

Timeline for the 2023-2024 school year

The following is an outline of the dates students will have an opportunity to receive structured in school support on their personal project. During this time they will work with the MYP coordinator as well as two teachers that serve as the personal project administrators. The IB coordinator as well as teachers that are personal project supervisors will join in as they can to work with students on their planning.

- **September 22, 2023 seminar day**
 - Meet with students to go over the personal project, timeline, process, etc.
 - Students will join the google classroom and remind created for their cohort group.
 - Students will fill out the google form with their personal email address so that they can be put in managebac.
 - ****Students will need to have a supervisor and topic by the next meeting.**
 - First meeting with the supervisor can occur anytime between now and October 13, 2023.
- **October 13, 2023 seminar meeting day**
 - Students will fill out a google form indicating supervisor and topic.
 - They will complete the personal project proposal.
 - Talk about IB learner traits and the ATL skills with students.
 - They should start to think about which ones they are using.
 - Journal entries 1-7 should be completed during this time and due prior to the November 10, 2023 seminar meeting day. ****Journal Entries need to be all together and bibliography at the end.**
 - ****Students should schedule and meet with their supervisor for meeting #2 by December 21, 2023.**
- **TBD-Supervisor meeting→ 10/25 email sent out**
 - Meet with supervisors to go over the personal project guidelines, timeline, and process.
- **November 10, 2023 seminar meeting day**
 - Talk about the product for their project. Go over requirements and examples.
 - Students should complete journal entries 8-13.
 - ****Over the next 2 months students should complete their journal entries 14-18.**
 - ****Students should schedule and meet with their supervisor for meeting #3 by the next seminar meeting day of February 9, 2023.**
- **February 9, 2024 seminar meeting day**
 - Go over Product and Report requirements and guidelines.
 - Show how to upload things in managebac when they are ready.
 - Students will work on their final product and begin on the report if time permits.
 - ****Students need to finish their product prior to the next seminar meeting day of March 8, 2023.**
 - ****Students should schedule and meet with their supervisor for meeting #3 by the next seminar meeting day of March 8, 2023.**
- **March 8, 2024 seminar meeting day**
 - Revisit Report requirements and guidelines.
 - Show [how to upload things in managebac](#) when they are ready.
 - **Personal Project Deadline is March 18, 2024**→ all required documents need to be uploaded to Managebac.
- **March 28, 2024**
 - Meet with supervisors to go over scoring of the project in managebac.