The Compass Center

Compass Academy - Family Handbook Revised August 25, 2025

Preface

"Our mission is not to entertain the children, but to call them out. To be always entertained is to be dwarfed and dependent. To be "called out" is to follow the harmonious law of the soul's unfoldment.

Who meddles with the rosebud? What fingers are deft enough to pry open that marvel of folded beauty? We are wise enough to leave it alone to follow the glad law of its own unfolding, but our children! Have we dealt as wisely with these buds of marvelous possibilities? Have we always remembered that they, too, must quicken and unfold through the innate law of their own genius?"

- Myrtle Fillmore

Vision Statement

We envision a campus and community that offers a wide range of family resources for healthy living and intentional childhood experiences, providing a foundation on which children can grow into emotionally mature, financially secure, and vibrantly healthy adults.

Mission Statement

The Compass Center

The Compass Center's mission is to support families on their journey towards physical, emotional and spiritual well being.

Compass Academy

Our mission at Compass Academy is to create childhood experiences that prioritize the emotional, physical and spiritual well-being of children, and allows each child to learn through the lens of their own unique passions. By modeling this kind of childhood education experience, we can be a part of a movement towards equipping the next generation to better thrive in our turbulent world.

Core Beliefs and Values

At The Compass Center, we believe...

- Humans are Spiritual beings experiencing a temporary material existence. Adult
 acknowledgement, respect and honor of God/Spirit is fundamental in co-creating a
 meaningful childhood experience in which the child grows to know that they have a unique
 design and purpose on this earth.
- Everyone has an individual and unique experience of God/Spirit.
- Humans have been given the responsibility to steward the Earth responsibly and humanely.
- Adults have a fundamental responsibility to model the positive values and life skills that they
 wish to see manifest in their own child and in the next generation.
- We are stronger united than divided. Our greatest strengths can be found in our differences, and inspiring children, teens and adults toward their most authentic expression c of self can inspire collective healing.
- Intentionally cultivating an atmosphere where authentic joyful expression is accepted, and safe, is paramount to the mental health of a growing child.

At The Compass Center, we value...

- Connection
- Goodwill
- Well-being
- Safety
- Faith
- Authenticity
- Interdependence
- Resourcefulness
- Joyful Expression

ABOUT US

The Compass Center is a 508(c)(1)(a) ministry and non-profit corporation. We offer family-friendly events and workshops, and spiritually-enriching childhood experiences.

Our ministry relies on family involvement to grow and thrive! We encourage you to attend some of our family events. You can view our calendar here: compasscenterlearning.org/event-calendar/

We fundraise through several annual events including our Thanksgiving Festival and our Summer Garden & Art Gala. We encourage you to join us for some of these fun events, or make a cash donation directly to the ministry. Every donation is tax-deductible. Learn more about donating here: compasscenterlearning.org/event-calendar/

OUR CAMPUS

We believe that a farmstead is a child's most natural and enriching environment. This is why we are located on a small family farm and orchard owned by third generation farmers, Tim and Sarah Henley.

The Compass Center campus includes the "Blue Farmhouse", the front yard, and the fenced side and back yard. The Henley family are the owners, and The Compass Center is renting this property. The barnyard and surrounding fields are not part of our campus, but are owned by the Henleys. The Compass Center has been given permission to wander and explore on their land with our community of families.

Campus Use Notes for Parents

When spending time on campus and indoors, please respect these boundaries:

- Please do not disrupt or distract educators in action. Our complete focus is required not only to guide and educate, but to keep the children safe in our free range environment.
- Kitchen and classroom use is limited to team members and children during daytime children's programming.
- The upstairs right wing of the farmhouse is reserved for the administration team and staff members only.
- Please keep your personal belongings in one of three places: with you, hanging in the front hallway, or hanging at the entrance to the garden where the backpack hooks are.
- You may enjoy any of the library books while you are on campus. We appreciate it if you
 can reshelve the books after use, as we do not currently have a librarian. Please do not
 remove any of the books from campus.

- We do not maintain a wireless network for parents at this time.
- Please love our space and leave it clean and tidy. If you see trash, please pick it up and deposit it into one of our many trash bins.
- Under no circumstances should a parent find themselves in a space alone with a child that is not theirs. Teachers may ask you to relocate if a child is using a space for quiet time on their own.
- If you bring a child onto campus during children's programming, who is not enrolled in the children's programming, you must supervise them at all times.
- Illegal drugs, cannabis products, tobacco products, weapons and firearms are strictly prohibited on campus.

Animal Interaction

We care for many animals as part of our childhood experience offerings. The farmhouse and yard is home to three domesticated barn cats and several poultry birds. Please do not feed these animals or let them inside or outside the coops, or farmhouse, unless given direction by the director or a team member.

Our campus is surrounded by farm animals owned by the Henley family. Please do not feed any farm animal unless given permission by a member of the Henley family or a team member. Please do not cross over a fence or go through a gate into an animal enclosure unless accompanied by, or instructed by, a team member or member of the Henley family. Do not open any gates. When interacting with animals across a fence or gate, you do so at your own risk.

Electric Fences

There are electric wires along the fenceline in several areas in the surrounding barnyard and fields. You will recognize these by posted signs stating "Caution: Electric Fence" and a thin metal wire stretched between the lower two panels of the fence, or with a white ribbon-style fence. Teachers and team members coach the children on where and how to avoid these fences. We turn the electricity off if we will be spending significant time close to these fences. Please make sure to remind your children to avoid these fences, especially the one located up the hill along the driveway - this is the only electric fence bordering our campus.

Composting Toilet

We maintain a composting toilet housed in the side yard. If you choose to use this toilet, please cover your waste with a few handfuls of pine shavings after use. The pine shavings are in the trash bin behind the toilet house.

CODE OF CONDUCT

In short, we believe in, and practice, The Golden Rule: Treat others as you wish to be treated.

Kind and respectful communication and behavior is expected of everyone, with the understanding that children are still learning what is considered to be appropriate and kind. While we want everyone to feel a relaxed environment while here on our campus, we work with children to maintain a distinction between what is appropriate for casual family interaction at home, and what is appropriate in a community setting here at The Compass Center. This helps us create and maintain a safe space for all.

Please review our <u>Aggressive Behavior Policy</u> for more information.

Please review our Parent Code of Ethics for more information.

Communication

We encourage open and frequent communication among parents, educators and administrators. When questions or issues arise, it is appropriate to first discuss them with the person responsible for that part of the organization. For example, if you have a question about your child's experience with their class, you may contact their teacher. After that first step is taken, the parent may feel free to discuss the issue with the Director. If you want to speak first with the Director, please feel free to do so.

Photography, Media and Electronic Devices

- We aim to provide a low-EMF environment as well as model a healthy relationship with electronic devices. We do not offer a wi-fi connection for parents or visitors at this time.
- Please minimize your cell phone use around the children. Cell phones should be used minimally and away from children. Exception: Team members use their cell phones like walkie-talkies: for checking the weather radar, for emergency situations, and to communicate with one another throughout the day.
- Please do not play music or other audio/video aloud from your phone without prior approval from the director.
- Do not show children images, text, or video from your personal electronic devices. We filter audio and video for appropriate content before enrolled children are exposed.
- Do not photograph the children without prior permission from administration staff. We maintain records of parent permission for photography for each child. If you see a team

member photographing children it is because they have received permission and are photographing the children for purposes related to our co-op and ministry.

Drugs, Tobacco, Weapons, or Incendiary Materials

Students, Visitors or Parents who possess or use illegal drugs, cannabis-containing products, tobacco, weapons or incendiary materials on campus, will be asked to immediately leave campus. This includes, but is not limited to: loaded and unloaded guns, razors, toy guns, switchblades, explosives, lighters, matches, any type of knives, chains, clubs, stars, BB or pellet guns, swords, daggers or any look-alike weapons. The Compass Center staff reserves the right to search anything brought onto campus. Please check your child's bag before you drop them off on our campus.

When on Campus

- Guns and other weapons are not permitted on campus. Tools or other materials may not be used as weapons in play. Threats to use weapons, or other items as weapons, are not permitted.
- Tobacco and other nicotine products are not permitted on campus.
- Alcohol is not permitted on campus during daytime children's programming.
- Illegal drugs are not permitted on campus.
- Cannabis, all related products containing cannabis and cannabis derivatives, and any other psychoactive substances are not permitted on campus.
- You may not be on campus if you are under the influence of any of the substances listed above.
- Parents who arrive to pick up their child while under the influence of any illegal substance, cannabis, and/or alcohol, will be asked to call for a sober driver. We will not release a child to a parent who is suspected to be under the influence of alcohol, cannabis or illegal drugs.
 If this behavior is observed, we are under moral and legal obligation to report the incident to local DSS and CPS authorities.

Calendar

Our Calendar of Events can be found here.

Staff & Team Members

Meet our Team and Staff members here.

Volunteer Opportunities

Please consider joining a volunteer team! More info can be found here: compasscenterlearning.org/volunteer-with-us/

Lost and Found

Each year bags of articles of clothing go unclaimed. We strongly recommend that gloves, hats, scarves, boots, sweaters, water bottles, book bags, and all attire be clearly marked with the child's name. We maintain a lost and found box which can be found in the front hallway, or by the arrival gate. You are responsible for checking this box for your items, we do not notify owners of lost items. Unclaimed items in the Lost and Found will be taken to Goodwill at the end of each season, or added to our "extra gear" bin for students.

CHILDHOOD EDUCATIONAL OFFERINGS

Sprouts Mom's Day Out

The Sprouts Mom's Day Out Program is a daytime program offered to children ages 3-4, for families who are part of our team of staff and/or volunteers. <u>Please view staff opportunities here</u>. <u>Please view volunteer opportunities here</u>.

Children must be able to recognize their need to use the bathroom, communicate this need to their teachers, and be starting to use the toilet on their own. We cannot take children into this program who are still using diapers or pull ups. Parents must provide extra pairs of underwear and clothing. Children should be wearing pants that have elastic waistbands that the child can easily pull down and up.

Compass Academy

Compass Academy is a homeschool co-op for children ages 5-11. We offer a daytime program grounded in homestead and garden lifestyle. We look to our Waldorf-inspired Oak Meadow curriculum when planning academic educational activities for the children.

Compass Academy Goals

Our goal as a homeschool cooperative is to provide opportunities for children to learn and grow into a healthy, wise and peaceful young adult. We aim to provide opportunities for children to learn life skills and academic subjects at their own pace, through the lens of a homestead and farm campus. We believe that this is a child's most natural environment and provides all of the needed opportunities to learn and grow into a joyful, socially aware, globally informed, healthy and financially free adult.

State Homeschooling Requirements

It is the responsibility of parents and guardians to follow all homeschool laws. In the commonwealth of Virginia, families are able to register their child as a homeschool student, and opt out of public and privately accredited compulsory school. Parents and guardians of homeschooled children are required to renew their registration into the homeschool program each school year, and provide an academic evaluation or portfolio at the end of each school year. It is the parent/guardian's responsibility to ensure that the school board has received your child's evidence of achievement, and has acknowledged that your child has passed their current grade level with an email confirmation.

If you need guidance or support with this, please reach out to the Compass Academy director. We are able to provide recommendations for academic evaluators who can help you submit your proof of progress to the school board.

Profile of a Compass Academy Graduate

As our offerings grow, our hope is to provide families and children with experiences that will lead them to bring these character traits into their young adulthood:

- Financially Confident
- Self Reliant
- Confident
- Reliable
- Vibrant
- Peaceful
- Loving
- Kind
- Growth Minded

Program of Study and Curriculum at Compass Academy

We send a monthly calendar with our planned activities and learning themes, which are based off of the Oak Meadow Curriculum. If you would like more detail on our educational offerings, or how your child is spending their time, please schedule an appointment with the Compass Academy Director or book a parent/teacher meeting by emailing compassacademyeducators@gmail.com.

Compass Academy Academics

Our current aim is to instill a love of learning in the children who join in on our offerings. We offer functional daily activities that provide for the development of early reading skills, math skills and science learning in a fun and low-pressure way. As we grow and evolve, we will publish more details on our specific academic offerings.

Children's Groups, Advancement and Progress Reports

Compass Academy does not currently assign grades or follow any grading system for children.

Compass Academy does not currently assign any homework to children. We may give recommendations for supplemental learning through documentaries, local events, or books.

We offer scheduled parent/teacher meetings on a twice-yearly basis. If you desire an update on your child's progress, you may request a meeting with a teacher. You are always welcome to email us with any questions and progress inquiries, and your child's teachers will collaborate on an email response.

We offer groups for children to progress through as they spend more time with us. Our groups are Honey Bees, Farmers and Silver Maples.

The Honey Bees group is made up of children who are in the general age group of five through seven, and have developed an inclination to sit for group discussion and learning activities. They have shown a level of maturity in the Sprouts program that gives our educators confidence that they can take on the increased responsibility of a weekly job at the farm, whether it's watering our indoor garden plants, refreshing the animal's water pails, or helping to look for vegetables that need harvesting in the garden. The Honey Bees group has lots of energy, and spends time roaming the farmstead, learning more about the workings of different aspects of a farm business, observing and engaging in the care of each of the animals, and soaking up all of the wonder of the experience. We have higher expectations of their social and emotional maturity, while giving them consistent opportunities to learn and grow in the areas of social skills and peaceful conflict resolution.

The Farmers are children ages seven through nine, and have become confident in their knowledge of how the farmstead operates on the most basic level. They can communicate about the needs of the animals and the garden fluently. Farmers are given slightly more complex weekly jobs and are expected to become proficient with these jobs with fewer reminders or adult support. Farmers will slowly begin to take on individual projects to go deeper into the study of their areas of interest. Over their two years in this group, they will have more formal opportunities to study grade-appropriate vocabulary, grammar and spelling. We will offer them opportunities to develop leadership skills through group projects and working with buddies in the Sprouts group. Farmers will be guided into learning more advanced and grade-appropriate math skills through cooking and gardening. They will be required to practice certain skills in both reading, writing and math to show proficiency if they want to progress to the Silver Maple group.

The Silver Maples are ages nine through eleven. More information will be added soon.

Before each child progresses to the next group, they must display the emotional maturity needed to engage in the farmstead operations at the next level, a desire to develop further academic skills, and a growth in their understanding and respect for Compass Academy values and community expectations. Interviews with children, and parent conferences will be held before each student graduates into the next group.

Textbooks and Supplies

All textbooks and supplies needed will be provided for your child and kept on campus.

Parent and Student Feedback

Compass Academy welcomes and encourages all respectful and constructive feedback. You may send us feedback via email (thecompassctr@gmail.com) or mail (5455 Jones Mill Road, Crozet, VA 22932).

General Information on Childhood Offerings

Arrival and Reunion

For arrival, please bring your child to the welcome gate, and complete these four steps:

- 1) Sign them in with the time of arrival. Add any special notes for the day.
- 2) Hang their belongings on a hook.

- 3) Remove their water bottle from their backpack and add it to the water bottle basket, or set it above their backpack.
- 4) IF YOUR CHILD'S teacher has given you a specific morning meeting location, please then bring your child to their class's morning meeting location

Make sure your child's teacher sees your child arrive.

For reunion, please find your child in the back yard and allow them a moment to transition from their play into your care. Please remember their water bottle from their class' water bottle basket, which will be located nearby to where your child's group is playing.

Please do not engage a teacher in long conversation during drop off or pick up. Brief updates from the day are okay. Educators need to continue to watch kids during pick up. If you have the need for longer conversation, please reach out to the school director to schedule a meeting, or feel free to send your questions and thoughts via email to compassacademyeducators@gmail.com.

The school is responsible for supervision of children from 9:00 AM - 3:00 PM. Any child on campus before 9:00 AM must be supervised by their parent/guardian. Any child on campus after 3:00 PM without transport home, will be put into the care of the afternoon program facilitator. Written permission from the parent/guardian is required for students to leave the school with adults who are not their parent or legal guardian, or a designated emergency contact.

There is a late pick up fee of \$1/minute, after the grace period of five minutes has passed.

Delays, Closures and Early Dismissals

We follow Albemarle County Public Schools for delays, closures and early dismissals due to community emergencies and inclement weather. We will send an email to you once we know of a schedule change, but you can also call the county hotline: (434) 296-5886. Please note: we do not currently follow ACPS for holidays and vacation days at this time, although many of our days off do align with their schedule for family convenience. We also arrange our teacher workdays and days-off so that they do not consistently fall on the same day of the week. Please see our annual operating calendar here.

Make Up Days

We do not offer make up days for any reason.

Gear, Shoes and Clothing

Dressing your child for a day at Compass Academy is a bit of an art form. You'll have to get accustomed to the various outdoor gear your child will need, in varying seasonal weather, and factor in your child's unique preferences and our range of daily activities.

We promise to always work with you and guide you as we all get used to our outdoor/indoor rhythm each season.

Please read through the information below and know that this is mostly going to be a case of "learning on the job":

What to Pack in the BACKPACK:

Their backpack will house their supplies for the day. Please aim to keep it lightweight and labeled with their name.

Inside the backpack should be these items. labeled with their name:

- 1 water bottle
- 1 extra shirt
- 1 extra shorts or pants
- 1 extra underwear
- 1 hat for sun protection or warmth
- Gloves during winter
- Weather appropriate mid layers and outer gear including fleece jacket, winter coat, insulated outer pants, and rain gear or snow gear.
- Optional: snack item and/or lunch box in case they will not eat our food
- Optional: travel size bug spray or sunscreen only if your child applies their own (labeled with name)
- Optional: extra clothing if your child tends to resist bathroom breaks and have accidents.

Shoes

Children are required to bring water-resistant or water-proof shoes daily because we do farm chores involving water and hoses, and we wander over and around mud puddles and Beaver Creek. Children cannot continue to engage happily once their feet are soaked and/or cold.

During Fall, Winter and Spring, this looks like waterproof boots or waterproof insulated boots, with warm wool socks in the cold weather and thin socks in moderate weather. Water resistant snow boots don't do well on our campus. Some brands that have worked well for families include: Bog, Barefoot, Oaki, Muck, and Lone Cone.

During the summer, shoes can be water shoes, closed-toe velcro sandals like Keens, or Crocs, if desired.

Children can bring an extra pair of more comfortable shoes to wear inside or in the yard, when we are not out hiking with the chance of getting wet, like Crocs or sneakers.

Clothing

<u>During Summer, Fall and Spring</u>, please make sure they are dressed warmly or cool enough to be outside all day. Please have your child arrive in their outdoor gear, with a change of shoes in their backpack in case they get wet.

In late Fall and Winter, when it is below ~ 40F upon arrival, we usually reverse the day and go inside upon arrival, then gear up for an afternoon outdoor adventure. Please dress your child in layers...or pack layers for them to use as needed.

Do Not Pack:

- Electronic and wireless devices, unless the child has an exceptional reason that they need one, and they are mature enough to keep it turned off and in their bag.
- Anything they would be upset to lose
- Toy weapons
- Real weapons
- Alcohol, Drugs, Tobacco products or Illegal substances

Cell Phone and Wireless Devices

Cell phones, small electronics and other wireless devices (including smartwatches, tablets, walkie talkies, handheld video games, etc.), may not be handled or used by enrolled children while attending our daytime programs. These devices must stay at home, or be turned off in the child's backpack. If a device is brought out of a backpack and turned on during the daytime program, we will ask that the child not bring it back in the future.

We are getting ahead of the game, following the public and private school trend, and setting this boundary before it becomes a bigger distraction here on the Compass Academy campus. <u>Please see our extended Media policy here.</u>

Food and Snacks

We provide a morning snack, lunch at noon, and an afternoon snack of fruit at 2:30pm. If your child would do best with snacks and lunch of their own, you are always welcome to send them with food. Afternoon Garden Program children should pack their own snacks for the last part of the day. We encourage you to send whole foods and avoid processed foods, candy, or other junk foods so that we can maintain a culture of healthy living at Compass Academy.

<u>Please see our 2025-2026 snack and lunch menus here.</u> These are consistently updated as we adjust them based on ingredient cost, availability and student feedback.

What To Do If Your Child Is Sick

Please keep your child home to rest when they are ill. Our staff is not medically trained nor are we able to provide the care a child needs when they are ill. Our program requires children to exert themselves physically and they do not do well here when they are feeling ill.

Secondarily, we ask that you understand that we want to reduce the spread of illnesses amongst our community for the sheer fact that it's exhausting and it stretches our staff thin. We know that the immune system needs to be exercised, and believe us, we get plenty of it!

If your child shows the following symptoms, we ask that your child stay home to rest:

- Fever: Also including sore throat, rash, vomiting, diarrhea, earache, irritability, or confusion.
 Fever is defined as 100 degrees prior to administration of medication. Do not administer fever-reducing medication to push their body to attend. Children should be fever free for 24 hours before returning to school.
- Respiratory Symptoms: Difficult or rapid breathing or severe coughing and/or chest congestion. The child's face turns red or blue; the child makes a high-pitched whooping sound after coughing, or vomiting after coughing.
- Whooping Cough: A child with a persistent cough needs to be checked out by a doctor and given lots of rest and warming foods.
- Diarrhea: An increased number of abnormally loose stools in the previous 24 hours.
- Vomiting: Two or more episodes of vomiting within the previous 24 hours or vomiting at school with no apparent physical reason.

- Eye Inflammation/Drainage: Mucus or pus draining from the eye, or eye looks pink or yellow.
- Skin Problems: Rash or itching skin rashes, undiagnosed or contagious; infected sores, yellowish skin.
- Head Lice: Children with head lice must be treated with a Lice shampoo by the parent before they are allowed to return to School. Please be sure to check that your child is nit free prior to returning to school.

Your child may return to campus if:

- Your child is well enough to be outside hiking with us.
- The symptoms have subsided & they are fever free for 24 hours.

Parent / Educator Meetings

We aim to hold individual and group parent/teacher meetings once per semester, and we are available throughout the year for privately scheduled meetings. Please be in touch with the school director to schedule a meeting with your child's teacher(s).

SACRED SAFETY

Aggressive Behavior

Please see our full policy on aggressive behavior right here.

Bullying

We have zero tolerance for bullying. Please review our full policy on bullying right here.

In order to be considered bullying, the behavior must be aggressive and include:

- An Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

General Safety Procedures

The Building and its safety is an important part of the general safety of our children. The building safety consists of several integral parts, including:

- The set up
- The individual rooms
- Insurance policies
- Fire safety procedures
- Tornado procedures
- Lock down procedures
- Ratio of adults accompanying the children at any given time
- Room safety, such as outlet covers, fire extinguisher location, toddler safety issues

The Compass Center is insured by Brotherhood Mutual. The policy can be found in the administrator's office. It is renewed annually.

Fire Drill

We currently practice Fire Drills on a quarterly basis. The teachers will calmly organize their groups, have them stand in line, head for one of the exits, exit the building, and walk towards the driveway circle. There are two exits, as indicated in the emergency exit plans located in each room.

- Teachers and children will not try to find their belongings inside.
- A designated team member will call 911 with a cell phone from outside.
- There are three fire extinguishers in the building: One in the kitchen; one in the library and one in the upstairs bathroom.
- Only one adult should use the fire extinguisher, all other adults should take care of the children!

Tornado Safety

We currently practice tornado drills on a semesterly basis. The adults will immediately escort all children to the dedicated "safe zone," in the downstairs hallway, or the cellar under the kitchen.

- All the children will sit on the floor side-by-side. At least one adult will stay with the children at all times.
- If coats or blankets are available, the children will put them over their heads.

- Small children will be held by an adult.
- Stay in the "safe zone" until a staff member comes or the siren has stopped sounding.

Diaper Changing Policy - Required Form

The Compass Center D	viaper Change Permission
I herewith authorize the	staff of the The Compass Center to change my child's
	_ (Name) diaper or pull up if needed, even if only one staff person is
present.	
Guardian's Name:	(printed)
Signature:	Date:

Abuse Prevention

The Compass Center uses Ministry Safe to train all staff, ministry leaders and volunteers (who come into direct contact with children and youth) in sexual abuse awareness and prevention. All adults who work directly with the youth are required to complete this sexual abuse awareness and prevention training.

For the safety and security of our children, every contracted team member undergoes a background check and three professional reference checks.

We set up our spaces to provide a maximum amount of visibility and volume exchange from room to room. We allow only one child to enter the bathroom at a time. If a child needs bathroom support from an adult, only a contracted, background-checked and trained team member is permitted to provide this support, and the bathroom door is always left open.

Reporting Policy

In Virginia, mandated reporters include health care providers, teachers, social workers, child care providers, and emergency medical service providers, among others. They are legally required to report any suspected child abuse or neglect to the appropriate authorities.