



Kids' Club Handbook 2023-2024

**The Kids' Club Handbook is a living document, subject to change throughout the year. The current version will be found on the website.*

Updated 6/21/23

Kids' Club

2023-2024 School Year

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Pretoddler - Prekindergarten

Kids' Club Dates

- Kids' Club will be open each day before and after school unless otherwise noted.
- Kids' Club will be open on various days when school is closed. These days require a separate registration and will be sent out accordingly.

Oakhill Day School reserves the right to cancel Kids' Club at any time. We plan to give 48-hour notice to help you find other accommodations.

Kids' Club Hours of Operation

- **A.M. Kids' Club 7:15-8:20 a.m.**
 - Drop-off 7:15-7:30 a.m. in the Circle Drive
- **P.M. Kids' Club 3:40-6:00 p.m.**
 - Pick up 4:45-5:00 p.m. in the Circle Drive
 - Pick up 5:45-6:00 p.m. in the Circle Drive

Kids' Club Pricing

- **Pretoddler-Prekindergarten 2 & 3 Day Students**
 - A.M. & P.M. Yearly Kids' Club Price until 5:00 p.m.: \$2,375
 - A.M. & P.M. Yearly Kids' Club Price until 6:00 p.m.: \$2,810
 - A.M. Only Yearly Kids' Club Price: \$1,075
 - P.M. Only Yearly Kids' Club Price until 5:00 p.m.: \$1,555
 - P.M. Only Yearly Kids' Club Price until 6:00 p.m.: \$2,037
- **Pretoddler- Prekindergarten 5 Day Students**
 - A.M. & P.M. Yearly Kids' Club Price until 5:00 p.m.: \$3,860
 - A.M. & P.M. Yearly Kids' Club Price until 6:00 p.m.: \$4,525
 - A.M. Only Yearly Kids' Club Price: \$1,710
 - P.M. Only Yearly Kids' Club Price until 5:00 p.m.: \$2,475
 - P.M. Only Yearly Kids' Club Price until 6:00 p.m.: \$3,315

Registration Information

- We ask that you register before the start of school on August 18th.
- Drop-In service is available if space allows- \$16 per hour.
- Kids' Club will be billed by the month based on a 10-month payment breakdown.

How to Register

[Visit the Oakhill Kids' Club page here to register](#)

- Registration will be open by August 6th.
- After registering your child for Kids' Club, if you need to make any changes to your registration please contact [Taylor Clevenger](#).

Please note there is a minimum number of students needed per grade level in order to open Kids' Club. If that number is not met for your child's age group, we will contact you directly prior to the start of school.

Refund Policy

If Oakhill has to close due to local, state, or federal mandates you will not have to pay for any months that Kids' Club is closed.

Morning Drop-off

7:15-7:30 a.m. at the Circle Drive

- Drop-off will take place at the Circle Drive doors from 7:15-7:30 a.m.
- Please drive through the Circle Drive and allow our staff to assist in getting your children out of your vehicle.
- If you arrive after 7:30 a.m., all doors will be locked. You can either wait for the regular car line to begin or you can utilize the Kids' Club Valet service.
- For **Valet Service**, please park at the end of the Circle Drive, call 816-436-6228, and press # 5 for Kids' Club Valet.
- Kids' Club Valet is a \$5 per use service for a teacher to come out and escort your child to Kids' Club outside the scheduled Drop-off/pick-up times.

Please note if you have multiple children in various sections of Kids' Club, please drop them off at the youngest student's Drop-off location. However 4th-8th grade students have to be dropped off/picked up at the South Building.

Afternoon Pick Up

4:45-5:00 p.m. in the Circle Drive

- Pick up will take place at the Circle Drive doors from 4:45-5:00 p.m.
- Please drive through the Circle Drive and allow our staff to assist in getting your child in your vehicle.
- If you arrive after 5:00 p.m. and are not registered for the 6:00 p.m. pick up you will be subject to the Kids' Club late fee policy.

5:45-6:00 p.m. in the Circle Drive

- Pick up will take place at the Circle Drive doors from 5:45-6:00 p.m.
- Please drive through the Circle Drive and allow our staff to assist in getting your child in your vehicle.
- If you arrive after 6:00 p.m., you will be subject to the Kids' Club late fee policy.

Please note if you have multiple children in various sections of Kids' Club, please pick them up at the youngest student's pick-up location. However 4th-8th grade students have to be dropped off/picked up at the South Building.

Late Fee for Kids' Club

- Kids' Club Main Building: starting at 5:00 p.m. or 6:00 p.m., depending on your registration, if you are not already in line for pick up, the late fee is \$1 per minute for the first 5 minutes, then \$5 per minute thereafter.

Kids' Club Program

- Daily snack in the afternoon around 4:00 p.m. (fruit, pretzels, etc.)
- Students will be grouped as followed:
 - Pretoddler and Toddler together
 - Preschool and Pre-K together

Kindergarten - Third Grade

Kids' Club Dates

- Kids' Club will be open each day before and after school unless otherwise noted.
- Kids' Club will be open on various days when school is closed. These days require a separate registration and will be sent out accordingly.

Oakhill Day School reserves the right to cancel Kids' Club at any time. We plan to give 48-hour notice to help you find other accommodations.

Kids' Club Hours of Operation

- **A.M. Kids' Club 7:15-8:00 a.m.**
 - Drop-off 7:15-7:30 a.m. at the 3rd-grade doors
- **P.M. Kids' Club 3:20-6:00p.m.**
 - Pick up 4:45-5:00 p.m. at the 3rd-grade doors
 - Pick up 5:45-6:00 p.m. at the 3rd-grade doors

Kids' Club Pricing

- **Kindergarten-Third Grade Students**
 - A.M. & P.M. Yearly Kids' Club Price until 5:00 p.m.: \$3,860
 - A.M. & P.M. Yearly Kids' Club Price until 6:00 p.m.: \$4,525
 - A.M. Only Yearly Kids' Club Price: \$1,710
 - P.M. Only Yearly Kids' Club Price until 5:00 p.m.: \$2,475
 - P.M. Only Yearly Kids' Club Price until 6:00 p.m.: \$3,315

Registration Information

- We ask that you register before the start of school on August 18th.
- Drop-In service is available if space allows- \$16 per hour.
- Kids' Club will be billed by the month based on a 10-month payment breakdown.

How to Register

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- Registration will be open by August 6th.
- After registering your child for Kids' Club, if you need to make any changes to your registration please contact [Taylor Clevenger](#).

Please note there is a minimum number of students needed per grade level in order to open Kids' Club. If that number is not met for your child's age group, we will contact you directly prior to the start of school.

Refund Policy

If Oakhill has to close due to local, state, or federal mandates you will not have to pay for any months that Kids' Club is closed.

Morning Drop-off

7:15-7:30 a.m. at the Third Grade doors

- Drop-off will take place at the Third Grade doors from 7:15-7:30 a.m.
- Please drive up and allow our staff to assist in getting your children out of your vehicle.
- If you arrive after 7:30 a.m., all doors will be locked. You can either wait for the regular car line to begin or you can utilize the Kids' Club Valet service.
- For **Valet Service**, please park at the end of the Circle Drive, call 816-436-6228, and press # 5 for Kids' Club Valet.
- Kids' Club Valet is a \$5 per use service for a teacher to come out and escort your child to Kids' Club outside the scheduled drop-off/pick-up times.

Please note if you have multiple children in various sections of Kids' Club, please drop them off at the youngest student's drop-off location. However Fourth - Eighth grade students have to be dropped off/picked up at the South Building.

Afternoon Pick Up

4:45-5:00 p.m. at the Third Grade doors

- Pick up will take place at the Third Grade doors from 4:45-5:00 p.m.
- Please drive up to the Third Grade doors and allow our staff to assist getting your child in your vehicle.
- If you arrive after 5:00 p.m., and are not registered for the 6:00 p.m. pick you will be subject to the Kids' Club late fee policy.

5:45-6:00 p.m. at the 3rd-grade doors

- Pick up will take place at the Third Grade doors from 5:45-6:00 p.m.
- Please drive to the Third Grade doors and allow our staff to assist getting your child in your vehicle
- If you arrive after 6:00 p.m., you will be subject to the Kids' Club late fee policy

Please note if you have multiple children in various sections of Kids' Club, please pick them up at the youngest student's pick up location. However Fourth - Eighth grade students have to be dropped off/picked up at the South Building.

Late Fee for Kids' Club

- Kids' Club Main Building: starting at 5:00 p.m. or 6:00 p.m., depending on your registration, if you are not already in line for pick up, the late fee is \$1 per minute for the first 5 minutes, then \$5 per minute thereafter.

Kids' Club Program

- Daily snack in the afternoon around 4:00 p.m. (fruit, pretzels, etc.)
- Students will be grouped as followed:
 - Kindergarten-Third Grade in the Main building commons

Fourth - Eighth Grade

Kids' Club Dates

- Kids' Club will be open each day before and after school unless otherwise noted.
- Kids' Club will be open on various days when school is closed. These days require a separate registration and will be sent out accordingly.

Oakhill Day School reserves the right to cancel Kids' Club at any time. We plan to give 48-hour notice to help you find other accommodations.

South Building Kids' Club Hours of Operation

- A.M. Kids' Club
 - Fourth - Eighth Grade students starting at 7:15 a.m.

Breakfast: *Please note if you arrive prior to Breakfast and you are not pre-registered you will be charged a daily fee of \$10*

- Fourth - Eighth Grade 8:00-8:20 a.m. (free Kids' Club)
- P.M. Kids' Club
 - Fourth - Fifth Grade students 3:20-5:00 p.m.
 - Sixth - Eighth Grade students 3:40-5:00 p.m.
- Pick up until 4:30p.m. Acorn Doors
- 4:30 students will be walked to the main building
- If you register for Kids' Club until 6:00 p.m. your student will be walked to the main building for pick up at 5:45-6:00 p.m. at the Third Grade doors.

Kids' Club Pricing

- **Fourth - Eighth Grade students**
 - A.M. & P.M. Yearly Kids' Club Price until 5:00 p.m.: \$2,800
 - A.M. & P.M. Yearly Kids' Club Price until 6:00 p.m.: \$3,325
 - A.M. Only Yearly Kids' Club Price: \$1,650
 - P.M. Only Yearly Kids' Club Price until 5:00 p.m.: \$1,950
 - P.M. Only Yearly Kids' Club Price until 6:00 p.m.: \$2,500

Registration Information

- We ask that you register before the start of school on August 18th.
- Drop-In service is available if space allows- \$16 per hour.
- Kids' Club will be billed by the month based on a 10-month payment breakdown.

How to Register

[Visit the Oakhill Kids' Club page here to register](#)

- Registration will be open by August 6th.
- After registering your child for Kids' Club, if you need to make any changes to your registration please contact [Taylor Clevenger](#).

Please note there is a minimum number of students needed per grade level in order to open Kids' Club. If that number is not met for your child's age group, we will contact you directly prior to the start of school.

Refund Policy

If Oakhill has to close due to local, state, or federal mandates you will not have to pay for any months that Kids' Club is closed.

Morning Drop-off

7:15 a.m.

- Drop-off will take place at the South Building at 7:15 a.m.
- Once students get out of their vehicles please use the Acorn Doors.

Please note if you have multiple children in various sections of Kids' Club, please drop them off at the youngest student's drop-off location. However Fourth - Eighth grade students have to be dropped off/picked up at the South Building.

Afternoon Pick Up

Until 4:30pm

- Pick up will take place at the South Building
- If you arrive after 4:30 p.m., your child will be walked over to the main building for the remainder of Kids Club
- After 5:00 pm you will be subject to the Kids' Club late fee policy if not signed up for the 6:00 p.m. registration.

Please note if you have multiple children in various sections of Kids' Club, please pick them up at the youngest student's pick up location. However Fourth -Eighth grade students have to be dropped off/picked up at the South Building.

Late Fee for Kids' Club

- Kids' Club South Building: starting at 5:00 p.m. if you are not already in line for pick up the late fee is \$1 per minute for the first 5 minutes, then \$5 per minute thereafter.

Kids' Club Program.

- Daily snack in the afternoon around 4:00 p.m. (fruit, pretzels, etc.)
- Students who participate in athletics will be held in their own space/classroom while waiting for their coaches to arrive.