

CLS Proceedings: Research Paper Template (Title is Arial 14 pt. bold, centered)

FirstAuthorFirst FirstAuthorLast, Institution, Email (Authors - do NOT include any address information)
SecondAuthorFirst, SecondAuthorLast, Institution, Email

Abstract: This Research Paper Template provides instructions for - and also models the format of – final manuscripts submitted for publication in the *Proceedings of the Connected Learning Summit*. Use 10 pt. Arial font for your Research Paper abstract. Indent the abstract .5 inch from the left margin of the paper. All text should be single spaced. Set all text flush left, ragged right. Abstracts for Research Papers must be 250 words or fewer.

Research Paper Section Headings (Arial 12 pt. bold, flush left)

Use Arial 10 pt. font for all body paragraphs. Set paragraph text flush left, ragged right. Do not leave a blank line following headings. The margins for your entire Research Paper should be 1 inch on all sides. Leave just one blank space (not two!) between sentences in a paragraph.

Please leave one blank line between paragraphs and do not indent a new paragraph.

DO NOT use page numbers, running heads, or footnotes anywhere in the final manuscript of your Research Paper. If you must use notes, please use endnotes, and place them immediately before the reference list (see Endnotes section below). Refer to endnotes in text using a standard full-sized numeral inside parentheses *without* superscripting, such as (1). For *emphasis* in your text, use *italics*.

Leave one 10 pt. line before each section heading or subsection heading.

Subsection Headings (Arial 11 pt. bold, flush left)

Use 11 pt. font for all subheadings to go within your main sections.

Styling subsection headings. If you require another level of subhead, please use 10 point Arial bold sentence style followed by a period at the beginning of the appropriate paragraph.

Research Page Length

Research Paper manuscripts can be no longer than 7 pages. The 7-page limit includes all references and spacing for all images (inclusive of photos, graphs, tables, etc.).

Instructions for Formatting and Submitting Images

All images (i.e. photos), figures (i.e. graphs), and tables in your Research Paper will be considered “images” when preparing your final manuscript for publication. All images must be referred to in your final manuscript using parentheses and sequential numbers, such as (see Table 1) or (Figure 1, below). Also include [Table 1 goes here] and [Figure 1 goes here] to indicate the location of images in the manuscript for the purposes of formatting. Color images may be included, but they will be printed in the proceedings in black and white, so please be sure that they will reproduce acceptably without color.

Regarding image titles and captions: Table titles must be aligned left above the table (example below). Captions for images and figures must be centered and placed below the image or figure (example below). Set the word *Table* or *Figure* and the numeral in italic (again, see examples below). A period should follow

the figure or table number. Leave a 10 pt. blank line between the table/figure and the title/caption. Please note that the CLS Proceedings does not allow text wrapping around images.

It is *imperative* that authors also follow these instructions when preparing and submitting any “images,” inclusive of figures and tables, when submitting the final version of their Research Paper manuscript:

- (1) Every image, figure, and table must be converted into a separate JPG file.
- (2) Each JPG file for every image must be sized at 300 dpi.
- (3) Each JPG file for every image must be named according to the following naming convention: AuthorLast_PageNumber.ImageNumber. For example, the file named “Smith_4.2” designates an image that appears in Smith’s manuscript on page 4 and is the second image to appear on page 4.
- (4) Before submitting your publication-ready Research Paper, remove all images, figures, and tables from the final Word manuscript and upload all JPG files separately using the online form. Again, *do not* include *any* images, figures, or graphs of any kind in your final manuscript.

The following examples of two images – a table (Table 1) and a figure (Figure 1) – are only included to demonstrate how the published version of your Research Paper will appear in the proceedings. Again, please refer to each image in text and then remove all images from the final manuscript document.

Table 1. This is an example of a table for the CLS Proceedings. Include this table title in your final manuscript and then remove any and all tables from your manuscript (please include both the caption and bracketed location text for the purposes of formatting).

	Heading 1	Heading 2	Heading 3
Row 1	Cell 1	Cell 2	Cell 3
Row 2	Cell 4	Cell 5	Cell 6

[Table 1 goes here]



[Figure 1 goes here]

Figure 1. This is an example of a figure printed in the CLS Proceedings. Include this caption in your final manuscript and then remove any and all figures from your manuscript (please include both the caption and bracketed location text for the purposes of formatting).

Citation and Reference Style

Use APA reference style throughout your Research Paper and the References section. Please refer to the *APA Publication Manual*, [online APA Style Guide](#), or [Purdue OWL website](#) for full details and more extensive examples.

Examples:

- ...promoted with the use of technology (e.g., Hawkins & Pea, 1987) ...
- ... Dewey (1929) called for systematic knowledge of teaching practice ...
- ...orchestrating learning in naturalistic settings (Brown, 1992; Bruner, 1999)

Remember to italicize all game names and cite them! Games (e.g., *Little Big Planet 2*) are resources just as much as research papers are, and they deserve to be cited.

Extended Quotes

For extended quotes from source material, indent the quote .5 inch from the left margin. Set the text ragged right for the extended quote. For extended quotes, DO NOT include any formatted text. Instead, please mark the text with **[block quote]** at the front and **[block quote]** at the end. This enables designers to search for quoted text and create designs in both the print and digital format. Here's an example:

[block quote] Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo. (Euripedes, 1999, p. 213) **[block quote]**

The extended quote should be preceded and followed by one blank line.

Endnotes

- (1) Place any endnotes after the main text of your paper but before your reference list. Use 10 pt. text for your endnotes. Place the endnote number reference in parentheses in the left margin, using the same number as in the text of the paper.
- (2) For endnotes, use a .25 inch "hanging" indent as in this example.
- (3) Do not include any footnotes in the final manuscript.

References

Please use 10 pt. Arial text ragged right and use a .5 inch hanging indent, with no spaces between entries (single-space all references, as demonstrated with the examples below). Follow APA style. The most important thing about the references is that readers be able to locate the sources you cite.

- Brown, A. (1992). Design experiments: Theoretical and methodological challenges in creating complex interventions in classroom settings. *The Journal of Learning Sciences*, 2(2), 141–178.
- Bruner, J. (1999). Postscript: Some reflections on education research. In E. C. Lagemann & L. S. Shulman (Eds.), *Issues in education research: Problems and possibilities* (pp. 399–409). San Francisco, CA: Jossey-Bass.
- Hawkins, J., & Pea, R. D. (1987). Tools for bridging the cultures of everyday and scientific thinking. *Journal for Research in Science Teaching*, 24, 291–307.
- Lave, J. (1987). *Cognition in practice*. New York, NY: Cambridge University Press.

Acknowledgments

If you would like to make acknowledgments in your paper, please do so after the reference section. Please use 10 pt. font and set your text ragged right. You may choose to leave out acknowledgments in your initial submission for purposes of blind review.

Questions regarding formatting may be addressed to contact@connectedlearningsummit.org.