

HOW TO WRITE AN ARTIST'S RESUME/CV

An Artist's Resume, also known as an Artist's CV, is used by fine artists when participating in or applying to professional venues to exhibit their works, such as galleries, museums, or other art venues, or when applying for grants, residency programs, and other art opportunities. It is the most essential professional document for an artist, and is a separate document from their resume used for applying to jobs. This document should NOT be used to apply for jobs or internships. Note: elements of this may be added to your job resume if the employer requests it or it is highly relevant to the job. Meet with an Otis Career Counselor to get help with your resumes.

TIPS:

1. **No length limit**, keep a list of everything you do as an artist—but you might be asked to create a one-page resume for certain applications or opportunities, so you'll need to create a shortened version at some point.
2. **Clean, simple design**—don't use decorative graphics or colors, and DO use easy-to-read fonts, no smaller than size 10.
3. **Use reverse chronological order** (most recent first) within each section; exceptions include Collections and Gallery Affiliations, which should be listed alphabetically.
4. **List dates on the far left side** always (exceptions include Collections, Bibliography, and Publications by Author, which are listed alphabetically).
5. **Play to your strengths**—if you have several awards or honors, list those first; if you have more exhibitions and few awards, then start with Exhibitions. If your degree is recent, you will want to list that first, but if you graduated many years ago, then you may want to list it at the end, but either way is acceptable.
6. **No headshot or images** of your work—your work will be shown in your portfolio. The resume/CV should only list your professional accomplishments.
7. **Only include collections holding your work if they are high profile**, public or corporate collections or very impressive private collections. Do not list friends or family who own your work.
8. **Related professional experience** can be included if it is highly relevant, such as jobs or internships at arts organizations, galleries, museums, or artists' studios; shows or performances you have curated or organized; art teaching experience; or skill-based work directly related to your art practice.
9. **Present yourself professionally**—a beautiful resume won't get you a show if your work is not strong, but a poorly-done resume may prevent you from getting one. Have two people proofread your resume for typos, and make sure you keep personal branding the same across your resume, artist statement, other documents, and your website.
10. **Submit your resume exactly as requested**—some applications will require a shorter resume so you will need to trim it down accordingly. Always attach it as a PDF unless otherwise specified. This will preserve all of your formatting.

Other Sections: There are many sections you might include in your artist resume, See the [College Art Association's Standards and Guidelines for detailed instructions](#) on every section, including how to cite different types of publications, interviews, and bibliographical references. Other sections might include:

- Art Fairs
- Collaborations
- Public Art Projects
- Installations
- Reviews/Press
- Curatorial Projects
- Gallery Affiliation
- Client List
- Lectures/Artist Talks
- Teaching Experience

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EDUCATION

2022 *Bachelor of Fine Arts in Fine Arts*
Otis College of Art and Design, Los Angeles, CA

RESIDENCIES & AWARDS

2021 (upcoming) *Artist in Residence*, Vashon Center for Artists, Phillipsburg, AZ
Awards in New American Painting, Institute for Art, Calgary, TX
2020 *Public Art Grant*, Sacramento Arts Council, Sacramento, CA
2019 *Merit Scholarship*, Otis College of Art and Design, Los Angeles, CA

SELECTED GROUP EXHIBITIONS

2020 *Endangered Species*, Flaxon Fine Art online exhibition, Los Angeles, CA
Paper Process, Museum of Contemporary Art, Jacksonville, NV
Annual Juried Exhibition, Center for Contemporary Art, Whanesville, NM
Juror: Teresa Cansonite, Curator of Painting, LACMA
Student Annual Exhibition, South LA Art Center, Los Angeles, CA
2019 *Fine Arts Open Studios*, Otis College of Art and Design, Los Angeles, CA
New Work on Paper, Joshua Tree Community Center, Joshua Tree, CA

PERFORMANCES

2020 "Open Call to an Aria," Azteca Center for the Art Virtual Event, Wayne, ND
"Mixed Use/Mixed Space," Kocsuizko Gallery Virtual Event, Brooklyn, NY
2019 "Mixed Use/Mixed Space," Eastside Community Center, Los Angeles, CA
"Confusing Moves," LA Performance Festival, Los Angeles, CA

PUBLICATIONS

2020 "Pandemic Paradigms," Fraction Press Issue #45, Feminist Art Center, Los Angeles, CA

BIBLIOGRAPHY

2020 *Art Journal Monthly: The Gender Issue*, Saskatoon Foundation for the Arts, Feb. 2020.
"Gender Wars," Body Magazine, October 2020
2019 "Investigating the Body," Vision Magazine, September 2019
"Reading Art," Strangeways, May 2019
"Open Your Eyes," Kansas City Tribune Magazine, Feb 2019

PROFESSIONAL EXPERIENCE

2021 Education Intern, LACMA, Los Angeles, CA