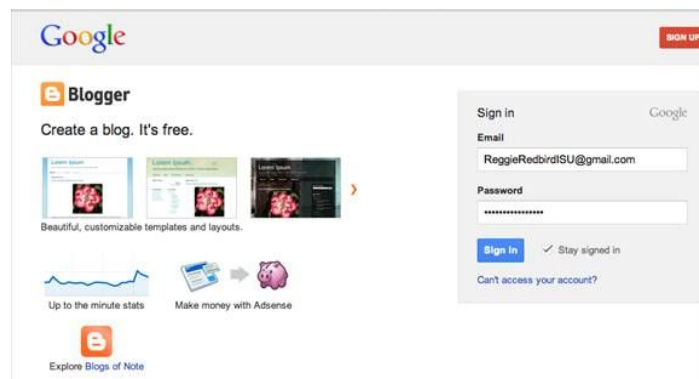




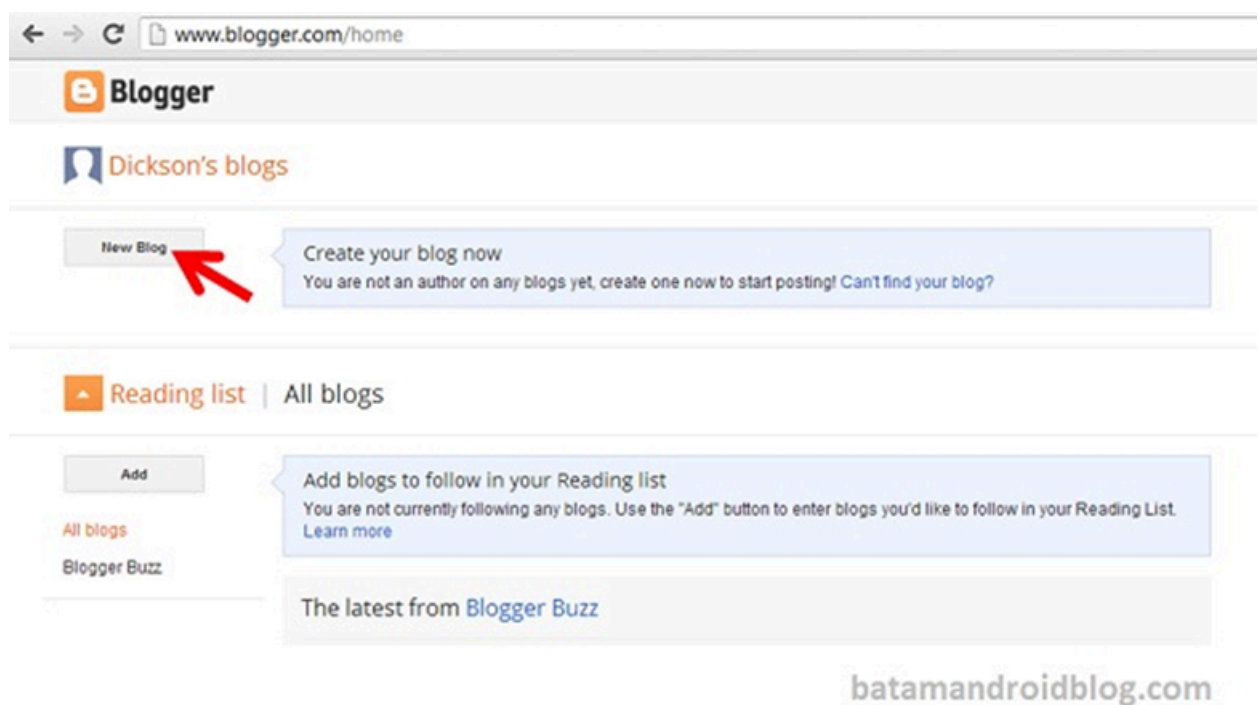
Blogger Tutorial

STEP 1 – Gmail Account Gmail Account

- ★§ You will need to set up a Gmail account in order to access blogger.com
- ★§ If you don't already have one, please set one up now
- ★§ Make sure you keep your username and password somewhere safe so you don't forget it!!!
- ★ Once you have a Gmail account you can use this to log in to blogger.com



STEP 2 – Create a new blog



★ Your new blog name will be your name followed by 'media blog' – e.g. Rebecca's Media Blog

★ § Your new blog url needs to be one word and all lower case. It will be your name followed by 'couldsdon media' – e.g.

rebeccacristaldicouldsonmedia.blogspot.co.uk

★(If that address has already been taken, use your surname as well)

★§Once you have entered your name and url, click on simple template (you can change this later)

★§Click 'create blog'

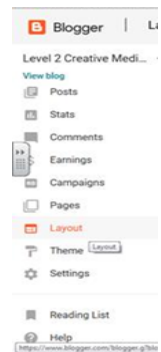
The screenshot shows the 'Create new blog' form in the Blogger interface. The form is titled 'Blogs List > Create new blog'. It contains the following fields and options:

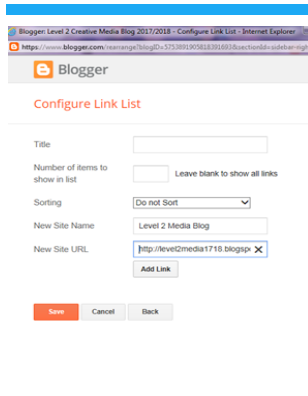
- Title:** A text input field containing 'Aapka title'.
- Address:** A text input field containing 'aapkatitle.blogspot.com'. A blue checkmark icon is next to the field, and the text 'This blog address is available.' is displayed below it.
- Template:** A section showing four template thumbnails: 'Simple', 'Dynamic Views', 'Picture Window', and 'Awesome Inc.'. The 'Simple' template is highlighted with a red arrow and the number 3.
- Create blog! button:** An orange button at the bottom right, highlighted with a red arrow and the number 4.

Red arrows and numbers 1 through 4 indicate the sequence of steps: 1 points to the 'Create new blog' link, 2 points to the 'Address' field, 3 points to the 'Simple' template, and 4 points to the 'Create blog!' button.

Step 5 - Linking your blog to your main blog (IMPORTANT!!!!!!)

1. Go back to layout and click on 'Add a Gadget'
2. This time, click on 'Link List'
3. In the 'New site name' box, type in your class blog name e.g. "Lower Sixth Media Blog"
4. In the 'New Site URL' box, type in the address <https://coulsdonalevelmediay1new.blogspot.com>
5. Click 'add link' then 'save' then SAVE ARRANGEMENT





The screenshot shows the Blogger 'Configure Link List' page in an Internet Explorer browser window. The page title is 'Blogger: Level 2 Creative Media Blog 2017/2018 - Configure Link List - Internet Explorer'. The URL in the address bar is 'https://www.blogger.com/feeds/375309190581291693/links/edit?as=right'. The page has a Blogger logo and the title 'Configure Link List'. Below the title, there are several input fields: 'Title' (empty), 'Number of items to show in list' (empty, with a note 'Leave blank to show all links'), 'Sorting' (a dropdown menu set to 'Do not Sort'), 'New Site Name' (a text box containing 'Level 2 Media Blog'), and 'New Site URL' (a text box containing 'http://level2media1710.blogspot' with a small 'X' icon to its right). Below these fields is an 'Add Link' button. At the bottom of the form are three buttons: 'Save' (highlighted in orange), 'Cancel', and 'Back'.

Finally : email David the address of your blog so it can be added.

View blog (bottom left of your dashboard)

Copy and paste the address in the top bar of your blog

Email this address to david
david.allan@coulsdon.ac.uk

