

PROGRAMMED APPROPRIATION AND OBLIGATION
BY OBJECT OF EXPENDITURE

OFFICE/SPECIAL PURPOSE APPROPRIATIONS:

OFFICE OF THE CITY PLANNING AND DEVELOPMENT

Object of Expenditure	Account Code	Past Year 2011 (Actual)	Current Year 2012 (Estimate)	Budget Year 2013 (Proposed)
-----------------------	--------------	----------------------------	---------------------------------	--------------------------------

1.0 Current Operating Expenditures

1.1 Personal Services

Salaries and Wages – Regular	1041 70	3,287,458.27	3,605,844.00	3,963,672.00
	- 1			
PERA	1041 71	432,000.00	504,000.00	480,000.00
	- 1			
Representation Allowance	1041 71	62,700.00	62,700.00	62,700.00
	- 3			
Transportation Allowance	1041 71	62,700.00	62,700.00	62,700.00
	- 4			
Clothing and Uniform Allowance	1041 71	72,000.00	105,000.00	100,000.00
	- 5			
Productivity Enhancement Incentive	1041 71	574,000.00	42,000.00	40,000.00
	- 7			
Cash Gift	1041 72	90,000.00	105,000.00	100,000.00
	- 4			
Year-End Bonus	1041 72	273,918.50	300,487.00	330,306.00
	- 5			
Life & Ret. Ins. Premiums	1041 73	394,494.50	432,702.00	475,642.00
	- 1			
PAG-IBIG Contribution	1041 73	21,600.00	25,200.00	24,000.00
	- 2			
PHILHEALTH Contribution	1041 73	37,900.00	69,300.00	118,911.00
	- 3			
ECC Contribution	1041 73	21,065.40	25,200.00	24,000.00
	- 4			
Other Personnel Benefits	1041 74	298,640.93	28,733.00	31,584.00
	- 9			

TOTAL PERSONAL SERVICES:

5,628,477.60

5,368,866.00

5,813,515.00

1.2 Maintenance and Other Operating Expenses

Travelling Expenses - Local	1041 75	210,767.59	151,800.00	133,584.00
	- 1			
Office Supplies Expenses	1041 75	110,737.50	110,400.00	97,152.00
	- 5			
Telephone Expenses - Landline	1041 77	32,090.21	70,000.00	70,000.00
	- 2			
Telephone Expenses - Mobile	1041 77	12,000.00	12,000.00	12,000.00
	- 3			
Internet Expenses	1041 77	29,526.16	75,000.00	75,000.00
	- 4			
Repair and Maintenance - Office Equipment	1041 82	16,300.00	20,000.00	17,600.00
	- 1			
Repair and Maintenance - IT Equipment and Software	1041 82	6,550.00	10,000.00	8,800.00
	- 3			
Other Maintenance. and Operating Expenses	1041 96	4,110.00	5,000.00	4,400.00
	- 9			

TOTAL MAINT. AND OTHER OPERATING EXPENSES:

422,081.46

454,200.00

418,536.00

2.0 Capital Outlay

NONE

TOTAL CAPITAL OUTLAY:

-

-

-

3.0 Financial Expenses

NONE

TOTAL FINANCIAL EXPENSES:

-

-

-

TOTAL APPROPRIATION:	6,050,559.06	5,823,066.00	6,232,051.00
----------------------	--------------	--------------	--------------

Prepared:

Reviewed:

Approved:

EDWIN V. DE NICOLAS, CE, MDM
City Planning and Dev't Coordinator

ERNESTO E. VARRERA
City Budget Officer

RAMON D. TORRES
City Mayor

PERSONNEL SCHEDULE

Budget Year

:

2013

Province/City/Municipality

:

Bago City

OFFICE

:

OFFICE OF THE CITY PLANNING AND DEVELOPMENT OFFICER

Item Number	Position Title	Name of Incumbent	Current Year 2012 Authorized Rate/Annum		Budget Year 2013 Proposed Rate/Annum		Increase / Decrease
			SG/Step	Amount	SG/Step	Amount	
1	CITY PLANNING & DEV'T COORDINATOR	Edwin De Nicolas	25/5	562,368.00	25/6	569,700.00	7,332.00
2	PROJECT DEVELOPMENT OFFICER III	Ma. Fe N. Villar	18/3	331,380.00	18/3	331,380.00	-
3	PROJECT DEVELOPMENT OFFICER II	-Vacant-	15/1	-	15/1	-	-
4	PROJECT DEVELOPMENT OFFICER II	Edna Lobrido	15/4	269,280.00	15/5	272,928.00	3,648.00
5	PLANNING OFFICER II	-Vacant-	15/1	-	15/1	-	-
6	PROJECT DEVELOPMENT OFFICER I	Riza Segovia	11/2	197,424.00	11/3	199,956.00	2,532.00
7	ECONOMIST I	Marilou Malapitan	11/8	213,216.00	11/8	213,216.00	-
8	PROJECT DEVELOPMENT OFFICER I	-Vacant-	11/1	194,928.00	11/1	194,928.00	-
9	PROJECT DEVELOPMENT OFFICER I	Carmelo Villanueva	11/7	210,492.00	11/7	210,492.00	-
10	SOCIOLOGIST I	Yve Dizon Narazo	11/6	207,792.00	11/7	210,492.00	2,700.00
11	STATISTICIAN I	Perpetua Amanquiton	11/6	207,792.00	11/7	210,492.00	2,700.00
12	ZONING OFFICER I	Edgar L. Cadena	11/3	199,956.00	11/4	202,524.00	2,568.00
13	PROJECT DEVELOPMENT ASSISTANT	Ruby Mijares	8/4	163,872.00	8/5	165,996.00	2,124.00
14	COMPUTER OPERATOR I	-Vacant-	7/1	146,832.00	7/1	146,832.00	-

15	DRAFTSMAN I	Rex Mijares	6/8	149,628.00	6/8	149,628.00	-
16	CLERK III	Julie Flores	6/8	149,628.00	6/8	149,628.00	-
17	CLERK III	Roselyn A. Golvio	6/3	140,244.00	6/4	142,068.00	1,824.00
18	CLERK II	Latchme Teodosio	4/8	129,216.00	4/8	129,216.00	-
19	CLERK II	Joseph S. Puig	4/4	122,700.00	4/4	122,700.00	-
20	STATISTICIAN AIDE	Florence S. Rosquillo	4/3	121,140.00	4/3	121,140.00	-
21	CLERK I	Alan Joseph Dreyfus	3/5	115,512.00	3/6	117,024.00	1,512.00
22	UTILITY WORKER I	Lauriano Martir	1/7	102,012.00	1/8	103,332.00	1,320.00
TOTAL OFFICE OF THE CITY PLANNING AND DEV'T OFFICER				3,935,412.00	3,963,672.00	28,260.00	0

Prepared:

Reviewed:

TRICIA Y. MATTI, MGS
Human Resource Management Officer IV

ERNESTO E. VARRERA
City Budget Officer

Approved:

RAMON D. TORRES
City Mayor

FUNCTIONAL STATEMENTS, OBJECTIVES and EXPECTED RESULTS

Department/Office: City Planning & Development Office

Budget Year: 2013

I. FUNCTIONAL STATEMENT

Provide technical support and assistance on development planning, policy formulation and coordination. Research, monitoring and evaluation of development programs, projects and activities.

II. OBJECTIVES

- To provide technical services and personnel support on:
- 1. Preparation of development plans
 - 2. Policies formulation
 - 3. Research and project studies
 - 4. Stakeholders participation and coordination;
 - 5. Monitoring and evaluation of development programs, projects and activities.

III. PROGRAMS/PROJECTS/ACTIVITIES

Reference Code	Program/Activity/Project Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1	2	3	4	5	6	
10	Formulates integrated economic, social, physical and other development plans and policies for consideration of the council;	P 47,700.00	Plans formulated	Formulation of five (5) Development Plans	Jan 1, 2013	Dec. 31, 2013
50	Conducts continuing studies, researches and training programs necessary to evolve plans & implementations;	P 238,500.00	Studies/researches training programs conducted	Plan implementation	Jan.1, 2013	Dec. 31, 2013
10	Integrates and coordinate all sector plans and studies undertaken by the different functions, group or agencies;	P 47,770.00	Sector Plans coordinated & integrated into city plans	Integration of Sectorred Plans into the City Dev't Plans	Jan.1, 2013	Dec. 31, 2013
10	Monitors and evaluate the implementation of different development plans, programs/projects & activities in the local government unit concerned in accordance with the approved development plan;	P 23,850.00	Plans/programs/projects monitored and evaluated	100% monitoring and evaluation of programs/projects	Jan.1, 2013	Dec. 31, 2013
05	Updates comprehensive plans & other dev't. planning documents for consideration of the local development council;	P 22,830.00	Comprehensive Plans updated	Preparation of Local Development Plans	Jan.1, 2013	Dec. 31, 2013
05	Promotes people's participation in the development planning within the local government unit concerned;	P 23,850.00	People participated in the dev't planning process	Promotion of people's participation	Jan.1, 2013	Dec. 31, 2013
05	Assess/prepares/approves/Issues Housing Land Use and Zoning related permits;	P 47,700.00	Housing Land Use/Zoning Permits issued	Assessment/preparation/issuance of permits	Jan.1, 2013	Dec. 31, 2013

05	Extends technical assistance to the barangay/NGOs:	P 9,550.00	Technical Assistance extended to NGO's/Barangays	24 Barangays/39 NGO's	Jan.1, 2013	Dec. 31, 2013
05	Coordinates with other offices on project analysis & evaluation.	P 14,310.00	Project analysis/ Evaluation Prepared	100% coordination	Jan.1, 2013	Dec. 31, 2013

Prepared:

Reviewed:

Approved:

EDWIN V. DE NICOLAS, CE
City Planning & Development Coordinator

ERNESTO E. VARRERA
City Budget Officer

RAMON D. TORRES
City Mayor