

Agenda is subject to change before your very eyes.

Library Leadership Council

Fall 2018 Meeting Agenda



Meeting Information

Dates: Monday & Tuesday, October 22 & 23, 2018

Location: Big Bend Community College

Address: 7662 Chanute St NE, Moses Lake, WA

Meeting Room: 1800 Building/ATEC: Masto Conference Center 1870 rooms A & B across the hall from the Bonaudi Library

Note: There is a Starbucks cart in cafeteria in the building for those who need it!

[Driving Directions & Google Maps](#) / [Campus Map](#) / [Meeting Web Page](#) / [LLC Website](#)

Pre-meeting Homework

Please review the following materials prior to our meeting. This will allow us to engage in more meaningful and informed discussion during the meeting.

Day 1:

- [Summer 2018 Meeting Minutes DRAFT](#)
- [WA State Library Report](#)
- [SBCTC Updates: Mark Jenkins, Accessibility, OER](#)
- [The Future of CLAMS](#)

Day 2:

- [Proposed Amendments to LLC By-laws](#)
- [AiA2 application DRAFT](#)
- [AiA2 review rubric DRAFT](#)
- [BAS Library Services Rubric DRAFT](#)
- [Best Practices for Online Meetings](#)
- [2018-19 Work Plan - Presented to IC/Summer 2018 & IC Planning Session Notes & IC Suggestions](#)
- Update your section: [Fall 2018 Around the Table Updates](#)

Online Participation

Aryana Bates, moderating / [Zoom Tutorials](#)

LLC Day 1: <https://zoom.us/j/795996106>

LLC Day 2: <https://zoom.us/j/171035694>

Day 1 - Monday, October 22, 2018 - Day 1 Zoom Link		
Time	Topic	Presenter & Supporting Documents
8:00 am	Breakfast snacks	Coffee, tea, juice, scones, yogurt, fruit

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8:30 am	Convene WACTCLC meeting	Christie Flynn & WACTCLC members are welcome & https://pierce-college.zoom.us/j/6441111111 WACTCLC Agenda
11:30 am	Lunch provided Please RSVP to Tim Fuhrman	Meet & greet / meeting prep Make your own sandwich bar,
12:15pm	Zoom meeting opens	Aryana Bates; Day 1 https
12:30 pm	Convene LLC meeting (:05)	Melinda Harbaugh
12:35 pm	Big Bend Welcome (:05) LLC introductions (:20)	Terry Leas, President Big Bend Community College
1:00 pm	Approve summer meeting minutes (:10)	Cheyenne Roduin Summer 2018 Meeting Minutes DRAFT
1:10 pm	Standing Reports (:40)	<ul style="list-style-type: none"> • Treasurer's Report - Andrew Hersh-Tudor • Library Council - Lynn Kanne (online) • eLearning Council - Aryana Bates - eLC Goals • WA State Library - Jeff Martin - WA State Library Report • IT Commission - Andrew Hersh-Tudor • CLAMS - Linda Keys The Future of CLAMS • Adult Ed/CBS (Council for Basic Skills)/AEAC (Adult Education Advisory Council) - Mindy • Instruction Commission - Melinda 2018-19 Work Plan - Suggested Changes from IC & Planning Session Notes
1:50 pm	BREAK (:10)	
2:00 pm	SBCTC Reports (:35)	<ul style="list-style-type: none"> • SBCTC - Mark Jenkins (not present) SBCTC Update Report (:05) App Store Governance • Accessibility - Jess Thompson (online) (:15) SBCTC Accessibility Update • OER - Boyoung Chae (online) (:15) SBCTC OER Update Report
2:35 pm	WACTCLC Updates (:15)	WACTCLC - Christie Flynn Wade Guidry - <ul style="list-style-type: none"> • CTC Electronic Collections Overview • Electronic Resources Licensing Resources



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2:50 pm	Open Education Update (:15)	Candice Watkins, Howard Education Committee Rep Open Education Conferen
3:05 pm	IPEDS Data and Alma (:15)	Greg Bem (online) and W IPEDS Data Notes <ul style="list-style-type: none"> • https://nces.ed.gov • https://ies.ed.gov/a • https://nces.ed.gov/ipeds/about-ipeds Age of Collection Template Live-demo Alma reporting tools <ul style="list-style-type: none"> • http://www.wactclc.org • Alma Analytics - /Shared Folders / Community / Reports / Consortia / WACTCLC / IPEDS WACTCLC
3:30 pm	Action items recap (:10)	Cheyenne Roduin
3:40 pm	Around the Table Updates (:20)	Fall 2018 Around the Table Updates Please update your section for fall.
4:00 pm	Library Tour	Tim Fuhrman
4:30 pm	Adjourn Day 1	
6:00 pm	Dinner 12 for Dinner @6pm locked in! Enjoy!	Michael's on the Lake ; menu 910 W. Broadway Ave., Moses Lake WA 98837 Directions - Google Maps Ph: (509) 765-1611

Day 2 - Tuesday, October 23, 2018 - [Day 2 Zoom Link](#)

Time	Topic	Presenter & Supporting Documents
8:00 am	Coffee and Networking	Coffee, tea, juice, scones, yogurt, fruit
8:15am	Zoom meeting opens	Aryana Bates - Day 2 https://zoom.us/j/171035694
8:30 am	Convene (:05)	Melinda Harbaugh
8:35 am	Disposal of Weeded Library Materials (:20)	Aryana Bates Email response from AAG re: Weeded Library Materials
8:55 am	WLA conference proposals (:15)	Mindy Coslor Are any proposals being submitted? CLAMS & WLA

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9:10 am	BAS Rubric (:30)	Aryana, Mindy Coslor, Vivi BAS Library Services Rub Vote on adopting BAS rub
10:10 am	BREAK (:10)	
10:20 am	AiA Report (:25)	Maryann Goodwin & Jessi LSTA Report, Sept. 30, 20 Reflection Report Mini-Grant Project Summa AiA proposal application DRAFT AiA rubric DRAFT
10:45 am	Best Practices for Meetings :30	Candice Watkins Best Practices for Online Meetings
11:15 am	Leganto (:10)	Christie Flynn What questions do you have? Who wants to pursue this further?
11:25 am	Imagine Academy (:15)	Elizabeth laukea (online), Workforce Development Librarian, Washington State Library Email re: Microsoft Imagine Academy MS Imagine Academy Member Site WSL Training Home
11:40 am	LLC Bylaws (:15)	Tammy Siebenberg Vote on proposed amendments Proposed Amendments to LLC Bylaws
12:00 pm	LUNCH (:60)	Taco bar, chocolate cake, sodas
1:00 pm	Work Plan (:90)	Review/discuss and implement Work Plan suggested changes from IC: 2018-19 Work Plan - Presented to IC/Summer 2018 & IC Planning Session Notes & IC Suggestions Edit this document for fall updates: 2018-19 Work Plan - Fall Updates - Working Doc Equity & Inclusion Reporting IC Workplans - 2017-18 and 2018-19 eLC goals 2018-19 LLC goals mapped to IC 2018-19 workplan Zoom breakouts - Aryana <ul style="list-style-type: none"> • What's the best way to accomplish this work? • Break into groups and make progress anyway you can!



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2:30 pm	BREAK (:10)																											
2:40 pm	Work Plan Updates (:35)	Accessibility - Cheyenne 3.3 statement and survey																										
3:15 pm	NewsBank & ProQuest (:10)	Cheyenne Roduin Who's participating? Plans																										
3:25 pm	Celebration (:15)	Planning Committee: Lynn Andrew Hersh-tudor, Tim I Are we still doing this? If so, what's the plan? LLC Celebration Invitation List Party Planning Document																										
3:40 pm	Finalize meeting dates (:10)	<p>Melinda Harbaugh</p> <table border="1"> <tr> <td colspan="2">LLC proposed dates:</td> </tr> <tr> <td>Winter - Feb 22</td> <td>online/regional</td> </tr> <tr> <td>Spring - Apr 25/26</td> <td>Renton</td> </tr> <tr> <td>Summer - Aug 7/8</td> <td>Joint meeting with eLC at Peninsula</td> </tr> <tr> <td colspan="2">IC dates:</td> </tr> <tr> <td>Winter - Feb 27/28</td> <td>SBCTC/Olympia</td> </tr> <tr> <td>Spring - May 16/17</td> <td>Columbia Basin/Pasco</td> </tr> <tr> <td>Summer Retreat - Aug 6</td> <td>?</td> </tr> <tr> <td colspan="2">eLC dates:</td> </tr> <tr> <td>Winter - Feb 14</td> <td>online/regional</td> </tr> <tr> <td>Spring - May 9/10</td> <td>Yakima</td> </tr> <tr> <td>Summer - Aug 7/8</td> <td>Peninsula/Port Angeles</td> </tr> <tr> <td>Fall - TBD</td> <td>Big Bend</td> </tr> </table>	LLC proposed dates:		Winter - Feb 22	online/regional	Spring - Apr 25/26	Renton	Summer - Aug 7/8	Joint meeting with eLC at Peninsula	IC dates:		Winter - Feb 27/28	SBCTC/Olympia	Spring - May 16/17	Columbia Basin/Pasco	Summer Retreat - Aug 6	?	eLC dates:		Winter - Feb 14	online/regional	Spring - May 9/10	Yakima	Summer - Aug 7/8	Peninsula/Port Angeles	Fall - TBD	Big Bend
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3:50 pm	Around the table updates (:30)	Highlights in 1 minute or less Fall 2018 Around the Table Updates																										
4:20 pm	Meeting recap (:10)	Cheyenne Roduin																										

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4:30 pm	Adjourn meeting	
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Other topic ideas & notes:

Cindy Walker - Oct 23 - Asst Dean for Workforce and BAS Programs
- Walla Walla

Deb Gilchrist - cannot attend LLC. Bryce Humpherys, VP for
Instruction at Big Bend, will attend in her place.

BryceH@bigbend.edu

Using Kanopy for films

