



Kestrel Heights Charter School

www.KestrelHeights.org

4700 S. Alston Ave., Durham, NC 27713

Main office: 919.484.1300 Business office fax: 919.484.1355

Executive Director: Dr. Mark Tracy

April 19 Return to School Communication Log

This document will detail the various communications that were sent to parents pertaining to our April 19 Return. The goal is to provide KHS families with a guide to better prepare them for our return. While we hope to answer the majority of your questions in this document it is possible that we have missed something. In that case please contact Dr. Mark Tracy (tracy@kestrelheights.org or 240-535-6362).

Return to School Videos and PowerPoints

Return to School Communication Log:

<https://docs.google.com/document/d/1uGfIyrodONKm6ld9itWe6mMH6MpD1HxESWBY9YCvunM/edit?usp=sharing>

Kestrel Heights Return to School Plan PowerPoint:

<https://docs.google.com/presentation/d/1KQzeiRlAjqu1uHqUIeR2z8l3-8OedrIy3-YM9VYs7DM/edit?usp=sharing>

Mask Up Video:

<https://animoto.com/play/SEpts6nDCRjHTv7swVIxeQ>

Greenlight Video:

https://duke.zoom.us/rec/play/YABBcF9UX1f0SKPJzHGTeHSvsh8OB3qJQ6LJK1aXg54XBgcczsu3ila5IeWhVP-t_UMmlJlBnCT5_B4.JTNHwrHskCLiGLZ2?continueMode=true&_x_zm_rtaid=mpiV5qIhSoWsvw6-RiRfCQ.1614176174880.34a4b78cdc37ba053aac8b8701a6e3c7&_x_zm_rtaid=548

Arrival Video:

https://drive.google.com/file/d/1XR9--3SVqNCQkgTKr69L8fyGlscoc_SJ/view?usp=sharing

Dismissal Video:

<https://drive.google.com/file/d/1RSMuH9YX6p7GUicQG5tWuXtkrKzXeAXV/view?usp=sharing>



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Dress Code:

<https://drive.google.com/file/d/1d8WEhB1oHtFFQDW3N4tOZYAuwsd6-kLX/view?usp=sharing>

March 17 Parent Meeting PowerPoint:

https://drive.google.com/file/d/10anl01E2_AanqrDk9fqOh3Uy4k0rGUqC/view?usp=sharing

- English Recording: None Internet Issues
- Spanish Recording:

<https://drive.google.com/file/d/1oT24PBka58WqpzdJsMBhYAN222yx3yqx/view?usp=sharing>

April 7 Parent Meeting PowerPoint:

https://drive.google.com/file/d/1JqvjHzQKMkov581yq3Ho54PBTHc3B_yw/view?usp=sharing

- English Recording:

https://drive.google.com/file/d/1xO7r_vsVgWmY-ENdTQ0QoQ7557V7qw3e/view?usp=sharing

- Spanish Recording:

<https://drive.google.com/file/d/1sN68jxwLA4yuAPtI1RAslaYqVMnYkpR/view?usp=sharing>

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April 14 Parent Meeting PowerPoint:

https://drive.google.com/file/d/14WP97YDsQe7dW0aAe9K2a_4tzGBAED1D/view?usp=sharing

- English Recording:

<https://drive.google.com/file/d/1LwrS0LOT3i5sBJe3WZ8YfrT5XT4QHHWA/view?usp=sharing>

- Spanish Recording:

https://drive.google.com/file/d/1qggg5uQQb1QAH_-0MY_MfCBBUQu-6MFr/view?usp=sharing



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Return to School Survey

- This will be the only window for returning to school this year
- If you do not complete the survey you will automatically remain in Hawks @ Home Academy
- Survey Window: March 15-March 26
- Link to Survey:
<https://docs.google.com/forms/d/e/1FAIpQLSfkH4m9VJeKM-LafEtruso58uz1OiehtbTGvs5Ix-npOuHzRQ/viewform>

Return to School Parent Meetings

March 17 Parent Meeting PowerPoint:

https://drive.google.com/file/d/10anl01E2_AanqrDk9fqOh3Uy4k0rGUqC/view?usp=sharing

- English Recording: None Internet Issues
- Spanish Recording:
<https://drive.google.com/file/d/1oT24PBka58WqpzdJsMBhYAN222yx3yqx/view?usp=sharing>

April 7 Parent Meeting PowerPoint:

https://drive.google.com/file/d/1JqvjHzQKMkov581yq3Ho54PBTHc3B_yw/view?usp=sharing

- English Recording:
https://drive.google.com/file/d/1xO7r_vsVgWmY-ENdTQ0QoQ7557V7qw3e/view?usp=sharing
- Spanish Recording:
<https://drive.google.com/file/d/1sN68jxwLA4yuAPtI1RAslaYqVMnYkpR/view?usp=sharing>

April 14 Parent Meeting PowerPoint:

https://drive.google.com/file/d/14WP97YDsQe7dW0aAe9K2a_4tzGBAED1D/view?usp=sharing

- English Recording:
<https://drive.google.com/file/d/1LwrS0LOT3i5sBJe3WZ8YfrT5XT4QHHWA/view?usp=sharing>
- Spanish Recording:
https://drive.google.com/file/d/1qggg5uQQb1QAH_-0MY_MfCBBUQu-6MFr/view?usp=sharing



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School Days

- In-Person instruction will start on Monday, April 19
- In-Person instruction will occur Monday through Thursday
 - Asynchronous on Friday
 - No In-person Instruction on April 26 and May 13
 - Asynchronous Remote Instruction Days
 - No school on May 31
 - Memorial Day

School Hours

- Arrival from 7:30-8:00 am
- Classes start at 8:00 am
- End of School 2:00 pm
- Dismissal from 2:00-2:30

April 19

- April 19 is the first day for in-person instruction in over a year
- We have a lot of new safety expectations to teach
- Scholars will need to learn how instruction will be delivered
- We will need one day to help support this transition
- April 19 will be asynchronous day instruction for Hawks at Home Academy
- Teachers will post assignments in Google Classroom for that day

Supplies

- A cloth face-covering mask
- Computer
 - It is critical that your child fully charges their laptop before coming to school each day
 - Please label the computer with your child's name
- Headphones
 - Please label headphones with your child's name
- Lunch
 - Bagged Lunch or School meal
 - Please make sure you pre-order if purchasing school lunch (we will not have extra)
 - Please note that scholars will not have access to microwaves or refrigerator
- Snack and water bottle
- Medication (if applicable)



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- Individual school supplies
- Book for Independent Reading
- Toys, personal listening devices, portable game systems, smartphones, trading cards, stuffed animals, pets, money, and other miscellaneous items should stay at home

Uniforms

- Scholars will not be required to wear a uniform
 - We will return to a uniform school for the 2021-22 School Year
 - We did not think it was equitable or affordable to purchase uniforms for 8 weeks of school
 - Dress Down Day expectations are in place
 - Here is a link to a document that details the dress code
 - <https://drive.google.com/file/d/1d8WEhB1oHtFFQDW3N4tOZYAuwsd6-kLX/view?usp=sharing>

Code of Conduct

- Scholars are expected to follow the Code of Conduct
 - Including new Pandemic based safety regulations
- If a scholar does not follow the Code of Conduct, their seat in the program can and will be revoked
- If a scholar does not follow the prescribed Safety Regulations, then their seat in the program can and will be revoked

Arrival and Dismissal

- Link Arrival Video:
https://drive.google.com/file/d/1XR9--3SVqNCOkgTKr69L8fyGlscoc_SJ/view?usp=sharing
- Link for Dismissal Video:
<https://drive.google.com/file/d/1RSMuH9YX6p7GUicQG5tWuXtkrKzXeAXV/view?usp=sharing>
- We will provide maps of the carpool routes, there have been some changes as a result of COVID
- Staff won't be able to help with scholars getting out and into cars
- K-2 parents need to be aware of this change
- Arrival:
 - Arrival will occur at the rear of both buildings
 - Please complete Greenlight Survey prior to arriving on campus



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- Failure to do so will slow down the carpool process
- Parents **MUST** wait for Greenlight screening verification and temperature check before leaving campus
- Failure to wait may result in loss of in-person seat and return to Hawks @ Home Academy
- Dismissal:
 - Dismissal will occur at the front of each building
 - Please be patient, scholars are being dismissed from the classroom
- Parents with Elementary and Middle School Scholars:
 - If you have scholars at both buildings you will have to go through both carpool lines
 - We encourage you to start with Middle School scholar
 - Scholars are typically faster to the car when called
 - Traffic Pattern- Make a right onto S. Alston Ave and then make a right on Englert Dr. to get in line for the Elementary carpool line
- Scholars with Older Siblings at the Elementary:
 - For safety reasons, siblings will have to meet at the car
 - We will not allow the older sibling to pick up the younger sibling
- Parent Movement
 - Parents must remain in their cars at all times for both arrival and dismissal
 - Parents cannot walk their children to the door or come to the door for pick up
- Early Pick Up
 - Parents must pick up their children before 1:30 pm
 - Or wait until the 2 pm dismissal time period

Car Tags

- Parents need to have their car tags in the window when arriving. This information will be used to quickly look up their GreenLight status
- Parents must complete Greenlight Survey prior to arriving on campus
 - Parents **MUST** wait for Greenlight screening verification and temperature check before leaving campus
 - Failure to wait may result in loss of in-person seat and return to Hawks @ Home Academy

GreenLight

- Greenlight Parent Video:
 - https://duke.zoom.us/rec/play/YABBCf9UX1f0SKPJzHGTeHSvsh8OB3qJQ6LJK1aXg54XBgcczsu3ila5IeWhVP-t_UMmlJlBNCT5_B4.JTNHwrHskCLiGLZ2?continueMode=t



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- GreenLight assistance:
 - Please visit our website (kestrelheights.org) for clickable links and helpful videos located under “About Kestrel / KHCS Resources
- How to register:
 - 1) Go to <https://glit.me/go/kestrelheights>
 - 2) Follow instructions as demonstrated on these slides attached.
 - 3) You will be asked for an activation code, which is the following: CleanJump85
- Symptoms and Exposure and Attending School
 - Pending (yellow) showing symptoms **WITH** a negative test will need to be out for 24hrs, symptom free & medicine free
 - Pending (yellow) symptom **WITHOUT** a test go home for 10 days, w/o fever & improvement of symptoms
 - Recovery (**exposure** to COVID-19, but no symptoms, no test) - off campus for 14 days
 - Recovery (**positive** COVID-19 test) (with or w/o symptoms) - off campus for 10 days
 - Individuals assigned car arrival duty will be responsible for using a KHS ipad or their phone to check if an individual has been cleared **BEFORE** they get out of the car. **The parent may show their phone, showing their Greenlight clearance status.**
 - If GreenLight has not cleared (Parent has not completed or unsure how)- hand the Parent the instructions flyer for activating and using the GreenLight application.
 - Staff member will pull up the GreenLight survey on behalf of the Scholar and ask them the questions before allowing them out of the car.

Temperature Check

- Take temperature (wrist) before getting out of the car.
- If the scholar has a fever they are not allowed on campus. They must return home for at least 10 days or can return once they have gone 24hrs symptom free, medicine free and they have a negative COVID test result.

Childcare Providers



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- Please contact the school if your child is riding a daycare van to or from school
 - If taking childcare to school, please make sure your child has completed their Greenlight Screening
- The **YMCA** will be providing childcare
 - To sign up please contact the YMCA directly
 - There are two ways to sign up
 - Online registration
 - Go to any branch
 - The marketing department still working on advertisements specific to KHS
 - We have confirmed they will provide childcare
 - Before Care
 - Is always dependent on the numbers who sign up (YMCA decision, not KHS)

Instructional Day

- Our school will look very different than when we left in March of 2020
 - Hybrid Classroom
 - The teacher will be teaching to both in-person instruction and Hawks @ Home Academy
 - Most interactions for both virtual and in-person will occur via the device
- Masks at all times
- Limited movement during the day
 - In the classroom
 - Throughout the building
- Limited Teacher/Scholar Interaction
 - Our goal is to maintain the 6 feet social distance
 - Maybe less in K-5 based on guidance from the state
- Limited Scholar/Scholar Interaction
 - Traditional social times are modified
 - Hallways, Classroom, Lunch, Recess, Specials, Dismissal
- Reduced Instructional time
 - When compared to pre-pandemic
 - 4 days a week of live instruction

Lunch

- Scholars must have their lunch or order school lunches



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- We will not allow parent deliveries of meals
- During lunch
 - Scholars must wash their hands or use hand sanitizer before eating
 - Scholars must remain at their desks
 - Scholars must face in the same direction
 - Scholars can take their masks off during the lunch period
 - Scholars cannot share food during the lunch period

Recess

- Must keep their masks on during recess
- Cannot play organized games
 - But can play with peers
 - Example: Can shoot hoops but not play basketball (each takes turn shooting)
 - Example: Can kick the soccer ball but not play soccer (socially distanced kicking)
- Can take masks off if in a designated area and adhering to 6ft social distancing

Parent Visitation

- Parents are a key part of the Kestrel Family
- We typically invite parents to come to the school to volunteer or observe their child's classroom
- However, for safety reasons, no parents will be allowed past the lobby area of either building
 - The biggest threat for COVID related exposures is Adult to Adult interactions

Computers

- It is imperative that your child fully charge their computers before coming to school.
- We will have times throughout the day for scholars to plug in their devices
 - For example Lunch/Recess
 - But these times may not be enough to fully charge a computer that has a low battery charge
- For safety reasons, we do not want cords throughout the room
 - We will have power strips and extension cords in cases of emergency
- Use a KHS Chrome book



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- We anticipate having enough computers for all scholars who return to in-person instruction to use a KHS device
- We will be able to use Go Guardian to monitor all scholar engagement

Hand Sanitizer

- The expectation is that **every time** an individual enters a classroom they must use hand sanitizer.

COVID Diagnosis, Symptoms, or Exposure Protocols

We have clear guidelines pertaining to how we manage various COVID related matters (Diagnosis, Symptoms, Exposure)

- Diagnosis
 - 10 days after first positive test
- Symptoms (see Greenlight Survey)
 - 10 days since first symptoms and 24 hours fever free
 - Or Negative test and fever free for 24 hours
- Exposure
 - 14 day quarantine
 - Or 10 days if symptoms present themselves
 - Or 7 days if no symptoms and a negative test
- Please note there are multiple options to this process based on a variety of criteria (testing +/-, time period)
- If a scholar is showing any symptoms during the day
 - Have them get their materials for check out
 - Call front office
 - So we can contact the parental unit for pick up
 - So a staff member can come to escort them to the “sick area”

If a staff member is diagnosed, showing symptoms, or was exposed

- We may have to modify our plan based on a variety of factors
- We may have to convert specific classrooms, grade levels, or school (k-5 or 6-8) to fully virtual
 - It is our goal to keep scholars in the building
 - It is our goal to keep the teacher with the class but there is a chance of a long term sub
- Please note that a staff member may be out for the 10-14 days based on their status
- We have multiple plans to address long term absences but until we have the specifics it is hard to state exactly what we will do
 - Examples: Condense classes, long term sub, teacher teaches virtual with sub in room, class/grade level/school goes virtual



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