



Junior Board Member Position Description

On an annual basis, the Binghamton Philharmonic seeks a Junior Board Member from the community. The member should be of high school or early college age. The Junior Board Member is an important board role, providing input from a youthful perspective, access to young audience members, and ideas that might not ordinarily come to older board members.

Length of Term and Voting

- Junior board members serve for one year. This is a non-voting position.

Fiduciary Responsibility

- All board members ensure that the Philharmonic's assets are properly used and supervise the organization's actions diligently. This fiduciary responsibility includes duties of care, loyalty, good faith, confidentiality, and more in serving in the best interests of the Philharmonic.

Attendance and Participation

- Bylaws Section 9: A Director who has missed Two (2) consecutive meetings without reasonable cause shall be approached by the Board Officers to discuss continuing membership.
- On or around the September board meeting, all board members will sign and work to fully understand the following agreements: Non-disclosure; Conflict of Interest; Whistleblower; and Sexual Harassment.
- Board members are expected to attend board and committee meetings.
 - Meetings reminders are sent during the prior week and require a response. Board members will respond to requests for attendance confirmation.
- Board members are expected to be prepared for board and committee meetings. This includes reviewing minutes, agenda, and any ancillary documents (e.g., monthly budgetary items).
- Board members should bring forth any relevant comments/questions/concerns when appropriate during meetings.

Meeting Schedule

- Board meetings are quarterly (September, December, March, June), usually on the third Tuesday of the month at 4pm. (December's meeting is usually on the second Tuesday of the month.)
- Committees meet monthly. The current structure is as follows:
 - Audit & Finance: second Tuesday, 3:15-4pm
 - Community Engagement/EDI: third Thursday, 4-5pm
 - Development: fourth Tuesday, 4-5pm

Additional Ways to Participate

- Attend concerts. Most of our concerts are free to youth 17 and under.
- Invite friends, family, and colleagues to concerts.
- Volunteer for at least one fundraising, concert, or engagement event.