ST. EDWARD'S UNIVERSITY

Institutional Review Board

Title IX Policy for the IRB

When do the Title IX protocols apply to a SEU researcher?

The Title IX protocols apply if there is a reasonable expectation that a researcher's target population will disclose Sexual Misconduct information during a study, involving St. Edward's University employees or students. (Sexual assault, sexual harassment, dating/relationship violence, stalking, or hate crimes based on gender/gender expression.)

What documentation is required from researchers before the IRB can approve?

1. Signed IRB Title IX Policy for Researchers.
2. Completed IRB Expedited or Full Board Review Application, including details about the potential risks involving sexual misconduct.
3. An Informed Consent for Adults containing the additional Required Title IX Consent Language.

Who needs to sign the IRB Title IX Policy statement?

The Principal Investigator (PI) must sign the policy statement. If the PI is a student, both the student and the Faculty Advisor must sign.

What should the Confidential Resource report to the Title IX Coordinator?

Only the *type of incident* is required to be reported (no personally-identifiable information), unless the incident reveals child abuse or neglect, imminent harm, or as required for legal subpoenas or court orders. This special allowance applies only when a participant in an SEU IRB-approved research study discloses sexual misconduct during the data collection process.

What type of incidents are not exempt and must be reported *in full detail* to the Title IX Coordinator?

- If minors are involved (students under 18)
- If the alleged misconduct is SEU employee-on-student
- If reporting occurs outside the scope of the research project (e.g. during faculty office hours or during academic advising, etc.)
- If child abuse/neglect is suspected
- If imminent harm is suspected

What is the incident reporting process?

The faculty member responsible for the research must fill out a Student/Employee of Concern form on MyHilltop and code it as Sex/Gender Discrimination & Violence. Explain the research protocols and report the *type of incident* only, or the *full detail*, as required depending on the circumstances.