



Administrative Council Minutes

Thursday September 12, 2024

Call to Order 8:30 am

Argo D217 – Mike Cognetti, Community D218 – Bill Christian, Reavis D220-- Julie Jooste, Jake Juracka, Oak Lawn D229 Jen Faro, Consolidated D230 – Kate Hendrix-Foster, Matt Knoepke, Evergreen Pk D231 – Amy Kazin, MACS – Anne Cothran, Suzanne Kendryna, Michelle Cognetti, MVCC – Emmanuel Esparza

Approval of Minutes. Motion - Bill Christian 218, 2nd Emmanuel Esparza, MVCC

[MACS Administrative Council Meeting Dates/Locations/Regional Calendar Events](#) -Review of calendar and discussion of dates. Agreement on Monday, 9/30 for ECE curriculum meeting at SD 230, Thursday October 24 Culinary at Oak Lawn, Nov 14 meeting on Auto at Argo,

MVCC Updates - Closing fall enrollment, 3 week October window for registration, Articulation meetings the week of September 23, mid-Oct cohorts begin. Discussion on Sat/Sun BNAT section for spring 25 and possible schedule change to Fri 1 - 5 and Sat 8 - 12, to be discussed further. Student Survey on interest in CJA and paralegal courses.

AC/CAC August Survey results discussed in small groups - priorities include WBL, industry partnerships, and teacher shortages. Mike requested opening discussion with MVCC to schedule dual enrollment students 4 - 5 days per week at college. Kate - more meeting time to enter Pathway Endorsement information together as a group. Julie- work together as group on industry partnerships, Amy- collaboration on getting WBL partnerships started, Jen- discuss increasing DC programs with MVCC, Bill - collaboration on WBL & apprenticeship challenges.

Deadlines to submit AC Agenda Items - members agreed to one week prior to meetings.

CTE Consolidated Grant – Updated Submissions complete and approved.

Reminders:

Claim Due Dates: Fridays 9/20, 12/20, 3/21, Final claims due May 23

[Equipment Advisory Recommendations](#)

[Equipment Properties Lists](#)

[Tracking CTE Graduates – Survey Results Summary, Survey Results](#)

[Projected CTE Teacher Needs Shared document](#)

Career Pathways (scroll down for background/summary) - New IWAS Portal: Dec 15 deadline to migrate prior submissions to new IWAS portal

[Skills USA Apprenticeships Development](#) (scroll down for background/summary)

[Fraud Prevention Training Verification](#) [Please complete prior to meeting]

Other:

MACS-Suzanne Kendryna, OAI Robotics Competition logistics

SD 230- Kate Foster, update on MVCC Accuplacer testing at SD 230 approved site. Tested 100 students.

SD 217 - Mike Cognetti, Arc equipment available

Adjourn 9:50 am

[Finance and Business Services Resource](#)

[Monthly Task List Reminders](#)

Survey Results Admin Council and Counseling Advisory Committee

Background

Much of what we have been addressing for the last few years in our Administrative Council meetings has been driven by requirements issued to us by ISBE. Last year the AC and CAC agreed to have several meetings combined in order to create better communication and collaboration.

Summary

As part of our efforts to support this, we issued a survey to those members in August requesting input. (survey attached). We will split into three groups, with each group taking a different set of survey questions to discuss. Each group should make a specific recommendation when they report out.

Possible examples of specific recommendations might be 1. In FY25 AC/CAC will develop a plan to increase dual credit students' transition to postsecondary enrollment. 2. Discuss progress of having all students complete career assessment, and how to use their interest data. 3. AC/CAC combined meeting dates should be longer meetings (specify start and end times). 4. How to create a logistic plan for student applications for apprenticeships (SKILLS USA).

FY24 Graduates Tracking Survey Results

Background

As the Council knows, ISBE now requires post-graduate surveys be implemented at 1 and 5 years after graduation for CTE completer students, as part of maintaining program approval for funding. We therefore agreed that our schools would share short surveys with students in training level classes asking how we could contact them after graduation.

Summary

By the end of last year we had 3,282 student responses from across our schools. Approximately 21% anticipated a Spring 2023 graduation. However, many of those said "do not contact me", or only filled in partial information so were discarded as part of the data cleanup process. Of the 3282 initial respondents, 42% anticipated attending college or university, 24% anticipated attending community college, 20% expected to enter the workforce, 4% expected to enter Apprenticeships, 3% Armed Services.

In May we sent follow-up email surveys to everyone who graduated in spring 2023 for the first one year follow-up survey. That list consisted of 453 CTE concentrator graduates across our schools. Of those surveyed, we received responses from 44. Of those 44 respondents, 39% enrolled in college or university, 16% enrolled in community college, 30% entered the workforce.

Projected CTE Teacher Needs

Background

Last year we asked schools to project ahead the CTE teacher openings anticipated for their buildings.

Summary

Although we have many discussions about shortages, not all the anticipated openings have been recorded. While we are working on a Grow-Your-Own project we need to have a better idea of how many teachers in different CTE departments will be needed.

Career Pathway Endorsements

Background

ISBE has opened IWAS access for filing the state required Career Pathway Endorsements.

Summary

Two districts waited to file until the new portal opened, and are now working on their submissions. ISBE expects all schools with Pathway endorsements in the old system to migrate that information into the new IWAS system this fall, no later than December 15th. ISBE indicated some districts have “conditional approval” that requires further attention. Do any of our districts have conditional approval?

SKILLS USA Apprenticeship

Background

Last spring representatives from SKILLS USA presented to the CEO Council via zoom on their apprenticeship model. They had also presented to the Admin Council by zoom the prior month. Based on the Board's interest in the program we requested schools to enter into a shared form information on businesses we could invite to a presentation by SKILLS USA on this program.

Summary

To date we still have five businesses listed. Initially we discussed holding the meeting for them with SKILLS USA during the summer, but agreed to regroup in the fall once we could collect a large enough list of prospective businesses for a meeting.