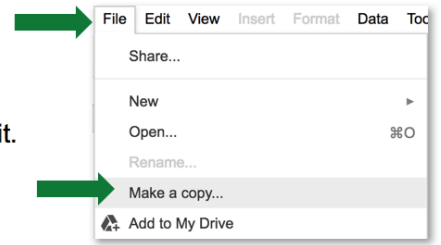


### How to use this template:

This is a view-only file and cannot be edited.

**Create your own copy** of this template to edit.

In the menu, click **File > Make a copy...**



Try  **smartsheet** for free

# General Contractor Lump Sum Invoice Template

Client		Project Details	
Name		Project Name	
Company		Project Location	
Address		Project Start Date	
Phone		Project End Date	
Email		Contract Number	

Description of Work Completed	

Invoice Breakdown		Payment Details	
Agreed lump-sum price		Payment terms	
Change orders		Accepted payment methods	
Adjustments		Late payment policy	
Subtotal			
Sales tax			
Total amount due			

Notes

# General Contractor Lump Sum Invoice Template

Your Logo

## Lump Sum Invoice

### Company Name

Address	Street, City, State ZIP
Phone	(000) 000-0000
Email	
Website	

Invoice No.	
Invoice Date	
Payment Due Date	

### Client

Name	
Company	
Address	Street, City, State ZIP
Phone	(000) 000-0000
Email	

### Project Details

Project Name	
Project Location	Street, City, State ZIP
Project Start Date	
Project End Date	
Contract Number	

### Description of Work Completed

--

### Invoice Breakdown

Agreed lump-sum price  
Change orders  
Adjustments  
Subtotal  
Sales tax  
Total amount due


### Payment Details

Payment terms  
  
Accepted payment methods  
  
Late payment policy


### Notes

--

Client Signature

Date

--	--

Authorized Contractor Signature

Date

--	--

For questions concerning this invoice, please contact Name, (321) 456-7890, Email Address  
www.yourwebaddress.com

## **DISCLAIMER**

Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk.