

Pittsfield PTO Meeting Minutes

May 14, 2019

Present

Dawn Keech	Diana Cass	Joy Knoblauch
Nathan Richards	Shannon Ellis	Katie Loomis
Jason Prince	Marj Lamareaux	Rachel Brichta
Peri Stone-Palmquist	Kelly Pfeifer	Denise Chevalier
Aaron Kraft	Rich Ellison	Brian Brichta
Karen Hulsebus	Aster Bahta	
Kelli Gase	Krysta December	Ms. Villanueva

Meeting called to order at 6:02 PM by Jason Prince

Introductions

Principal's Report (Ms. Shakarian)

- Noted that there were student notes thanking the PTO for the work we've done.
- Thanked Shannon for coordinating and helping with teacher appreciation week.
- Thanked the PTO for donating a toaster to the staff room.
- Fields will be worked on starting today for a few days. Tree planting in the works as well.
- 5th grade camp this week.
- Parent input request was sent out for next year. Please get back to Ms. Shakarian. Staffing is not solidified yet for next year. Ms. Shakarian will send out a reminder. Extend deadline Monday.
- May 24 (Friday) -- annual Gemini concert - 2p.m.
- K-2 Specials night is 6-7:30 p.m. May 23.
- Need another volunteer for 5th grade promotion, June 12. Aaron Kraft volunteered.

Fundraising Update (Aaron Kraft)

- We discussed pizza sales. Wasn't strong consensus. Past years, this raised \$400-\$700
- Asked for a co-chair.

Garden (Karen Hulsebus)

- 80 kids have signed up -- but there is only 1 Karen! She volunteers three times a week.
- Karen and Peri will work on something for newsletter for neighborhood. Ms. Shakarian noted that they would need to pass background checks. Peri can also reach out to Nancy Shore, a district employee who helps coordinate partnerships.
- Need co-garden coordinator. Rich volunteered to be co-coordinator.

PTOC (Rachel Brichta)

- Rachel will share a Web site to help with summer learning (Khan Academy).
- Talked about elections and next year. Common challenges were attendance, engagement and fundraising. These will be topics that PTOC will dig in for next year.
- Gave them feedback that PTOC needed to update their Website (they complimented Pittsfield on ours).

ICS (Kelly Pfeifer)

- Final committee meeting this weekend.
- We're in good shape. Sign-up genius going out next week.
- Banner needs to go up a couple weeks before event.
- Will put silent auction inside again.
- Aaron suggested adding to sign up genius that older students help with cleanup.

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- Will give out 12 tickets (flyer)
- Marj noted that this has been an event since the 1940s.

President's Report (Jason Prince)

- Approval of April minutes - Diana made the motion / Kelly seconded. Motion carried.
- Brief recap of events
 - Weren't able to do another movie night. Will let Ian know that we want to have them be free next year. Talked having a donation jar. Talked about buying a cotton candy machine now or next year.
 - T-shirts are awesome.
 - STEAM fair - parents said timing after spring break didn't work. It was a pretty quiet night. Discussed having in winter or culmination of STEAM .
 - Concerts happened and they were packed.
 - Talent show. Might want to budget for a trophy or something.
 - Science Olympiad - thanks to Aaron and Matt. Aaron is working to recruit co-head coach. There will be recognition. Ms. Shakarian will work on date with Aaron.
 - June Book Fair planning - will probably still have in gym at ICS.
- Kick Fun Run date down for awhile
- Popsicles on the Playground is Wednesday before Labor Day - tentatively. 5:30-6:30 p.m.
- PTO positions - Fundraising Co-Chair, 5th Grade Camp Chair, Restaurant Night Coordinator (Kelly volunteered). Yearbook needs help -- Kelly said she'd help with that, too.

Budget (Nathan Richards)

- 2018-2019 Budget Presentation
 - Revenue is already at 98% of what we budgeted even without ICS. Kudos to 5th graders for raising extra money. Expecting a few checks from Busch's, etc. We got twice as much as we expected from PTO Thrift Shop. We will end up doing incredibly well.
 - Expenditures - Currently, only at 59% of expenses. Misc. included head Library is expecting \$300 fees, waiting to hear about lunch fees. Still don't know what science boards cost - will ask Jane. Teacher grants are at 75% now, so that is a big improvement. Garden is usually spent in spring and Karen has spent \$100 out of \$400 so far.
 - What could we do this year? Cotton candy machine, maybe more headphones, need more coolers (cotton candy machine could possibly be purchased with Penguin Patch dollars in fall).
- 2019-2020 Budget Planning Conversation
 - Recommendation is to keep Spirit Wear in budget.
 - Talked about selling some T-shirts and/or hoodies as a fundraiser
 - Make a line item for head phones (but teachers should also apply).
 - Add a line item for 5th grade planners.
 - Keep 5th grade crossing guard budget. This year low spending was a fluke.
 - Asked Melissa to talk to teachers about bigger needs for next year.
- Noted that Board approved \$600 in additional expenses for T-Shirts
- Voted on slate of new Executive Board Positions: (Co-President 1 Jason Prince, Co-President Kelly Pfeifer, Vice President Karen Hulsebus, Secretary - Krysta December, Treasurer - Denise Chevalier, PTOC Rep - Rachael Brichta. Motion made by Diana Cass / Seconded by Dawn Keech. Motion carried.

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Automatically - Dawn Keech will also be board, as will Ms. Shakarian. Ms. Villanueva and Ms. Hoopaw will serve as co-teacher reps.

- Thanks were given to those who have served and are no longer serving in those roles next year, including Marj, Peri and Nate.

Meeting adjourned at 7:53 p.m.