



NEW MEXICO INTERNATIONAL SCHOOL

Governing Council Regular Meeting MINUTES

DATE: December 15, 2022

TIME: 6:00 PM

 ATTEND IN-PERSON NMIS Performing Arts Center 7215 Montgomery Blvd., NE Albuquerque, NM 87109 <i>To attend in-person, you must sign up by noon on the date of meeting by either completing this form, or by signing up with the school receptionist in our main lobby.</i>	 ATTEND VIA GOOGLE MEET meet.google.com/bqj-ptpc-unp	 ATTEND VIA TELEPHONE (US) +1 304-715-2184 PIN: 382 417 486#
---	--	---

A. INTRODUCTION

a. **Call Meeting to Order (Luc)** Meeting called to order at **6:00 pm**

b. **Roll Call (Andy)**

Member	Present in-person	Present via GoogleMeet	Present via Telephone	ABSENT
Luc Berger-Vargiat		x		
Andy Barrett		x		
Audrey Schrader		x		
Patrick Fry		x		
Paul Howard		x		
Matthew Garcia-Sierra		x		
John Jones		x		

NEW MEXICO INTERNATIONAL SCHOOL

A multi-lingual K-8 public charter school with instruction in English/Spanish and Arabic
An International Baccalaureate **World School** offering the Primary Years' Programme (PYP)

Todd Knouse, Head of School

7215 Montgomery Blvd. NE, Albuquerque, New Mexico 87109 • (505) 503-7670 • (505) 503- 7989 • www.nmis.org





c. Adoption of Agenda for Today's Meeting (Luc)

Discussion: none

Motion to adopt agenda for today: John

Seconded: Luc

Roll Call Vote

	Luc	Andy	Audrey	Patrick	Paul	Matthew	John
for	x	x	x	x	x	x	x
against							
absent/abstain							

Motion **PASSES**

d. Approval of Past Meeting Minutes (Andy)

i. [Regular Meeting November 17, 2022](#)

Discussion: none

Motion to approve minutes from November 17, 2022: Andy

Seconded: Audrey

Roll Call Vote

	Luc	Andy	Audrey	Patrick	Paul	Matthew	John
for	x	x	x	x	x	x	x
against							
absent/abstain							

Motion **PASSES**

e. Public Comment (Luc):

This is an opportunity for members of the public to address the Governing Council (GC) for up to five minutes with comments or issues, whether or not they are posted on the agenda. The President may reduce the time for each participant to speak to ensure adequate time to conduct GC business. The GC, by law, cannot take action nor have any discussions or deliberation on any

NEW MEXICO INTERNATIONAL SCHOOL

A multi-lingual K-8 public charter school with instruction in English/Spanish and Arabic
An International Baccalaureate **World School** offering the Primary Years' Programme (PYP)

Todd Knouse, Head of School

7215 Montgomery Blvd. NE, Albuquerque, New Mexico 87109 • (505) 503-7670 • (505) 503- 7989 • www.nmis.org





presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action.

Were members of the public present (excluding members invited by GC for a discussion item)? **NO**

B. CONSENT AGENDA ITEMS

The following items are **recommended for approval** via consent agenda by the respective committee. These items may **pass without discussion** if approved unanimously by a quorum of GC members participating in this meeting. Any GC member may remove any individual item from this list for discussion and possible action elsewhere in this agenda.

a. Finance Committee Consent Agenda

- i. [November, 2022 Finance Reports](#)
- ii. [BARs](#)

Motion to approve Finance Committee Consent Agenda items: Audrey

Seconded: Luc

Roll Call Vote

	Luc	Andy	Audrey	Patrick	Paul	Matthew	John
for	x	x	x	x	x	x	x
against							
absent/abstain							

Motion **PASSES**

b. Policy Committee Consent Agenda

- i. Revision to [Policy E-02 Internal Controls Policy](#)

Motion to approve Policy Committee Consent Agenda item: Matt

Seconded:

Roll Call Vote

	Luc	Andy	Audrey	Patrick	Paul	Matthew	John
for	x	x	x	x	x	x	x

NEW MEXICO INTERNATIONAL SCHOOL

A multi-lingual K-8 public charter school with instruction in English/Spanish and Arabic
An International Baccalaureate **World School** offering the Primary Years' Programme (PYP)

Todd Knouse, Head of School

7215 Montgomery Blvd. NE, Albuquerque, New Mexico 87109 • (505) 503-7670 • (505) 503- 7989 • www.nmis.org





against							
absent/abstain							

C. STANDING DISCUSSION ITEMS

a. Discussion (Todd): Head of School Report

i. GC attendance at:

1. Violin Concert on December 20

a. 9:30 Patrick

b. 11:00 John

c. 1:30 - none

2. National School Choice Week culmination January 27

a. No GC members to attend

ii. Plans for FY24 Instructional Calendar

1. Todd gave a summary of the plans for the development of the FY24 calendar.

2. March 1 SAC reviews draft made by calendar committee

3. March 16 GC then considers for approval

4. There are reasons to expect legislative changes after the session ends in mid-March.

5. This may require a change in the adopted calendar.

b. Discussion (Corinne): Finance and Operations Director Report

Corrine reported that they are seeking bids on completing the playground and upgrading the parking lot. The school has spent half of ESSER funds, will spend the rest next year.

D. NEW DISCUSSION AND ACTION ITEMS

a. Discussion and Possible Action (Todd): Reviewing the [Training Plan](#) for GC members' obligations

Todd gave a summary and asked Matt and Luc to complete their plan ASAP.

E. CONCLUSION - 10 minutes

a. Discussion (Luc): Consideration of future discussion or action items from the members of the GC.

none specified

NEW MEXICO INTERNATIONAL SCHOOL

A multi-lingual K-8 public charter school with instruction in English/Spanish and Arabic
An International Baccalaureate **World School** offering the Primary Years' Programme (PYP)

Todd Knouse, Head of School

7215 Montgomery Blvd. NE, Albuquerque, New Mexico 87109 • (505) 503-7670 • (505) 503- 7989 • www.nmis.org





b. Upcoming GC Meetings (Luc) -

- i. Finance Committee Meeting: January 10, 2023 at 6:00 pm
CANCELED
- ii. Regular GC meeting: January 19, 2023 at 6:00 pm

c. Adjournment

Meeting adjourned at **6:28 pm**

NEW MEXICO INTERNATIONAL SCHOOL

A multi-lingual K-8 public charter school with instruction in English/Spanish and Arabic
*An International Baccalaureate **World School** offering the Primary Years' Programme (PYP)*

Todd Knouse, Head of School

7215 Montgomery Blvd. NE, Albuquerque, New Mexico 87109 · ☎ (505) 503-7670 · •(505) 503- 7989 · www.nmis.org

