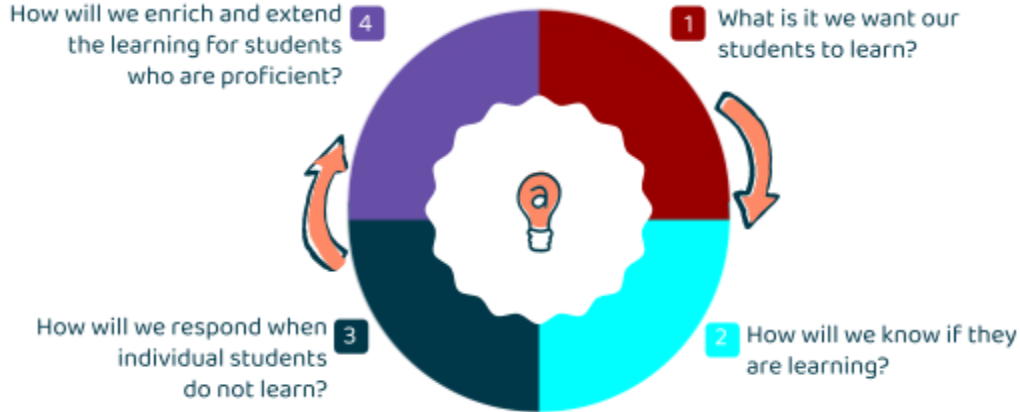


Meeting Norms	Cycle of Inquiry
<ul style="list-style-type: none"> • Arrive at meetings on time and end on time • Assign purpose to the meeting • Student-centered • Solution and purpose oriented • Be respectful with flexible thinking, keeping an open mind and actively listening • Use positive tone of voice and give positive feedback • Work efficiently and stay on task • Ensure each person has equal opportunity to share their ideas. • Assume goodwill and positive intentions 	<p style="text-align: center;">Essential Questions</p>  <p>1 What is it we want our students to learn?</p> <p>2 How will we know if they are learning?</p> <p>3 How will we respond when individual students do not learn?</p> <p>4 How will we enrich and extend the learning for students who are proficient?</p>

2023-2024

<div>PLC</div> <div><i>Improving Student Learning</i></div>						Meeting Date: 5-1-24 In Attendance: Angelique Jezequel, Sierra Kohls, Erin Aiello
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Class promotions, Biology planning		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)		Common planning for Bio final exam and other tests using ExamView Discussed revising scope and sequences for Environmental and K Street Science on 5-21-24 Set date for group assessment of the Lab Design Common Assessment: 5-15-24	

<div>PLC</div> <div><i>Improving Student Learning</i></div>						Meeting Date: 4-24-24 In Attendance: Angelique Jezequel, Sierra Kohls, Erin Aiello
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Class promoti		<input type="checkbox"/> C.C.S.S Standards (Q1)		Finished Home Group meeting discussion and notes (continuation of	

	ons, Biology planning		<input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)		4-10-24 PD) Worked on Bio lessons	
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<div> <div>PLC</div> <div><i>Improving Student Learning</i></div> </div>						Meeting Date: 4-13-24 In Attendance: Angelique Jezequel, Sierra Kohls, Erin Aiello
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Class promotions, Biology planning		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)		Planned a common assessment for every core class. Planned Bio lessons for later this year	Coordinate dates for lessons

<div>PLC</div> <div>Improving Student Learning</div>						Meeting Date: 3-27-24 In Attendance: Angelique Jezequel, Sierra Kohls, Erin Aiello
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Class promotions, Biology planning		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)		Planned lessons for freshman Bio and supplies needed. Put in supply requests. Planned Bio lessons for later this year	Coordinate dates for lessons

<div>PLC</div> <div>Improving Student Learning</div>						Meeting Date: 2-13-24 In Attendance: Angelique Jezequel, Sierra Kohls, Claire Spitzer, Eric Byrd
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Class promotions, Biology planning		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative		Planned final purchases for the year, discussed completion of the spring common assessment. Finished planning for CAST review sessions with students	Finish common assessment, look at results

			Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)			
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<div> <div>PLC</div> <div><i>Improving Student Learning</i></div> </div>						Meeting Date: 1-31-24 In Attendance: Angelique Jezequel, Sierra Kohls, Claire Spitzer
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Class promotions, Biology planning		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)		Confirmed details for classroom visitations to promote our higher level classes to students for next year's course signups. Discussed classroom management Common planning for freshman Bio	

<div>PLC</div> <div><i>Improving Student Learning</i></div>						Meeting Date: 1-24-24 In Attendance: Erin Aiello, Angelique Jezequel, John Postovit, Eric Byrd
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Common Assessments, class promotions		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)		Discussed spring common assessment: lab design in better detail. Discussed preliminary lessons and the purpose of this common assessment (student understanding of experimental design Planned out classroom visitations to promote our higher level classes to students for next year's course signups.	

<div>PLC</div> <div><i>Improving Student Learning</i></div>						Meeting Date: 1-17-24 In Attendance: Erin Aiello, Angelique Jezequel, Sierra Kohls
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Common Assessments, Bio curriculum		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative		Discussed spring common assessment: lab design. To be finished by mid-March Discussed the idea of using "cross-cutting concepts" from NGSS as a framework for further common	

	m		Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)		assessments. Spent time planning curriculum for freshman bio	
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<div> <div>PLC</div> <div><i>Improving Student Learning</i></div> </div>						Meeting Date: 12-6-23 In Attendance: Erin Aiello, Angelique Jezequel
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Lab Conclusion Common Assessment		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)		Discussed results. No notable changes from previous years. As always, students' conclusion skills are fair, but improve through the year with more practice. Worked on common final for freshman Bio	Spring common assessment: Lab design

<div> <div>PLC</div> <div><i>Improving Student Learning</i></div> </div>	Meeting Date: 11-29-23 In Attendance: Erin Aiello, John Postovit, Eric Byrd, Claire Kindell, Sierra Kohls
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Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Review of fall PLC work		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)		Discussed and completed Semester 1 PLC Review form	Complete analysis of common assessment

<div> <div>PLC</div> <div><i>Improving Student Learning</i></div> </div>						Meeting Date: 11-8-23 In Attendance: Erin Aiello, John Postovit, Eric Byrd , Claire Kindell, Sierra Kohls
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Common Assessment in Science		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)	Student lab, data to be collected by mid- November	Graded Lab Conclusion Common Assessment, entered data into Google form Collaborated on chem lab setup and cleanup	Analyze data as a group later in November

<div>PLC</div> <div>Improving Student Learning</div>						Meeting Date: 10-25-23 In Attendance: Angelique Jezequel, Erin Aiello, Sierra Kohls
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Common Assessment		<input type="checkbox"/> C.C.S.S Standards (Q1) <input checked="" type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input checked="" type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)	Student lab, data to be collected by mid- November	Discussed the common assessment on enzyme rate of reaction. We discussed the prompts for the conclusion for that lab and went over the rubric. We are currently having students work on those conclusions. Data to be reviewed at a November PLC meeting.	Perform lab in class

<div>PLC</div> <div>Improving Student Learning</div>						Meeting Date: 10-4-23 In Attendance: Angelique Jezequel, Erin Aiello, Sierra Kohls
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	Common Assessment		<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q	Student lab, data to be collected by mid- November	Discussed the common assessments for lab design and lab conclusion as used in freshman bio, coordinated doing the same lab in all classes. Data to be reviewed at a November PLC meeting.	Perform lab in class

			2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q3/4) <input type="checkbox"/> Other (_____)			
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<div> <div>PLC</div> <div>Improving Student Learning</div> </div>						Meeting Date: September 13, 2023 In Attendance: Angelique Jezequel, Erin Aiello, Sierra Kohls, Eric Byrd, John Postovit
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
	1. Essential Standards 2. EL Students 3. Freshman Bio		<input checked="" type="checkbox"/> C.C.S.S Standards (Q1) <input checked="" type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q2/3/4) <input checked="" type="checkbox"/> Formative Assessments (Q2/3/4) <input checked="" type="checkbox"/> Writing Samples (Q2/3/4) <input checked="" type="checkbox"/> Student Groups (Q3/4) <input type="checkbox"/> Other (_____)		Worked on Essential Standards: Deconstructing Essential Standards Discussed EL students who are currently having problems in class	Look into translating paper tests, ask counselors re: changing courses Ask school if there are resources to assist teachers in translation Discussed upcoming lessons in freshman bio

<div> <div>PLC</div> <div>Improving Student Learning</div> </div>						Meeting Date: August 23, 2023 In Attendance: Angelique Jezequel, Erin Aiello, Sierra Kohls
Time	Topic	Essential	Materials	Data Being	Notes	Next Steps

Time	Topic	Materials	Notes	Next Steps

2023-2024

PLC <i>Improving Student Learning</i>						Meeting Date: August 8, 2023 In Attendance:
Time	Topic	Essential Question	Materials	Data Being Used	Notes	Next Steps
			<input type="checkbox"/> C.C.S.S Standards (Q1) <input type="checkbox"/> Curriculum Materials (Q1) <input type="checkbox"/> Student Grades (Q 2/3/4) <input type="checkbox"/> Formative Assessments (Q 2/3/4) <input type="checkbox"/> Writing Samples (Q2/3/4) <input type="checkbox"/> Student Groups (Q 3/4) <input type="checkbox"/> Other (_____)			
Department/Grade-Level Meeting Notes						
Time	Topic	Materials		Notes		Next Steps
