



COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

DRAFT MINUTES

MEETING DATE: Wednesday, August 27, 2025, 2–4 pm via Zoom

Members Present: Paul Carpenter (Chair), Jeff Newcomb, Monique Cornelius, Rafael Hernandez, Vish Hegde, Eric Fricke, Missy Wright, Lee Adams, Patricia Drew, Varick Erickson, Murray Horne, Danvy Le, Mark Robinson

Guests: Eunju (EJ) Hwang-Tronstad, Sonja Lenz-Rashid, Bruce Simon, Kathryn Hayes, Michelle Rippy

Absent:

1. [Land Acknowledgment](#)

The meeting began with recognition of the Chochenyo Ohlone people, on whose land the university resides.

2. [Elect/Appoint Secretary](#)

Paul Carpenter noted the need for a secretary. Vish Hegde volunteered to serve as secretary and minute-taker.

3. Approval of the agenda

4. Approval of minutes

Approval of prior minutes (Feb 12, 2025) deferred to the next meeting

5. 2025-2026 calendar

Mark Robinson to add Spring 2025 COBRA meeting dates to website and sign-up sheet.

6. **Welcome:**

7. **Reports:**

a. Report of the Chair

- Outlined charge from Ex Com and President Sandin: address fiscal issues, budget integration, and sustainability.
- Directed COBRA to review WSCUC standards 3.4 and 3.5.
- Mentioned coordination with CAPRA for academic program review integration.

b. Report of the Presidential Appointees

- Monique Cornelius and Rafael Hernandez provided updates on CSU budget allocations, structural deficits, and state budget outlook.
- Links shared in chat: AB102 Bill, CSU Budget Memos, Financial Transparency Portal:

8. **Business Items:**

- Establish working groups
COBRA Policies & Procedures: Discussion on adjustments for 2025–26.
- Working with CAPR
Collaboration with CAPRA confirmed.
- Committee assignments
ITC, layoffs, and fiscal review tasks assigned to subgroups.

9. **Discussions:**

- WASC/WSCUC Implications: Committee emphasized financial sustainability and integration of cost metrics into program review.
- Special Session Programs: EJ Hwang shared use of an analyst-developed budget projection spreadsheet, updated monthly/quarterly, recommended adoption across departments.
- Future Planning: Consideration of fiscal priorities, guest speakers, and agenda setting for 2025–26.
- Subgroups to be formed to address Executive Committee charges.

Action Items (Next Steps)

- Paul – Follow up with President Sandin and CFO Armstrong on UBAC 2025–26 status.
- COBRA – Address WASC fiscal issues (budget planning, sustainability).
- COBRA – Develop policy integrating budget, enrollment, and cost of instruction into program review.
- Members – Review WSCUC standards 3.4 & 3.5.
- Paul – Coordinate with CAPRA chair.
- COBRA – Review past fiscal/program review data.
- Paul – Build timeline/framework for WSCUC requirements.
- COBRA – Appoint ITC representative.
- Mark – Add Spring 2025 dates to COBRA site and sign-up sheet.

- Members – Sign up for future minute-taking duties.
- COBRA – Examine overlap between budget and academic calendars.

10. Adjournment

Meeting adjourned at 3:30 pm.