

DANVILLE SCHOOL BOARD: REGULAR MEETING  
APPROVED MINUTES FEBRUARY 3, 2026

**DANVILLE SCHOOL DISTRICT**  
**Board of Directors Regular Meeting**  
**Tuesday, February 3, 2026, 6:00 pm**  
**In Person and via Zoom**

**School Directors Present:** Clayton Cargill, Dave Towle, Tim Sanborn (via Zoom), Kay Freedy.

**School Administrators Present:** Matt Foster (Superintendent), Mike Moriarty (Assistant Superintendent), Sarah Welch and Natalie Conway (Principals), John Burke (Director of Finance)

1. **Call meeting to order:** Clayton called the meeting to order at 6:00pm. Introductions were made around the room.
2. **Additions/Changes to the Agenda:**  
None.
3. **Approve Minutes:**
  - **[January 6, 2026](#)**  
MOTION: Dave motioned to approve the January 6, 2026 minutes. Seconded by Kay. All in favor.
4. **Administrative Reports:**
  - **[Superintendent Report \(Video Timestamp 1:44\)](#)**  
No questions. Clayton appreciates the departmental information, and seeing the status of the facilities projects.
  - **[Principal Report \(Video Timestamp 2:26\)](#)**  
Clayton asked the status of the draft Budget FAQ document to be provided at the town meeting. It is still being worked on as of this evening as numbers are still fluctuating. Sarah congratulated the students attending the Spelling Bee. Natalie is wrapping up the Semester 1 Awards. Based on the recommendation from community member Gary Farrow, the first working group meeting around marketing of the high school will meet on February 13 at 5:00pm.
  - **[Student Services Report \(Video Timestamp 5:48\)](#)**  
No questions.
5. **Board Business:**
  - **Budget Update-Discussion (Video Timestamp 6:09)**  
Matt and John spoke on the most recent changes affecting the [Danville School FY27 Budget](#). The Proposed Statewide Average CLA Adjustment has been reduced to 70% from 70.33%. The Proposed Homestead Property Yield Per \$1.00 has been adjusted to \$13,390 from \$12,582. The Proposed Equalized Homestead Tax Rate (Pre-CLA) has been adjusted to 1.7572 from 1.8613. The Proposed Statewide Adjusted Property Yield has been adjusted to \$9,373.00 from \$8,849. The Proposed Actual Homestead (Post-CLA) Rate has been adjusted to \$1.8550 from \$1.9741. Clayton emphasized this reflects a \$0.12 decrease from the January discussion. Clayton asked to verify the income sensitivity threshold of \$115,000 for accuracy, John will check. Sarah asked if Danville is under the Excess Spending Threshold; yes. Natalie will share a reader-friendly presentation with John used last year for the informational meeting so he can update it to share with the public at this year's informational meeting.

DANVILLE SCHOOL BOARD: REGULAR MEETING  
APPROVED MINUTES FEBRUARY 3, 2026

- **Update from Montpelier/NEK Day-Discussion (Video Timestamp 20:52)**  
Kay attended NEK Day in Montpelier and gave a [testimony](#) to the VT House Education Committee. Clayton was there the day after lobbying with the VSBA for senators and representatives to consider that healthcare is a huge cost-driver that has not been addressed in Act 73. The board thanked Kay for attending.
  - **Set March Regular School Board meeting date-conflict with town meeting (Video Timestamp 23:29)**  
In March, the town meeting conflicts with the regular school board meeting. The school board meeting will be rescheduled to March 5, 2026 at 6:00pm.
  - **Corporate Authorization Resolution-Discussion/Action (Video Timestamp 26:07)**  
It was recommended by the bank to update the resolution to include John Burke and Ellie Keefe for the purpose of discussing accounts and receiving statements.  
MOTION: Dave motioned to approve the Corporate Authorization Resolution and authorize John Burke to be a signatory of Danville School's bank accounts. Kay seconded. All in favor.  
John would like to change the practice of cash management. Matt and Clayton asked John to write a proposal of the changes for the board to discuss and take possible action if necessary. Clayton will research if board action is necessary.
  - **Lottery HS Choice Agreement-Discussion/Action (Video Timestamp 32:40)**  
There is a law (Act 129 of 2012) that a student can request to go from one public school to another public school. This only pertains to VT public schools, and for towns that already operate a public high school. Clayton asked how many spots Danville wants to give and to take for Vermont public school choice. Historically, it has been 5 in, and 5 out, and students tend to come in, but not go out. Natalie said the current tally is 3 in, 0 out.  
MOTION: Tim motioned to approve the public high school lottery choice agreement at 5 students in and 5 students out. Dave seconded. All in favor.
- Policies (Video Timestamp 35:52)**
- **[B21 - Professional Development](#) (Recommended)** - This is an update to an existing policy that supports ongoing professional development for educators and staff to enhance student learning and achievement. (Discussion/ Possible Adoption)
  - **[B22 - Public Complaints About Personnel](#) (Recommended)** - This is an update to an existing policy that ensures complaints about school personnel are handled promptly, fairly, and respectfully for all parties involved. The process is designed to protect employee rights and maintain trust and fairness within the district. (Discussion/ Possible Adoption)
  - **[C22 - Student Athletics, Clubs and Activities](#) (Recommended)** - This is a new policy that ensures that the district provides diverse, inclusive and equitable athletic, club and activity opportunities that reflect student interest and support skill development. (Discussion/ Possible Adoption)
  - **[C27- Student Distribution of Literature](#) (Recommended)** - This is an update to an existing policy that allows students to distribute non-school-sponsored literature as long as the materials are reviewed when required and do not fall into prohibited categories such as obscenity, incitement, or commercial advertising. The superintendent or

DANVILLE SCHOOL BOARD: REGULAR MEETING  
APPROVED MINUTES FEBRUARY 3, 2026

principal may set reasonable time, place, and manner restrictions but may not restrict materials based on viewpoint. (Discussion/ Possible Adoption)

- **C70- Restraint and Seclusion (Recommended)** -This is a new policy that prohibits inappropriate restraint and seclusion and requires staff to use only approved, safe interventions consistent with Vermont State Board of Education Rule 4500 to maintain a positive and safe learning environment. The superintendent must establish procedures for training, documentation, reporting, and complaint resolution to ensure proper use, oversight, and transparency regarding any restraint or seclusion incidents. (Discussion/ Possible Adoption)
- **C71 - Emergency Medication (Recommended)**- This is a new policy that ensures emergency medications are properly possessed, administered, and stored in accordance with state laws, allowing trained staff or the school nurse to administer medication in emergencies. Students with life-threatening allergies or asthma may self-administer emergency medication when statutory requirements are met, and the district must provide communication and required authorization forms to families. (Discussion/ Possible Adoption)

Kay asked a question regarding C71; where does Narcan fall in this policy? Sarah said Narcan stored in several places in the building in case of emergency, and the board and administration agree it would not fall under this policy requiring doctor's orders.

Kay asked a question regarding C27; what if a student's family is going through a personal tragedy and creates a GoFundMe, can that information be distributed at school? Clayton said that could be shared with a group that is not the school district, like the Danville PTG, and that organization could work with the person on distributing the information to the community.

Kay asked a question on B21; does this include professional development the teachers choose to take on their own? Matt clarified this policy is addressing SU or district-organized professional development.

Kay asked several questions on C22 that the administration and board clarified.

MOTION: Kay motioned to approve on behalf of the Danville School District updated policy B21, updated policy B22, new policy C22, updated policy C27, new policy C70, and new policy C71. Seconded by Tim. All in favor.

**6. Public Input:**

None.

**7. Future Agenda Items / Next Meeting Date**

Finance Questions

Informational Meeting with lunch provided-February 7, 2026 at 12:30pm

Informational Meeting-March 2, 2026 at 6:00 pm.

Reorganization Meeting-March 5, 2026 at 6:00pm

**8. Adjourn**

MOTION: Dave made a motion to adjourn at 6:52pm. Seconded by Kay. All in favor.

Respectfully submitted by Ellie Keefe