

- I. Call to Order at 3:04 PM
- II. [Roll Call](#)
 - A. Absent senators: College of aeronautics and engineering; Communication and information; digital science; economics, history; nursing; philosophy
- III. Approval of minutes from October 6th, 2021
 - A. First from art; second from biomedical sciences; no discussion; motion to approve the minutes was approved.
- IV. Jim Raber, Executive Director, Information Services Educational Technology & Service Management-- jaraber@kent.edu
 - A. Google has made some changes to their terms of service. Historically, we've always had unlimited storage and the Google environment, and since the start of the pandemic, you know their usage, not just to Kent State, but just internationally has gone through the roof.
 - B. Kent State currently consumes a little over a petabyte of information. The new target for us is 460 terabytes.
 - C. Google did give us a bit of runway to get this done, so our target date to get our storage right sized is July of 2022, so we've got a little bit of time in front of us.
 - D. What we're looking to do is implementing a quota system that it's reflective of the amount of storage that we have available to us, and what that's likely to look like. I would anticipate a 15 gig quota
 - E. Expect a roll out like the roll out for Canvas.
 - F. Biomedical Sciences: "so currently in the Google Environment a lot of us are experiencing if we are receiving emails from outside of the institution like I'm part of an I core program so I'm receiving emails from NEO Med and also from the Center for Medical Innovation from the University of Utah. And a lot of those emails or routing straight into my spam"
 1. Jim Raber: "That is really good feedback and thanks for bringing that to my attention. I have regular meetings and one of the teams that meets Saturday is the email team. I will put that on the agenda for our next touch base."
 - G. Material Science: "I just wanted to kind of add on to that. I do have the same issue because I am also in an I core program. But I do also have an issue with sometimes my messages that I forward to my colleagues and also my advisor at. Sometimes they go straight to their spam mail. So, they don't even see my messages."
 1. Jim Raber: "typically when you are sending out, the way spam filtering works it is on the receivers end and they probably have rules in place that are being a little aggressive. here's not much that you can do on your end other than you know if they're trying to receive it to having them work with their email administrator to see if they can clean things up on their end."
 - H. Anna: "When the switch would be coming, what about those who are kind of in this weird time frame of graduating in May or graduating in in the summer in August, that kind of are dealing with the the bud end of this transition. Do you have any advice along those lines of window switch stuff over or not? Two or all that good stuff?"
 1. Jim Raber: "So my my advice is just to take a look at your your total storage and on the web page it will be coming out. They'll be a link in there that actually shows you exactly how much storage you're consuming, and it'll not only does it tell you how much you're consuming, but it also tells you what are the big files

that are chewing up that space, and you know it's typically not things like slides or docs or sheets or anything like that. It's typically like media files like video files, audio files, that sort of thing, or like CAD drawings. So if you can you can. I mean, you can start grooming your in your drive box."

- I. Claire: "I was at the Faculty Senate meeting where it was discussed the different proctoring software, and I didn't know if you wanted to just bring that up here, since a lot of us are TA's. We also occasionally use proctoring software.

1. Jim Raber: "So we are looking at reviewing our Procter testing services. A quick rationale as to why we're looking to do so. First off, for those of you that don't know remote proctoring platforms or basically what allows students to take assessments on their own computer from any remote location, and it's really designed to help you ensure academic integrity, make sure that the student taking the test is in fact the student should be taking the test, and you're doing any monitoring or detection of of cheating. so the reason why we need to RFP we have a couple solutions that we've been using for a while. State requirements is that we go to competitive bid every so often and our current contracts were set to expire at the end of summer 2022. That is going to be a busy summer. o current usage indicates that you know there's growing need for this. I mean, you know, so there's a 400% increase from academic year of 17 to academic year 20, which you know a big part of that is COVID. You know, we all know what remote operating with the university operating remote look like, but that up tick was happening before COVID started. The other thing is innovations have improved and you know the tools are better. They're easier to use and have greater efficacy. Those are some of the major drivers for why we need to RFP. And the biggest of course being the state requirement that we have to.

V. Executive Board Reports

A. **Executive Chair** – Claire Jackman – cjackma2@kent.edu

1. Faculty Senate/FaSBAC

- Executive chair Pam Grimm told us, you know, be wary of other transmittable diseases like cold and flu, and we're seeing an uptick in that
- Provost Tankersley was talking about how Ohio has had 7000 more deaths than births in the last year, so we will see probably issues with enrollment in the future. However, Akron and Youngstown are both sort of parsing some of their programs and cutting. Not only bachelors degrees, but also some associates and masters programs. So in that area we see opportunities to enhance our programs to fill those needs of Ohio students. Especially since Ohio, you know, makes up the majority of the students that come to Kent State, at least in undergrad. But then we also pull a lot for our grad programs.
- For Master of Fine Arts, there was a name change from acting for the returning professional to just acting
- Game programming is a minor for undergrads , and this is just interdisciplinary curriculum and I wanted to note it here because we're seeing a lot more interdisciplinary programs, not only in the undergrad level, but also the grad level.
- FaSBCAC
 - president Diacon emailed everyone the university budget update. You should have received that email

on October 15th and so the meeting that we had with faculty Senate covered the same information. The university is not taking on any new debt.

2. Student Leader Advisory Group

- Hopefully mass communication to graduate students will be more transparent and who it goes to and who it is addressed to will have more clarity.
- There has been a drastic increase in mental health crises across campus.

3. Meeting with Kyle and Manfred

- The charter
 - Currently working out how GSS is organized and how students are represented.
 - Working on a graphic organizer to come up with a good directory so that the information for graduate coordinators can be easily found and updated.

B. **Executive Vice Chair** – Jordyn Stoll – jstoll7@kent.edu

1. Committee Reports

- **Public Safety Advisory Committee (Sohini Bhattacharyya; sbhatta6@kent.edu)**
 - There are 30 sworn in officers on campus currently. The police are hiring as recruitment was closed during the past year. As of now no students are employed. They have organized a few coffee with cops in order to enhance public interaction. 4 sexual assault cases have been registered since spring. Crime rate is pretty much the same as was reported in the previous semester. Cyber security and other issues. Rise in anxiety related issues. One attempted suicide was stopped. Cyber crimes are high and scams related to social media are high. Students and faculty must be careful about not sharing personal or financial information. Parking- Parking sales are a little low as due to covid hardly any hiring was done. This summer they have cleaned and paved quite a few parking lots. PARTA is currently looking for student bus drivers as only 15 students are available for driving. Mobile app for paying parking charges and fines have worked really well. Emergency management- New plan has been made and revised. More than 30 cameras will be installed throughout the campus to tackle crimes better. Kent State has received a big donation and the money will be used to develop

emergency task force services throughout different Kent State campuses.

- **Multidisciplinary Advisory Committee (Megan Brown; mbrow241@kent.edu)** This was the first meeting the MAC has held in several years. Kent State is interested in incorporating more multidisciplinary coursework into the core curriculum for undergraduate students. Primary goals of the MAC for this academic year will be discussing the structure, policies, and procedures related to "promoting and fostering" multidisciplinary coursework. Committee members suggested ways to begin the process, where to focus attention (e.g., departments or colleges on campus already working together), identifying barriers to multidisciplinary collaborations, as well as adding more committee members as needed. Regarding graduate students, the MAC may also provide feedback on the potential shift from our current "Division of Graduate Studies" to a new college (e.g. College of Graduate Studies), similar to other top universities in the state.

2. ITA application review is complete

- 8 applications were funded, totalling \$9,700
- Thank you to the review committee for their time and effort reviewing applications!

C. **Finance Chair** – Maneesh Shukla – mshukla@kent.edu

1. Spring 2022 DTA:

- Applications will open to all graduate students in the first week of December to attend a conference between January 18, 2022 and May 18, 2022.
- The DTA can be used to attend both a virtual conference as well as an in-person conference.
- For virtual conferences, up to \$400 is offered only to cover the conference registration fee.
- For in-person conferences, a flat rate of \$400 is offered to attend a conference.
- Deadline for applications: January 31, 2022
- Claire: "Dr. Hylton is looking into whether the DTA funds can be used to pay for memberships to professional organizations."
- Biological Sciences: "With awards being deposited as scholarships, this diminished the amount of loan funding that this student can take out to be funding. Is there a way around this?"
 - Claire: "there is an appeals process where you just

talk about why you received this award and how it is affecting your financial aid and why.

- Biological sciences: “This question is about the research award. Is it possible to make the receipts and deadlines more flexible, as these awards changed from being able to go through departments to that direct deposit. Some of the past years recipients may have difficulty tracking down their receipts or may not have access to them.”
 - Anna: “I’ve had emails go out to students who either haven’t turned in their posts towards survey yet or are still trying to get their award money. Since all of these extensions and everything have been happening with not only our changes but also the pandemic. And with that I so I have had emails go out, but if they have a question about a further extension and just tell them to email me directly and we can work on that, definitely.”
- Kyle: “we had a meeting with several business managers who’ve who are mostly departments in the sciences who’ve needed this type of arrangement previously. Like if students are not able to purchase things like chemicals on their own or a department maybe gets a substantial discount that if the student were to purchase something on their own, they wouldn’t receive. We do have a process for that now where departments can have a storefront setup with the Bursar’s office where Basically, if a department needs to make a purchase, the student can transfer that portion of their award directly to their department via like credit card or an electronic check. So that’s basically what like the receipt processes is going to need to look like in those circumstances going forward.”
- MCLS: “To be eligible for the domestic travel award, do they have to be presenting at the conference or is attending an academic related conference for the field sufficient?”
 - Maneesh: “for the DTA, anybody attending a conference or workshop should be eligible to receive the DTA.”
 - Claire: “those changes have sort of been recent in the wording that we used within the last year and a half of our bylaws and trying to expand these awards so that it really could be any sort of workshop or conference that relates to your academic field. Because we know that previously was very like research focused, at least in wording, and we want you know it to expand. All programs and not all programs do the same sort of research. That was kind of fitting for how it previously was worded, so we can also always do better, and making sure that how we talk about the awards now is

more reflective of the types of things that they can be used for. Instead of, you know, sort of how they were talking about in the past.

2. SCA update:

- One approved application in October.
- No applications will be reviewed during the semester break in December - January. Applications that are submitted in December will be reviewed in late January or early February.
- Thank you to the SCA review committee. If you are interested in serving on the SCA review committee, please contact [Maneesh Shukla](mailto:Maneesh.Shukla@kent.edu) at mshukla@kent.edu. Any graduate student who's department is in good standing with GSS can serve on the GSS committees.

D. **Advocacy Chair** – Anna Solberg – asolberg@kent.edu

1. Research Award Updates

- 19 Awardees Fall 2021
 - Fall 2021: \$33,895.57
 - Left for Spring 2022: \$47,104.43
- Thank you to the Review Committee

2. Committee to Review Senator Elections

- Because of sickness, this committee has not met yet.

3. Holiday Helping

- Hunger and homelessness awareness week, November 15th – 20th

E. **Research Symposium Chair** – Muhammad Farooq – mfarooq2@kent.edu

1. Register/Attend: "Cross-Cultural Coffee Talk: American DEI Initiatives and International Student Experience." Nov. 15, 2021 at 12-1:30 pm.

- we are joined by a number of students who volunteer to share their knowledge and experience about the international students cultural encounter with the domestic students and the United States universities and campuses. And we're also joined by a couple of faculty members from the DEI initiatives.

2. "Pandemic Stress: Navigating Burnout and Building Resiliency Through Challenging Times" TBD (Tentatively Feb. 2022)

F. **Info Services Chair** – Blair Braun – gss.info@gmail.com

1. If you have published/presented recently, let us know. We'd like to spotlight you on social media.
2. Like us on [Facebook](#) and follow us on Twitter ([@KSUGSS](#))
3. Follow us on Instagram - [@kentstategraduatestudentsenate](#)

V. Old Business

VI. New Business

VII. Announcements

- A. Biological Sciences: "Biological Sciences and biomedical sciences Joint Student Council meeting, we discussed the idea of a graduate student level job fair, and we just wanted to see if this is something that GSS would be interested in or like in. If anybody would be interested in reaching out to their department's to gauge interest again like it's just idea phase or. Right now, I just wanted to bring that up

because I know there's been discussion in the past.”

1. Kyle: It's definitely been a big part of those conversations we've had about. We're currently trying to establish a position that would be a collaboration between graduate studies and career exploration and development to provide kind of more dedicated career support, especially in the area of like nonacademic careers for graduate students.”

VIII. Adjournment

- A. First by Biological Sciences. Seconded from Theater and Dance. No discussion. Meeting was adjourned at 4:26 pm.