Show – Non-Public \$200.00 we were told this might not happen again
- N. SRO funding for training - \$500.00 Non
- O. Thank a Teacher Month in November – Non-Public they want some type of refreshment – Coffee Truck, Good Vibes...---We are doing monthly treats this year this year to help cover Appreciation Months
- P. Teacher Treats for Dec – May – Non-Public

They have also asked that we provide a boxed lunch teacher only (63) during actual teacher appreciation week, the school had this sponsored last year outside of the PTO – this needs to be discussed as we already plan a full week in March.

They have requested we supply breakfast for Year End Data Meeting – this is not something we have done, and it is something they had sponsored last year. \$350.00