



ACTEM BUSINESS MEETING AGENDA Monday, May 11, 2015

Remote Sites:

Agenda

Call to Order and Introductions

Acceptance of the March 8, 2015 Meeting Minutes

Motion made, seconded, & carried

Updates:

MEDMS Charlotte Ellis (preview of the new Staff data collection system and CRDC)

Overview of the new system.

Advantages include one log in for staff even if you work for more than one district; several data points taken out for either redundancy, lack of reason/usability of data point;

Still looking for feedback before it goes live over the summer especially on position/titles and definitions of the positions.

Clarified several questions, including contracting out staff, separating stipend vs salary, self-defining FTE, can be saved/returned to finish, SpEd assignments more specific,

E-Rate Update (Notes will be made available) Anne Perloff

I. Upcoming Activities for FY2015

FCC Form 486

After you go through PIA review and receive a Funding Commitment Decision Letter (FCDL) for each funding request, you will need to file a Form 486 with USAC to indicate the start of services. The Form 486 must be certified no later than 120 days after the service start date (likely July 1) or 120 days after the date of the FCDL, whichever is later.

BEARs

You cannot submit a BEAR for reimbursement until the Form 486 has been filed. The deadline to file a BEAR for FY2015 is October 28, 2016.

II. Continuing Activities for FY2014

FCC Form 486

If you still have an FY2014 Form 471 FRN that has not yet been issued a Funding Commitment Decision Letter, once you do receive an FCDL, you have 120 days from the date of that letter to certify a Form 486.

BEARs

You cannot submit a BEAR for reimbursement until the Form 486 has been filed, but the deadline to file a BEAR for FY2014 is October 28, 2015. Make sure you leave enough time for your service provider to certify the form.

Adult Ed Bob McIntire & Megan Dichter

MLTI and Other DOE Stuff Mike Muir and Team

Lots of updates - details will be inserted soon

Focus on getting MLTI back to LEARNING rather than devices

Michael Richards asks: Now that we are two years into the lease agreement, what's next? Mike Muir answers: An announcement is in the works.

Another question: Can future MLTI decisions have up to a year lead time?

Mike Muir answers: State procurement process is convoluted but Mike hears that the more lead time possible the better for schools/districts for budgeting, decision-making, device-support, etc. Mike Muir wants this kind of feedback/perspective/information.

Tech Integrator's Group (Notes will be made available) Mike Arsenault Delivered by Michael Richards

[MLTI Student Conference](#): University of Maine Orono, ME May 21st

[Google Apps Maine Summit](#) - ~~Falmouth High School May 16-17~~ Being rescheduled in August possible location change

[Dynamic Landscapes 2015](#) - Champlain College, VT May 21-22

[19th Annual Summer Technology Institute](#) - Belfast June 22-26 **CANCELED**

[ISTE 2015](#) - Philadelphia June 28-July 1

[TechnologyTeacher.ME](#) - Gould Academy June 29-July 1

[Constructing Modern Knowledge](#) - Manchester, NH July 7-10

[Campus Technology 2015](#) - Boston, MA July 27-30

[MLTI 2015 Summer Tech Institute](#) - Bowdoin College July 21-23

[Technology for Innovation in Education](#): Tilton Academy Tilton, NH August 3-7

Google Peak - York August 26-27

[ACTEM 2015](#) - Cross Insurance Center October 15-16

MLTI Professional Development (Apple Solutions):

<http://maine.gov/mlti/events/apple.shtml>

MLTI Professional Development (HP Solution):

<http://maine.gov/mlti/events/hp.shtml>

Tech Sherpas - <http://www.techsherpas.org/> Tuesday 3pm

#EdChatME - <http://www.greatschoolspartnership.org/edchatme/> Thursdays 8-9pm

Southern Maine Integrators - Now TechConnectME - Join our Google+ Community and Share

[About TIME and Beyond](#) with Susie Simmons and Mike Arsenault on Google+ May 20th @ 3:30pm

EOY/LOY Deb White and Jaime Steward

ACTEM awards have been rebooted as the ACTEM ACHIEVE Award. Please nominate by June 1st.

[http://www.edline.net/pages/ACTEM/Departments_Programs/Technology Educator Awards fol](http://www.edline.net/pages/ACTEM/Departments_Programs/Technology_Educator_Awards_fol)

NEISTE Dennis Crowe

Met in March following a vendor dog/pony show

NEISTE offers regular Webinars: next one will be lead by ACTEM's Cheryl Oakes

NEISTE will be sponsoring a reception at ISTE

NetworkMaine Crystal Priest and Will Backman

Good News! More Bandwidth!

Network Maine RFP for Internet for Schools and Libraries went out, vendors chosen. All but around 7 schools will be getting fiber connections of 100Mb/s or better. Installs are happening already, going throughout the summer, hopefully all will be done by the start of school.

Letter from Anne Davis dated May 6 went out to all Network Maine members regarding E-Rate audit findings. No specific news on possible findings regarding CIPA compliance in a small number of locations, but we wanted to make note of the letter. Also, this is a good time to review your E-Rate documentation, and remember that you need to keep documentation for 10 years now.

Reports:

Professional Development Dennis Kunces

For 2014-15:

52 members paid \$14,778

14 pending mostly ISTE 4,037

66 members supported

Total paid or encumbered \$18,815

Actually have had 81 applications but 15 either missed deadline, did not attend or school district paid

For 2015-16 8 encumbered for Technology Teacher for \$2,400 but 6 of the 8 have not paid their 2015-16 memberships even after a personal email from Gary

ACTEM 2015 Conference Crystal Priest and Gwyneth Maguire

Conference will be in Bangor!

Plans are exciting for both the in-conference time and extra-conference time!

Executive Director Gary Lanoie

Executive Director/Business Manager's Report:

<https://docs.google.com/document/d/13r3-6VhDYFjTZRLBpaxyPTtLkv7oiuLZX8RESHgaoLE/edit?usp=sharing>

President's Report:

Summer Retreat Planned

July 20-21 at the ACTEM Office in Gorham. Looking at a transition of executive board leadership, making 15-16 successful for ACTEM, conference details, etc will fill our time. If you have items for the ACTEM board to consider please forward them to me for consideration.

Public Thank You to Gary, Crystal, Will, Andy and everyone on the listserv for assisting ACTEM in moving forward

Gary for leading the organization on a daily basis, looking out for opportunities, and being the glue that keeps us together.

Crystal-for taking the time to represent ACTEM with the UMaine project and working with NetworkMaine

Will-for taking the time to work with NetworkMaine and sharing the information with ACTEM

Andy-the amount of work you have done with SBAC is appreciated and noticed today. Words can't describe the headaches you have probably saved many of us since December.

Everyone on the listserv for the range of topics discussed and giving everyone something to think about on a daily basis

Meeting Dates for 15-16

- *Sept. 21, 2015*
- *Dec. 14, 2015*
- *March 14, 2016*
- *May 9, 2016 (if this is in the MEA testing window should we consider moving it)*

Looking ahead to great things for 15-16:

- New Awards*
- New Venue for ACTEM 15*
- Continuing the push for the ACTEM Mini*
- New Executive Board makeup in charge of ACTEM*
- Continuing to work with all of our partners and stakeholders*

How can ACTEM be helpful to you during the Summer time?

Newsletter

Just a reminder that items for the next newsletter need to be turned at the end of the week, May 15th.

Round Table Discussions

WordCamp in Portland next weekend for those districts that use WordPress

MAEA/COABE Regional Conference June 16-18, 2015:

www.association.maineadulted.org

Adjourn

Motion made/seconded & passed to adjourn at 11:17am.

Afternoon Meetings

Right after the meeting-ACTEM Conference Committee Meeting

noon IC Users Group Meeting