



SOUTH MOUNTAIN COMMUNITY COLLEGE HONORS PROGRAM

Submitted for: Fall / Spring (circle one) Year _____

Submitted by: _____
Student Name (print) Student ID Number Student MEID

Honors Course (name and number): _____

Honors Course Instructor: Summer Cherland

Note to the instructor and the student

The point of this project is to provide an opportunity for the Honors student to engage in a unique, one-to-one academic experience with a South Mountain Community College instructor. The project should be viewed as one that encourages **semester-long interaction** between the student and the instructor; we do not want this to be a “busy work” assignment tacked on to the end of the semester. The project should enrich/expand upon the instructor’s regular course curriculum elevating the course to an honors level while simultaneously be of interest or relevant to the student’s academic and/or professional objectives. **The student and the instructor should build the project together with the aim of meeting the goals of both parties.**

Expectations: Students Check to Show Acceptance.

☐ **I understand that failure to complete this honors project means that I will not receive Honors credit for this course.**

☐ I understand that once this honors contract has been approved by all parties that I cannot make major changes to my project’s topic.

☐ I understand that I am expected to meet any Contract deadlines and report my progress on a regular basis to the Honors Office. (These due dates are in addition to any your course instructor may require.)

Honors Contract due the 3rd Monday of classes
Progress Report #1 (due date posted in Canvas)
Progress Report #2 (due date posted in Canvas)

☐ I understand that the honors project must be a deep analysis of a topic and goes beyond reporting basic facts about that topic.

☐ I understand that the honors project must contain research, writing and presentation components.

☐ I understand that I must submit two progress reports during the semester (deadlines are noted above). A form will be provided to you in Canvas to fill out and submit for each progress report.

Description of the Honors Project – To Be filled out by Student

Projects can come in any form(s) of academic exercise including, but not limited to, a research paper, a series of response papers, observations, experiments, application of knowledge, etc. **The project must include research, writing, and presentation components.** Please describe your project here. Be as descriptive as possible. The more thorough the details at the start of the project, the more both student and instructor are protected at the end.

Complete research, writing, and presentation of analysis pertaining to the South Phoenix Oral History Project. This may include conducting and/or analyzing interviews, writing for Southphoenixoralhistory.com, or photo and/or document analysis, and historical site visit(s).

Dr. Cherland will provide Talent Release forms and general instructions for the honors research project. The student will complete online training when necessary to begin.

Within the first several weeks, the student will conduct initial research including interviews and/or archival collections.

Within the next few weeks, the student will analyze the materials (archival photographs/documents, interview) to create an index and/or 500-word summary of the research materials.

Within the next couple of weeks, the student will review, edit, and improve their writing analysis for publication, promotion, and presentation.

In the last week of the project, the student will present to the class or participate in the Honors symposium.

Evaluation: Earning the Honors credit for the course

To the instructor:

The Honors Program recognizes that you have ultimate evaluation authority. However, we recommend the following: the student's Honors project should be considered separate from the course's regular syllabus and grading structure. It should instead be considered a unique entity that is tied only to the Honors credit the student can earn for the course. While the completed project will earn no grade, most instructors insist (and we support) that it must merit at least the qualities of a "B" for you to approve the Honors credit for the course. We also recommend that you meet with the student periodically over the course of the semester to ensure that they understand your expectations of the project and are meeting the goals of their project.

☒ I choose the recommended evaluation structure—that no matter the grade the student earns for the course, the student's Honors project must be at least a "B quality" in order for me to approve Honors credit for the course.

☐ I choose another evaluation structure. (Please describe in detail here.)

It is your responsibility to understand your instructor's evaluation process for this Honors project before you sign this contract. Keep in mind that you must complete your honors project and earn a minimum of a C in the course to remain in the Honors Program.

Note: Once the Honors Coordinator has approved this honors contract, an email will be sent to both the Instructor and the Student notifying them that the project is approved. Please do not assume the project has been approved if you have not received this email.

Honors Course Instructor	Date
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Student _____
Date _____

Honors Coordinator: _____

Honors Coordinator Date

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