

SHARING YOUR SCREEN WITH YOUR STUDENTS

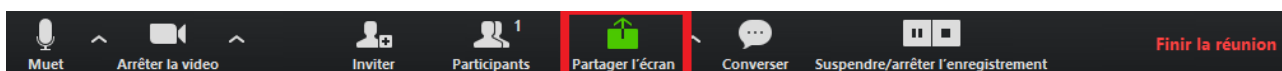
This tutorial will show you how to share your screen, and therefore all the documents you wish to share with your students.

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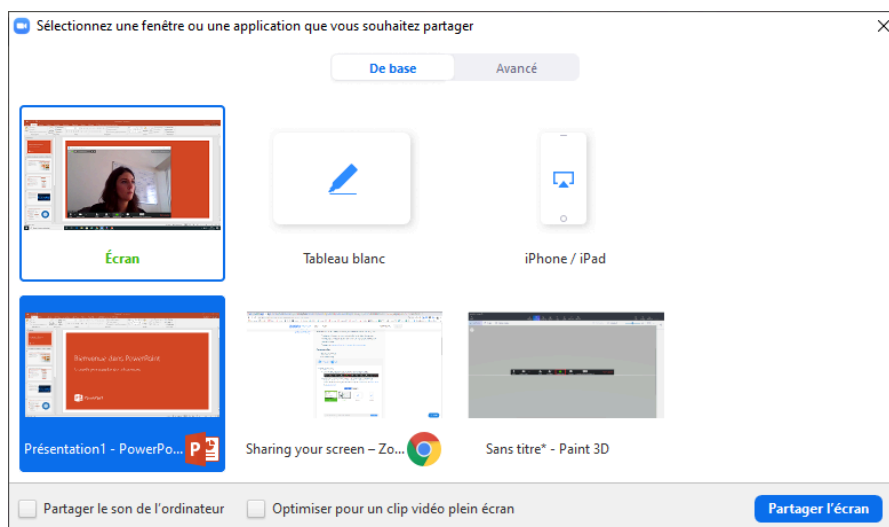
1 - Start the screen share

To share your screen with the students of your virtual class:

- Click on the button “Share screen” from the toolbar at the foot of your Zoom window.



- Select the screen you wish to share:

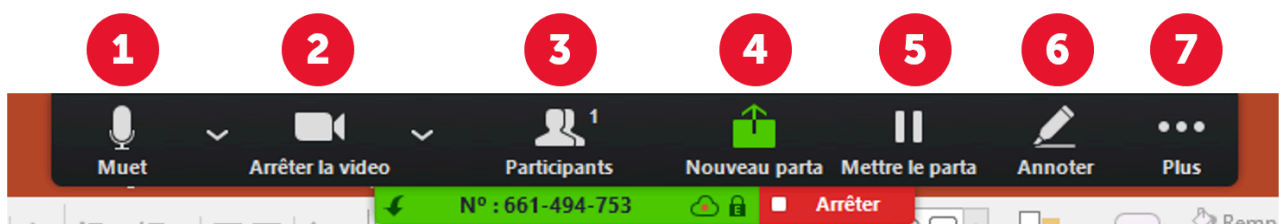


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- To share the sound from your computer as well as the screen, tick on the option “Share computer sound”. If you choose this option, any sound emitted by your computer will be shared with all participants in your virtual class.
- If you wish to share a video clip in full screen mode, tick the option “Optimize for full screen video clip”.
- Then click on “Share screen”. Zoom will automatically switch to full screen to optimize the shared screen view.
- To exit full-screen, click on “Exit full screen” in the top-right corner or press the Escape key..

2 - How to use your toolbar when screen sharing

- When you start to share your screen, you will be able to move the toolbar by dragging it around your screen.



1. **Mute / Unmute:** Turn the sound of your microphone on or off.
2. **Start / Stop video:** Start or stop the video of your virtual class.
3. **Participants / Manage participants:** View or manage the participants (see below).
4. **New share:** Start a new screen share. You will be prompted to select the new screen you wish to share.
5. **Pause share / Resume share:** Pause or restart your current shared screen.
6. **Notes / Whiteboard:** Display annotation tools for drawing, adding text, etc.
7. **More:** For additional options.

3 - Stop screen share

- To stop sharing your screen, click on the red “Stop share” button.

