

Allens Hill Free Library Board of Trustees Meeting

February 24, 2025

Call to order at 7

Present: Dorothy Graziano, Kate Deprez Ransom, Janelle Deal, Lisa DePaul, Katey Sackett, Christine Green
at 7:20 via Google Meet

Absent: Sally Blackmer

Secretary's minutes

- Past minutes shared via [Google Drive](#)
- Motion to approve the meeting minutes for January 27, 2025
 - First - Katey moves
 - Second - Dorothy seconds
 - Vote unanimous

Treasurer's report (See [Treasurer's Report](#) for additional specific details, no abnormal expenses or income)

- Income: \$25,144.69 from donations and fundraising
- Expenses: \$1,887.57 standard expenses
- Upcoming Transactions: termite treatment

Library Manager's report (See [Manager's Report](#)) short notes below:

- Programs
 - Some upcoming possibilities include crochet and weaving.
- Admin
 - Annual Report is completed, has some revisions
 - Motion to approve pending changes: Kate moves, Katey seconds. All in favor.
 - Motion to change trustee from at least 5 to 6. Katey moves, and Dorothy seconds. All in favor.
 - Motion to add the language about vacancies. Janelle moves, Lisa seconds. All in favor.
 - Kate proposes we wordsmith for next time.
 - New stuff computer is needed to be purchased - Board approval is needed.
 - Kate moves to purchase a staff computer. Primarily using the Equipment line, and have the remaining balance come out of the Fund Account. Dorothy seconds. All in favor.
- Maintenance/Building:
 - Permit is posted to work on the electrical outlet
- Purchasing/Materials:
 - Book covers, library cards, dedication donation
- Fundraising/Donations:
 - Craft items in-house
- Community
 - New patrons increased bc of passport program

Old business:

- Local author - working on it and hope to have some answers this spring.

- Frozen pipe repair - Permit is up. Kate had had him look at things. Still need to do some more work looking into it from inside. Outside has been the priority to look at because of the weather.
- Friends of the library - continue to put out the word. Maybe we can do some spring/summer invites to get people out and seeing AHFL in person.
- Kevin's pay - updated to \$100 per month for plowing and lawn, etc... Motion to approve, Janelle. Seconded Lisa. All in favor.
- Any other old business?

Board Training Updates Hours need to be done

- Update here: [Training Documentation Google Spreadsheet](#)
- Online Recording Options
 - [OWWL Docs Trustee Workshops](#)
 - [Trustee Handbook Bookclub](#)
 - [Library Trustee Webinars from DLD](#)

New business:

- Ron's email regarding computers
- Ideas for fundraising
 - Janelle has been doing book sales at school, and has given Kate \$60 more from this.
 - Can drive?
- Any other new business
 - Katey has a new Day of Caring event of May 15th. Looking into this and the team, as well as the projects we need done.
 - Possible deck - Wards Lumber?
 - Gardens
 - Katey has a possible new Board Member to introduce
 - Changing table and cabinet in the bathroom - work in progress

Any other new business

Next meeting March 31, 2025

Adjourn at 8:18 PM