

SMC / BOR Request

1) SMC (Scout Master Conference):

- SMC is required for all ranks.
- SMC is held by Troop leaders at every Saturday meeting at the park .
- You have to send SMC request by Wednesday before that Saturday meeting.
- Your email must have the following information.
 1. *Copy your parents on the email*
 2. *Your name, date of birth, current rank, how long you have been in the current rank, reason for request.*
 3. *If you're First rank and above, you have to provide your current position in PLC and how long have you served in that position.*
 4. *Your parent's name, email address, and phone number*
- Requests with missing information will be rejected.
- When you show up at SMC meeting, you have to be in uniform A, bring a SMC worksheet, your Scout handbook, and your Scout's essential items.
- Email address for SMC request: Troop980_smc@googlegroups.com

2) BOR (Board of Review):

- BOR is required for Tenderfoot, Second, First, Star, and Life ranks. Scout rank doesn't require BOR. Eagle rank BOR is held by Pacifica District counselors.
- BOR is held by Parents Committee members at the meeting at the park. We're going to have BOR once each month or every other month.
- You have to send out your BOR request after you completed SMC. The BOR committee will arrange the date of your BOR.
- Your email must have the following information.
 1. *Copy your parents on the email*
 2. *Your name, date of birth, current rank, reason for request.*
 3. *The date that you completed SMC for the new rank*
 4. *Name of the leader who did your SMC.*
 5. *Your parent's name, email address, and phone number*
- **BOR request email is also used to request Eagle binder review for Life Scouts**
- When you show up at BOR meeting, you have to be in uniform A with sash, bring your signed SMC worksheet and Scout handbook
- Email address for BOR request: Troop980_bor@googlegroups.com

PLC members have to explain and train new Scouts on SMC/BOR process.