



Institutional Review Board

Title IX Policy for the IRB

When do the Title IX protocols apply to a SEU researcher?

The Title IX protocols apply if there is a reasonable expectation that a researcher's target population will disclose Sexual Misconduct information during a study, involving St. Edward's University employees or students. (Sexual assault, sexual harassment, dating/relationship violence, stalking, or hate crimes based on gender/gender expression.)

What documentation is required from researchers before the IRB can approve?

1. Signed [IRB Title IX Policy for Researchers](#).
2. Completed [IRB Expedited or Full Board Review Application](#), including details about the potential risks involving sexual misconduct.
3. An Informed Consent for Adults containing the additional [Required Title IX Consent Language](#).

Who needs to sign the IRB Title IX Policy statement?

The Principal Investigator (PI) must sign the policy statement. If the PI is a student, both the student and the Faculty Advisor must sign.

What should the Confidential Resource report to the Title IX Coordinator?

Only the *type of incident* is required to be reported (no personally-identifiable information), unless the incident reveals child abuse or neglect, imminent harm, or as required for legal subpoenas or court orders. This special allowance applies only when a participant in an SEU IRB-approved research study discloses sexual misconduct during the data collection process.

What type of incidents are not exempt and must be reported *in full detail* to the Title IX Coordinator?

- If minors are involved (students under 18)
- If the alleged misconduct is SEU employee-on-student
- If reporting occurs outside the scope of the research project (e.g. during faculty office hours or during academic advising, etc.)
- If child abuse/neglect is suspected
- If imminent harm is suspected

What is the incident reporting process?

The faculty member responsible for the research must fill out a Student/Employee of Concern form on [MyHilltop](#) and code it as Sex/Gender Discrimination & Violence. Explain the research protocols and report the *type of incident* only, or the *full detail*, as required depending on the circumstances.