



# Minitex

University of Minnesota - Twin Cities, 15 Andersen Library, 222 21st Avenue South, Minneapolis, MN 55455

## MPAC MEETING MINUTES

9:00 a.m., Friday, December 3, 2021

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### ATTENDANCE

#### PRESENT

Dan Daily  
Dana Woods for Ashley Krohn  
Lisa German  
Pam Gladis  
Ann Hokanson  
Mary Hollerich  
Johnna Horton  
Cynthia Jorstad  
Tami Lee  
Stacy Lienemann  
Molly Niehls (nee Molly Reilly - MN Legis)  
Nekey Oliver†  
Matt Rosendahl  
Maggie Snow†  
Mary Soucie  
Margaret Stone  
Jim Trojanowski

#### ABSENT

Terrence Edwards

#### OBSERVERS

Jolie Graybill  
Matt Lee  
Zach Miller  
Paul Swanson  
Gerri Moeller  
Terry Beseman

†Staff Members

\*Non-voting Members

(r) Attended remotely

#### 1. Welcome and Introductions

Zach Miller called the meeting to order. Chair Jim Trojanowski and Vice Chair, Mary Hollerich, joined the meeting later.

#### 2. Approval of Agenda & Meeting Minutes

Mary Hollerich moved to approve the consent agenda, and Matt Rosendahl seconded. Motion carried.

#### 3. Director's Report

### **ERMN Conference**

Registration is open now for the January 25-27 ERMN Conference. The conference is a collaboration between Minitex and University of Minnesota Libraries.

Minitex staff are planning a conference for early May; one that reimagines the Minitex ILL Conference and combines other workshops. More information will be shared as it becomes available.

### **MLPP Milestone**

The Minnesota Libraries Publishing Project is approaching its 1000th publication. The team is exploring ways to note the milestone.

### **Interlibrary Loan Statistics**

Resource Sharing staff are building a new platform for statistics, accessible via the Minitex [website](#). Staff will demonstrate the new platform at the March Policy Advisory Council meeting.

### **CALD Shared Print**

The CALD Shared Print Project operations and administrative teams are working together on onboarding and exiting strategies for the program, the guidelines will be ready in the new year. The Green Glass project for the University of Minnesota is still in the pipeline.

### **Financial System Switchover**

We are in the process of migrating to a new financial system with an anticipated go-live date on March 1, 2022. As a result of this process our invoices will look different - from the University of Minnesota, instead of Minitex. The financial portal, currently available via TravWeb will be sunsetted and instead, financial information will be available in MyMinitex accounts.

All Minitex business contacts have received emails about the changes, communications to Minitex customers will continue through the migration.

### **MDL Exhibits**

MDL has introduced new exhibits, namely *Food to Table*, and several exhibits on immigrants. More exhibits open soon. Reference and Instruction staff are currently working on the *History Day* project to be published in the near future.

### **New Minitex Staff**

Ann Kaste, E-resources Librarian; Olivia Moore and Allison Hansen in Resource Sharing joined Minitex staff. All three have been highlighted in *Minitex Messenger*.

## **4. New Committees**

### **a. [E-Resource Access Charge & Funding](#) - Matt Lee**

Minitex supports academic libraries by offsetting the cost of critical e-resources, and increasing access to these resources. We currently partially subsidize *Elsevier Science Direct*, full-text

nursing databases, and *Project MUSE*. Approximately \$640,000.00 is used to fund 100 subscriptions. These are purchases specifically for campus use, and are separate in funding from ELM and statewide databases.

Matt called for a committee to review current Minitex practices, reach out to libraries receiving these funds, study the impact of these funds, how these funds are meeting the campus needs, and how to meet critical needs not addressed by the program, and develop a timeline for cyclical program review.

The group will report to the Policy Advisory Council in June.

**VOLUNTEERS:** Mary Hollerich, Johnna Horton, Kate McCready, Terrence Edwards, Pam Gladis.

**b. Member Reports / Communications - Zach Miller**

Typically, Policy Advisory Council members submit reports from constituent libraries for the quarterly meetings. Zach Miller will chair a [Communications Task Force](#) to establish a consistent and easier process for reports. The group will report at the March 4, 2022 PAC meeting.

**VOLUNTEERS:** Cynthia Jorstad, Matt Rosendahl, Stacy Leinemann, Dan Daily, Mary Soucie.

**5. Office of Higher Education - Nekey Oliver**

The agency is ramping up plans for a program intended to increase college attendance for under-represented students, by way of streamlining the admissions process. If a student qualifies, they get direct notification they have been accepted, and what the next steps are to enrollment.

We're also working for college financial aid Higher Education for those students who are in and out of foster care. OHE Staff are still in the budget proposal stage for several initiatives.

*Future Together* program offers tuition-free pathways to earning a certificate, diploma, associate's degree, or bachelor's degree at any public institution in the state. The grants are available starting spring 2022 through 2024 or until all funds are dispensed, whichever comes first.

**6. State Library Service Report - Tami Lee**

The Minnesota Department of Education will move to a new location at 400 Stinson Blvd. NE in the spring or early summer. Staff are currently preparing to move out today. Paper files will be in storage until the new space is ready.

Lee noted the BIPOC Advisory Committee is planning a virtual summit on supervising and retaining BIPOC workers. Library leaders and directors are encouraged to prioritize this opportunity for frontline staff, though other activities are in the works for those who can't make the summit. More information about the summit will be available soon.

## 7. Member Reports

### **North Dakota** - *Mary Soucie*

Mary Soucie noted with recent hiring they are only *one* position away from being fully staffed. The new Fiscal Director, Laurel, started this week.

Soucie discussed the *Library Vision* grants awarded by the Coordinating Council, our advisory board, funded by state dollars. They've standardized the grant making process, forms and templates, and re-developed the rubric. They had a good response to the Local History Grants for scanning local newspapers and open scanning days. Two funding opportunities, for marketing, and a "Library of Things" will open in July.

The State Library received \$2.1M in ARP funds. Library staff are exploring ways to utilize the funds by partnering with ODIN to expand patron access through better automation and interlibrary loan. They are currently updating the LSTA Five Year Plan.

Maggie Snow congratulated Soucie on receiving the Librarian of the Year Award from the North Dakota Library Association.

### **South Dakota** - *Dan Daily*

The search for SD State Librarian is moving along with a viable pool of candidates. There was an opportunity to share vision of what academic libraries are hoping for, and to pass the message that there are opportunities to cooperate with Minitex. Phone interviews begin this month.

Daily recognized Matt Lee for his work with the team negotiating with Elsevier.

## 8. Other - *All*

Cynthia Jorstad shared Pine Technical and Community College is hiring a librarian, and Northlands is hiring a library technician to fill a retirement.

Responding to a negotiation question, Matt Lee said that Cooperative Purchasing staff can assist libraries when working with vendors, though the best leverage is when we can bring libraries together. The list of cooperative purchasing resources continues to develop. The statewide e-resources agreements were made in July 2020.

Mary Hollerich said three librarians at Augsburg are retiring. With budgets uncertain, open positions and materials subscriptions are being evaluated.

Zach Miller thanked everyone for sending 50th Anniversary videos for the virtual celebration. They made the event fun.

Ann Hokanson described the strategic planning process for collaborative work the Multi-County

Multi-Type Libraries worked through. The results directed their conversations, gave a backbone to our meetings, and inspired us to do more with each other especially with the ARPA funds.

Jolie Graybill said the Minnesota Digital Library social media efforts have reaped rewards. A post featuring MN women railroad workers during WWII had 40k engagements and a John Beargrease post on November 29 (another “Up North” subject) is currently at 39k engagements. Both are results of organic sharing, not boosted posts.

Dan Daily serves on SPARC’s Reinvestment Working Group which is looking for ways to help academic librarians reallocate funds to Open Access. If you are interested in joining, please contact Dan. The group is putting together programs for academic libraries and R2 libraries without access staff.

Molly Niehls reported the Legislature established a law for a working group for Legislative documents and web page accessibility in 2019. The group has now convened and will issue a report providing an assessment on digital accessibility and actions moving forward.

Margaret Stone reported many metro area libraries are beginning to hire for positions that had been frozen. All library systems are either at pre-pandemic hours, or close to getting back to normal. Dakota County Library is hiring like crazy. We hope to be back to normal staffing by January. Services were still offering virtual alternatives.

**Adjournment** - Jim Trojanowski made the motion; Cynthia Jorstad seconded.